

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Meeting Location: Council Chambers, 305 West Third Street
February 20, 2024
Regular Meeting - 6:00 PM

Zoom details to call-in for public comment during a meeting:

1. Dial Phone Number: (888) 475-4499
2. Enter Meeting ID: 847 0097 0140
3. Passcode: 263845

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call-in steps listed above. Once the presiding officer calls for public speakers, press *9 to raise your hand to inform the City Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room. Press *6 when asked to unmute. Listen to the instructions provided virtually on the phone while on hold in the zoom waiting room. Please note that there is a slight time delay when viewing the meeting via television.

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT WWW.OXNARD.ORG.

To find out how you may provide public comment, please refer to the instructions below or at [www.https://www.oxnard.org/city-meetings/](https://www.oxnard.org/city-meetings/).

The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings.

*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card to the City Clerk.
2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING
 - a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at www.oxnard.org/citymeetings.
 - b. Submit an email to cityclerk@oxnard.org by 3 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record.
 - c. Contact the City Clerk's Office at (805) 385-7803 to submit your request.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item Time Estimates include: (Minutes for Presentation + Council Discussion + Public Comment)

3. PROVIDE PUBLIC COMMENT REMOTELY DURING THE MEETING

- a. Follow Zoom details listed above.
- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at www.oxnard.org/city-meetings.

In the event of a disruption which prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options is still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council
CONSIDERATION OF TELECONFERENCE PARTICIPATION PURSUANT TO ASSEMBLY BILL 2449.

B. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

C. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

D. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. City Manager Department

SUBJECT: Local Government Fun Fact: Comparative Cities Demographics.

RECOMMENDATION: That the Public and City Council receive a City Manager discussion about Oxnard's statistics as compared with other cities in the region.

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

2. City Manager Department

SUBJECT: Severe Storms Emergency Actions.

RECOMMENDATION: That the City Council:

1. Ratify Director Orders regarding the Severe Storms Local Emergency ("Local Emergency") proclaimed by the Director of Emergency Services on December 27, 2023 (ratified by the City Council on January 2, 2024);

2. Reconsider the existence of the Local Emergency; and

3. Find that there is a need to continue the Local Emergency.

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

E. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

1. City Clerk Department

SUBJECT: Appointment of Member to Serve on the City's Mobilehome Park Rent Review Board. (5 Minutes)

RECOMMENDATION: That the Mayor, with the approval of the City Council, appoint Yukio Okano as an at large member to the Mobilehome Park Rent Review Board.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/W6bxTKvIT8o>

Legislative Body: City Council

Contact: Rose Chaparro, (805) 385-7805

F. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

G. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

H. INFORMATION/CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the minutes of the January 16, 2024 regular meeting and the January 25, 2024 special meeting as presented.

Legislative Body: City Council

Contact: Rose Chaparro, (805) 385-7805

2. Public Works Department

SUBJECT: Public Project Agreement 32400281 with Quinn Company dba. Quinn Power Systems for On-Call Stationary Generators Maintenance and Minor Repair Services (Rebid), Specification No. PW 24-15R.

RECOMMENDATION: That the City Council approve and authorize the Mayor to Execute an Agreement with Quinn Company dba Quinn Power Systems (Quinn) in the amount not to exceed

\$420,000 for a three-year term ending from the effective date of the agreement for on-call stationary generators maintenance and minor repair services.

(Public Works and Transportation Committee approved 3-0 on January 23, 2024.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

3. Public Works Department

SUBJECT: Agreement 32400297 with Petroleum Telcom, Inc. dba Telcom, Inc. for Mobile Radio Equipment, Parts and Accessories; and Installation, Repair and Maintenance Services.

RECOMMENDATION: That the City Council approve and authorize an Agreement with Petroleum Telcom, Inc. dba Telcom, Inc. for a one-year term with the option to extend for four consecutive one-year periods for a maximum contract term of five years, and a total contract not-to-exceed amount over the entire possible contract term of \$900,000 for Mobile Radio Equipment, Parts and Accessories; and Installation, Repair and Maintenance Services on an on-call/as-needed basis.

(Public Works and Transportation Committee approved 3-0 on January 23, 2024.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

4. Public Works Department

SUBJECT: Department-Wide Blanket Purchase Order (#32400318) for a Not to Exceed Amount of \$455,000 with Consolidated Electrical Distributors dba Royal Industrial Solutions, Specification No. PW 23-39.

RECOMMENDATION: That the City Council approve and authorize the Purchasing Agent to execute a Blanket Purchase Order with Consolidated Electrical Distributors, dba Royal Industrial Solutions, for a not-to-exceed amount of \$455,000 through June 30, 2024, with an option to extend through June 30, 2025.

(Public Works and Transportation Committee approved 3-0 on January 23, 2024.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

5. City Manager Department

SUBJECT: Update on Status and Accomplishments of Current Measure O Projects.

