MINUTES
OXNARD CITY COUNCIL
Regular Meeting
January 24, 2017

A. ROLL CALL/POSTING OF AGENDA

At 5:07 p.m., the regular meeting of the Oxnard City Council was called to order in the Council Chambers, concurrently with the Oxnard Community Development Commission Successor Agency. The City Clerk called the roll: Councilmembers Bryan A. MacDonald, Bert Perello, Mayor Pro Tem Ramirez, and Mayor Tim Flynn were present. (Councilmember Oscar Madrigal arrived at 6:00 p.m.)

The City Clerk stated that the agenda was posted January 20, 2017 at City Hall. Following the flag salute, the Council held a moment of silence in memory of Bishop Joseph Madera, who recently passed away.

Staff members present were Greg Nyhoff, City Manager; Stephen Fischer, City Attorney; Ruth Osuna, Assistant City Manager; Jesús Nava, Assistant City Manager; Renee Rakestraw, Interim Recreation Supervisor; Kymberly Horner, Economic Development Director; and Michelle Ascencion, City Clerk.

APPOINTMENT ITEMS

1. SUBJECT: Report on Foreign Trade Zones.
   RECOMMENDATION: That City Council receive a report on Foreign Trade Zones from Will Berg, Director of Marketing & Public Information at the Port of Hueneme.

The Economic Development Director introduced Mr. Berg, who gave a presentation. Discussion ensued among the Council and Mr. Berg.

2. SUBJECT: Senior Services Commission Annual Report.
   RECOMMENDATION: That City Council receive the Senior Services Commission annual report.

The Interim Recreation Supervisor introduced the Senior Services Commission members and Vice Chair Kay Brainard gave a presentation. Discussion ensued among the Council and Ms. Brainard.

(Councilmember Madrigal arrived at this time.)

B. OPENING CEREMONIES

Additional staff present at this time were Darwin Base, Fire Chief; Keith Brooks, IT Director; Arturo Casillas, Housing Director; Ashley Golden, Development Services Director; Ingrid Hardy, Cultural and Community Services Director; Phillip Molina, City Treasurer; Daniel Rydberg, Public Works Director; James Throop, Chief Financial Officer; Scott Whitney, Chief of Police; Ralph Alamillo, Interim Parks Manager, William Jefferson, Assistant CFO; Ken Klopman, Youth Safety Coordinator; and Kenneth Rozell, Assistant City Attorney.

C. CEREMONIAL CALENDAR

2. SUBJECT: Presentation of a Commendation to World Mission Society Church of God in Acknowledgment of Their Community Clean-Up Efforts.

Mayor Flynn presented the commendation to Rev. Emmanuel Luppi, who thanked the Council and made some remarks. Discussion ensued among the Council and staff.

1. SUBJECT: Present **Resolution No. 14,985** to Bobby Alamillo for Forty-Four Years of Dedicated Service to the City of Oxnard.

Mayor Flynn presented the resolution to Mr. Alamillo, who thanked the Council and made some remarks. Discussion ensued among the Council and staff.

It was moved by Mayor Pro Tem Ramirez, seconded by Councilman MacDonald, to adopt the resolution as presented. VOTE: Flynn, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 5-0.

D. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from: Daniel Chavez, Jr. (public safety); Woodrow Thomas, Sr. (pest control in public housing); Jack Villa (INCO); Kevin Brannon (public access channel); Alicia Percell (parliamentary procedure for URAP); and Aaron Starr (city website and URAP). Discussion ensued among the Council and staff.

(At this time, the City Council agreed to consider Item J-1, out of courtesy to the guest speaker.)

J. REPORTS

City Treasurer Department

1. SUBJECT: Investment Policy and Annual Report of Investment Activity.
RECOMMENDATION: That City Council: 1.) Approve the Investment Policy for the City of Oxnard; 2.) Adopt **Resolution No. 14,987** delegating investment authority to the City Treasurer; and 3.) Adopt **Resolution No. 14,988** authorizing and requesting the investment of excess funds in the Ventura County Treasury pool.

The City Treasurer gave a report and introduced County Treasurer-Tax Collector Steven Hintz, who also gave a report. Discussion ensued among the Council, staff, and Treasurer Hintz.

Public comments were received from Daniel Chavez Jr. and Dan Pinedo. Further discussion ensued.

