

MINUTES DRAFT
Parks, Recreation & Community Services Commission
October 25, 2023

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:32 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Miguel Fernandez, Oscar Hernandez, Ismael Paredes Ulloa and Angela Whitecomb were present. Commissioners Armando Casillas and Chris Hernandez were excused. Commissioner Paul Lemos was absent. Staff members present were Steve Howlett, Assistant Public Works Director, Jessy Tapia, Cultural and Community Services Manager, and Adriana Britt, Cultural and Community Services Specialist.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of September 27, 2023 and Special Meeting of September 17, 2023.
RECOMMENDATION: Approve.
DISCUSSION:
ACTION: Minutes were approved as recommended. .

C. PUBLIC COMMENTS

1. [Insert name] Quimby funds for Sea View Neighborhood
2. Joe Garcia: Field Lighting
3. Stephanie Hagiwara: Durley Park Art Center

D. DISCUSSIONS:

1. SUBJECT: November Meeting
RECOMMENDATION: That the Commission discusses the November meeting date with staff.
DISCUSSION:
None
ACTION: Chair Whitecomb moved to schedule the November meeting to November 15, 2023. Commissioner Fernandez seconded and the motion was carried unanimously with Commissioners Armando Casillas, Chris Hernandez, and Paul Lemos absent.
2. SUBJECT: 2023 Christmas Parade
RECOMMENDATION: That the Commission discusses Christmas parade participation and logistics.
DISCUSSION: The commission agreed to decorate a trailer for their parade entry.
ACTION: [None.]
3. SUBJECT: Park Tour Discussion
RECOMMENDATION: That the Commission continues discussion regarding the September 17, 2023 Park Tour
DISCUSSION:

Oscar Hernandez: Thank you to the staff. Would like to tour all the parks eventually.

Miguel Fernandez: Great experience, better than pictures.

Ismael Paredes Ulloa: Thank you, stated that he would like to tour more.

Angela Whitecomb: Reminded commission of Meet Up Clean Up events - would be a great opportunity to see more parks and engage with the community.

Pat Brown: Amount of parks and community engagement.

ACTION: [None.]

4. SUBJECT: Recreation Tour

RECOMMENDATION: That the Commission and staff discuss a date and locations for Commissioners to tour Recreation sites.

DISCUSSION:

Jessy Tapia: Recommended Colonia Gym and Youth Center

Miguel Fernandez: Suggested future Aquatic Center location

Oscar Hernandez: Suggested future Aquatic Center location

ACTION: [None]

E. AD-HOC COMMITTEE REPORTS

1. SUBJECT: Update from the Five Points Neighborhood Ad-Hoc Committee, Chair Angela Whitecomb, Commissioners Armando Casillas and Chris Hernandez

RECOMMENDATION: RECOMMENDATION: That the Ad Hoc Committee updates the Commission on current news regarding two vacant lots in the near Meta Street and 6th Street in the Five Points Neighborhood

DISCUSSION: Bike Hub is gone.

ACTION: [None.]

2. SUBJECT: Create and Appoint Members to a Five Points Neighborhood Ad-Hoc Committee

RECOMMENDATION: That the Commission create and appoint members to an Ad-Hoc Committee to research options for recreational uses at two vacant lots in the Five Points Neighborhood.

Sunset date: May 22, 2024.

DISCUSSION: The Commission discussed creating the Ad-Hoc committee with the intention to assign members at the November meeting.

ACTION: Commissioner Miguel Fernandez motioned to create the Five Points Ad Hoc committee. Commissioner Ismael Paredes Ulloa seconded and the motion carried out unanimously with Commissioners Armando Casillas, Chris Hernandez, and Paul Lemos absent.

3. SUBJECT: Create and Appoint Members to a Park Ranger Program Ad-Hoc Committee

RECOMMENDATION: That the Commission create and appoint members to an Ad-Hoc Committee to discuss a Park Ranger Program to address park safety and restroom access at three City parks.

Sunset date: May 22, 2024.

DISCUSSION: The Commission decided to focus on College Park, Beck Park, and Olokoy Park for the Park Ranger Program with Commissioners Angela Whitecomb, Ismael Paredes Ulloa, and Oscar Hernandez as the appointed members.

ACTION: Commissioner Miguel Fernandez motioned to create the Park Ranger Ad-Hoc Committee. Commissioner Ismael Paredes Ulloa seconded and the motion carried unanimously with Commissioners Armando Casillas, Chris Hernandez, and Paul Lemos absent.

4. SUBJECT: Create and Appoint Members to a Park Restroom Murals Ad- Hoc Committee

RECOMMENDATION: That the Commission create and appoint members to an Ad-Hoc Committee to prepare a recommendation to staff for a budget and procedure on installments of murals on present and future Exeloo Restrooms.

Sunset date: May 22, 2024.

DISCUSSION: The Commission appointed Commissioners Miguel Fernandez and Angela Whitecomb to the Park Restroom Murals Ad-Hoc Committee

ACTION: Commissioner Ismael Paredes Ulloa motioned to create the Park Restroom Murals Ad-Hoc Committee. Commissioner Miguel Fernandez seconded and the motion carried out unanimously with Commissioners Armando Casillas, Chris Hernandez, and Paul Lemos absent.

5. SUBJECT: Create and Appoint Members to a City Park Hours Ad-Hoc Committee

RECOMMENDATION: That the Commission create and appoint members to an Ad-Hoc Committee to prepare a recommendation to City Council regarding adjustment of park hours.

Sunset date: May 22, 2024.

DISCUSSION: The Commission appointed Commissioners Miguel Fernandez, Oscar Hernandez, and Ismael Paredes Ulloa to the City Park Hours Ad-Hoc Committee.

ACTION: Commissioner Miguel Fernandez motioned to create the City Park Hours Ad-Hoc Committee. Commissioner Oscar Hernandez seconded and the motion carried out unanimously with Commissioners Armando Casillas, Chris Hernandez, and Paul Lemos absent.

F. REPORT OF THE COMMISSION SECRETARY

1. SUBJECT: Parks Updates

RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard including projected completion dates.

DISCUSSION: Durley Park Restroom waiting on architect, Durley Grant moved forward with RFP, Pleasant Valley Park Restroom waiting on Edison, playgrounds need proper language for ARPA before going out to bid, expansion of Community Gardens, Kevin Thompson will be leaving the City, Wilson undergoing engineering

ACTION: [None.]

2. SUBJECT: Recreation Updates

RECOMMENDATION: That the Commission receive an update on upcoming Recreation events.

DISCUSSION: Halloween Float, Dia De Los Muertos Altar, PAL Turkey distributions, Santa's Workshops, Tamale Festival
ACTION: [None.]

G. COMMISSIONER COMMENTS

Commissioner Miguel Fernandez: Halloween Float

Commissioner Oscar Hernandez: Dia De Los Muertos Festival

Chair Angela Whitecomb: Campus Park grant, Fall Festival, Trunk or Treat

H. ITEMS FOR FUTURE CONSIDERATION

1. Expanding Skate Nights to bikes
2. Data for City Park Hours

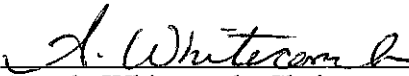
I. ADJOURNMENT

The meeting adjourned at [time].

Adriana Britt

Adriana Britt, Secretary

Angela Whitecomb



Angela Whitecomb, Chairman