MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
Regular Meeting
December 12, 2023

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 5:08 p.m., Chair John C. Zaragoza called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. Dee Lai, Assistant City Clerk called the roll and announced the posting of the agenda. Chair John C. Zaragoza, and Member Gabriela Basua were present in person.

Member Gabriel (Gabe) Teran participated remotely from the following location: Hampton Inn & Suites, Henderson (Business Center), 421 Astaire Drive, Henderson, Nevada, 89014.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

No public comments were received.

C. CONSENT AGENDA

1. City Clerk Department
   SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the Finance & Governance Committee approve the minutes of the November 28, 2023 regular meeting as presented.

No public comments were received.

It was moved by Member Basua, seconded by Member Teran, to approve the Information/Consent item as presented. VOTE: Basua, Teran and Zaragoza voted in favor; the motion passed 3-0.

D. REPORTS

1. Finance Department
   SUBJECT: AB1600 Annual and Five-Year Report for Development Impact and In-Lieu Fees for the fiscal year and five years ending June 30, 2023 (20 minutes).
   RECOMMENDATION: That the Finance and Governance Committee recommend that the City Council receive and file the AB1600 annual development impact fee report and the five-year report for the fiscal year ended June 30, 2023.

   (Presentation will be live upon consultant's request).

Connie Fife, Project Manager, Harris & Associates presented and was available to answer questions. Javier Chagoyen-Lazaro, Interim Chief Financial Officer, was also available to answer the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Basua, seconded by Member Teran, to approve the recommended action as presented. VOTE: Basua, Teran and Zaragoza voted in favor; the motion passed 3-0.

2. Finance Department

SUBJECT: First Amendment to External Auditor Agreement A-8223 (10 minutes).
RECOMMENDATION: That the Finance and Governance Committee recommend that the City Council approve and authorize the Mayor to execute the First Amendment to Agreement A-8223 with Eadie + Payne, LLP, to increase the amount by $20,000, for a total amended not-to-exceed amount over 5 years of $1,095,100 for FY 2022-23 Annual Comprehensive Financial Reporting (ACFR)/Single-Audit/Ancillary Assistance.

Eden Casareno, CPA, Eadie & Payne, presented and was available to answer questions. Beth Vo, Assistant Chief Financial Officer, and Javier Chagoyen-Lazaro, Interim Chief Financial Officer, were also available to answer the Committee's questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Chair Zaragoza, seconded by Member Basua, to approve the recommended action as presented. VOTE: Basua, Teran and Zaragoza voted in favor; the motion passed 3-0.

E. ITEMS FOR FUTURE AGENDAS

No requests were made.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Zaragoza adjourned the meeting at 5:30 p.m.

DEE LAI
Assistant City Clerk

JOHN C. ZARAGOZA
Chair