Councilmember Perello made a motion to amend the staff's recommendation to include the County Treasurer's recommendation for accreditation, creation of an advisory panel of financial professionals, and pursuing a Standard of Care certification for the Investment Policy as suggested by the County Treasurer. Councilmember Madrigal seconded the motion. Following discussion, Councilmember Perello withdrew his motion.

It was moved by Councilman MacDonald, seconded by Mayor Pro Tem Ramirez, to approve the staff recommendations as presented. VOTE: Flynn, MacDonald, Madrigal, Perello, and Ramirez voted in favor; the motion carried 5-0.

E. REPORT OF CITY MANAGER

The City Manager commended staff on their community response during recent inclement weather. He announced that the next Council meeting will focus on Downtown capital improvement projects. He commented on recent community cleanup events and the INCO's neighborhood council activation efforts. He introduced the Cultural and Community Services Director, who gave a brief report on the "Meet Up, Clean Up" park beautification program.

F. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

Councilmember Madrigal reported on attending the recent Hobson Park East Neighborhood Council meeting.

Mayor Pro Tem Ramirez requested to be updated on the Winter Warming Shelter's needs (the Housing Director gave a brief report). Mayor Pro Tem Ramirez also urged residents to continue to conserve water.

Councilman MacDonald commented on justifiable overtime for staff training.

Councilmember Perello commented on Treasurer Hintz's report and urged city staff to be vigilant and accountable for operations and processes in the city. He commented on landscape crews working on Martin Luther King Jr. Day. He reported on attending a recent Colonia Housing Authority residents' meeting.

Mayor Flynn reported on the Citizen Advisory Groups ("CAGs") applications and conducting interviews with the applicants. He stated that he will be re-appointing Councilmembers to their current committee assignments and will soon propose a revised committee structure.

G. REVIEW OF INFORMATION/CONSENT AGENDA

The City Manager announced that item I-3B was inadvertently duplicated and will be removed from the agenda.

Items I-3C and I-4 were pulled for discussion.

Regarding I-3C: Councilmember Perello inquired about the truck purchase for East Village Park (the Public Works Director responded that the vehicle will be used for East Village Park and Campus Park).

Regarding I-4: Mayor Flynn asked for additional detail about the city's youth intervention efforts. The Youth Safety Coordinator responded that there will likely be a report in February on the grant efforts.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Comments were received from Daniel Chavez Jr. and Dan Pinedo. Discussion ensued among Council and staff.

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Approval of Minutes: December 6, 2016 Regular Meeting.
   RECOMMENDATION: Approve the Minutes of the City Council Regular Meeting of December 6, 2016.

City Attorney Department

2. SUBJECT: Consent to Sublease of the Boys and Girls Club.
   RECOMMENDATION: That City Council approve the request of the Boys & Girls Club of Oxnard, and authorize the City Manager to issue the City's written consent therefore pursuant to the Ground Lease Agreement dated August 11, 1998 (as amended by A-7649), to sublet a portion of the clubhouse at 1900 W. Fifth Street to a qualified licensed preschool operator.

City Manager Department

3. SUBJECT: Agreements for City Council Review.
   RECOMMENDATION: That City Council, pursuant to Ordinance 2835, and Resolution No. 13,932, approve and authorize the City Manager to execute the agreements/contracts and change orders/amendments in amounts more than $25,000 but no more than $250,000, which are described on the attached list:
   A. Professional Security Consultants for security services at the Oxnard Public Library ($24,500).
   B. ~~BMW Motorcycles of Burbank for the purchase of two BMW motorcycles for the Police Department ($56,719).~~ *(removed from agenda)*
   C. National Auto Fleet Group for the purchase of one 2017 Ford F250 pickup truck for East Village Park ($35,225).
   D. Quinn Cat Rental for on-call heavy equipment rental for use in maintaining City-owned storm drains ($90,000).
   E. TranSystems Corporation for marine engineering services of the Inland Waterway District of Mandalay Bay, Westport and Seabridge ($165,000).

Cultural and Community Services Department

4. SUBJECT: California Gang Reduction, Intervention and Prevention (CalGRIP) Program Grant Funding 2017 (Agreement #A-7941).
   RECOMMENDATION: That City Council adopt **Resolution No. 14,986**: (1.) Authorizing the City Manager or designee to execute grant Agreement No. A-7941 in the amount of $439,700 for funding for the State of California, Board of State and Community Correction (BSCC) to continue the California Gang Reduction, Intervention, and Prevention (CalGRIP) Program for the calendar year 2017; (2.) Authorizing the Chief Financial Officer or designee to submit financial reports and grant claims and the City Manager or designee to submit all program related progress or status reports to BSCC; and (3) Approve budget appropriations of 3rd year grant funding for CalGRIP 2015-17.

5. SUBJECT: Senior Services Contribution Awards to Agencies.
RECOMMENDATION: That City Council:
Approve the Senior Services Commission's (SSC) recommended distribution of $44,600 from the General Fund for Senior Services Contribution Awards to ten agencies providing services to seniors.
Direct the Interim Recreation Supervisor to notify recipients of Senior Services Contribution Awards.
Authorize the Interim Recreation Supervisor to execute a letter of agreement for each recipient.
Authorize the Chief Financial Officer to make disbursements in accordance with the letter agreements.

6. SUBJECT: Appointment of One Representative to the Ventura County Area Agency on Aging Advisory Council.
RECOMMENDATION: That City Council approve the recommendation from the Senior Services Commission and appoint Senior Services Commissioner, Clark Owens, to the Ventura County Area Agency on Aging Advisory Council.

Development Services Department

7. SUBJECT: Budget Appropriation for Rice/101 Interchange Phase II.
RECOMMENDATION: That City Council approve a budget appropriation in the amount of $535,600 from the Southern California Gas Company (SCG) $4.06 million judgment on September 26, 2016 to the Highway 101-Rice Phase II (Project No. 163106).

Public Works Department

8. SUBJECT: Approve Plans and Specifications for Windsor North Project No. PW17-02.
RECOMMENDATION: That City Council adopt plans and specifications and authorize staff to solicit bids for the Neighborhood Street Resurfacing Project for PW17-02 Windsor North.

It was moved by Councilman MacDonald, seconded by Mayor Pro Tem Ramirez, to approve the Information/Consent Agenda items as presented. VOTE: Flynn, MacDonald, Madrigal, Perello, and Ramirez voted in favor; Perello voted against the pickup truck item in I-3, as he felt there was a better use of the funds. The motion carried 5-0 (4-1 on Item I-3C).

J. REPORTS

Economic Development Department

2. SUBJECT: Recognized Obligation Payment Schedule for FY 2017-2018.
RECOMMENDATION: That the Community Development Commission Successor Agency ("Successor Agency") adopt **Resolution No. 22** approving the Annual Recognized Obligation Payment Schedule ("ROPS") 17-18 covering the period of July 1, 2017 – June 30, 2018.

The Economic Development Director gave a report. Discussion ensued among the Council and staff.

Public comments were received from Pat Brown and Steve Nash.

It was moved by Councilman MacDonald, seconded by Mayor Pro Tem Ramirez, to approve staff's recommendation as presented. VOTE: Flynn, MacDonald, Madrigal, and Ramirez voted in favor; Councilmember Perello voted against. The motion carried 4-1.

Public Works Department

3. SUBJECT: Approval of Lowest Responsive Bid, Selection of Final Project and Authorization to Issue and Execute a Contract (A-7940) for GS 15-42 Southwinds Park Improvements Phase I and II with Alternatives 1 and 2 with C.S. Legacy Construction.
RECOMMENDATION: That City Council: 1) Award contract A-7940 to the lowest responsible bidder, C.S. Legacy Construction, Inc., in the amount of $933,120 for the Southwinds Park Improvements Project with Alternatives 1 and 2. 2) Approve a budget appropriation reprograming $171,887 of CDBG funding to Southwinds Park Improvements project number 175701 for project management such as plan check, permit fees, prevailing wage monitoring, inspections, and post design and architectural services.

The City Manager made some remarks. Public Works Director introduced the Interim Parks Manager, who gave a report.

Public comments were received from Celeste Gamino, Sofia Vega, and Daniel Chavez Jr.

Discussion ensued among the Council and staff.

It was moved by Councilman MacDonald, seconded by Mayor Pro Tem Ramirez, to approve staff's recommendation as presented. VOTE: Flynn, MacDonald, Madrigal, Perello and Ramirez voted in favor; the motion carried 5-0.

L. ADJOURNMENT

There being no further business, and without objection, Mayor Flynn adjourned the meeting at 10:02 p.m.

Michelle Ascencion

MICHELLE ASCENCION, CMC
City Clerk

Tim Flynn

TIM FLYNN
Mayor