RECOMMENDATION: That the City Council receive and file this report.

(The Measure O Citizen Oversight Committee heard this update at its January 25, 2024, meeting and recommended the item be forwarded to City Council.)

Contact: Shiri Klima, (805) 385-7487

6. Billing and Licensing Department

SUBJECT: Impose actual cost recovery fees for use of credit cards, debit cards and electronic checks.

RECOMMENDATION: That the City Council adopt a resolution imposing fees for the use of credit cards, debit cards and electronic checks.

Legislative Body: City Council

Contact: Eden Alomeri, (805) 385-7811

7. Community Development Department

SUBJECT: Award of Agreement for the Preparation of a Comprehensive Update to the Local Coastal Program (LCP).

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a three (3) year agreement with the option for (1) one-year extension (Agreement No. 32400306) with Dudek, in an amount not to exceed \$881,875 for the preparation of a comprehensive update to the Local Coastal Program (LCP), which is reflective of updates to the Coastal Land Use Plan (LUP) and Local Implementation Plan (LIP), Chapter 17 of the Oxnard City Code (Coastal Zoning Ordinance).

(The Community Services, Public Safety, Housing, & Development Committee approved 3-0 on January 23, 2024.)

Contact: Jeff Pengilley, (805) 385-8208

I. REPORTS

1. City Manager Department

SUBJECT: Citywide Wayfinding Program Approval. (15 Minutes)

RECOMMENDATION: That City Council:

1. Approve the Citywide Wayfinding Program and authorize a prioritized implementation plan;
2. Approve an agreement 32400391 with Found Design, LLC for an amount not to exceed \$65,000 for design development, engineering and construction administration for the Wayfinding Program; and
3. Approve an agreement 32400388 with Ardurra Group, Inc. for an amount not to exceed \$119,000 for Project/Construction Management services for the Wayfinding Program.

The Community Services, Public Safety, Housing & Development Committee approved 3-0 on January 23, 2024 to approve the staff recommendation and to forward the item for Council approval.

Live presentation by Oxnard Convention and Visitors Bureau President & CEO, Julie Buffo, and Found Design, LLC (MERJE) Design Consultant, John Bosio.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/DiJhkRe6-E0>

Contact: Ashley Golden, (805) 385-7478

2. City Manager Department

SUBJECT: Oxnard Convention & Visitors Bureau Agreement (July 1, 2024 - June 30, 2030). (15 minutes)

RECOMMENDATION: That the City Council approve Agreement No. 32400300, a 5-year agreement totaling \$1,691,000, between the City of Oxnard and the Oxnard Convention and Visitors Bureau.

The Community Services, Public Safety, Housing & Development Committee approved 3-0 on January 23, 2024.

Please click the following link to view the required Measure M pre-recorded presentation

video: <https://youtu.be/UQNW87kcu6Q>

Contact: Ashley Golden, (805) 385-7478

3. Information Technology Department

SUBJECT: Oxnard 311 Performance Report. (20 minutes)

RECOMMENDATION: That the City Council receive an update on the year 7 (and first half of year 8) performance of the Oxnard 311 Constituent Relationship Management System.

(The Community Services, Public Safety, and Housing & Development Committee approved 3-0 on January 23, 2024.)

Please click the following link to view the required Measure M pre-recorded presentation

video: <https://youtu.be/z0LCgQg9eAk>

Contact: Robert Ruben, (805)385-7554

4. Public Works Department

SUBJECT: First Amendment to Agreement A-8281 with Kennedy Jenks Inc. for Construction Management Services for the Oxnard Wastewater Treatment Plant Reliability Improvement Project PW 20-102. (10 minutes)

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a First Amendment to Professional Services Agreement A-8281 with Kennedy Jenks Inc. to increase the not to exceed amount from \$3,279,740 to \$4,514,536 and extend the term date to March 31, 2026, for additional construction management services for the Oxnard Wastewater Treatment Plant (OWTP) Reliability Improvement Project (No. C2201).

(This item did not originate in Committee as this is a capital improvement project specifically listed in the City's Capital Improvement Program budget, which was previously approved by the City Council.)

Please click the following link to view the required Measure M pre-recorded presentation

video: <https://youtu.be/HD8Yvhtjdzw>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

5. Public Works Department

SUBJECT: Agreement 32400334 with J I Gandara Transport for Supplemental Waste Transfer Hauling Services for the Del Norte Regional Recycling and Transfer Station. (10 minutes)

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute an Agreement with J I Gandara Transport for an amount not to exceed \$5,000,000 for an initial one-year term, with an option to extend for two additional one-year terms; ending March 1, 2027, to provide supplemental waste transfer hauling services for the Del Norte Regional Recycling and Transfer Station.

(Public Works and Transportation Committee approved 3-0 on January 23, 2024.)

Please click the following link to view the required Measure M pre-recorded presentation

video: <https://youtu.be/Awva8MaqylE>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

6. Public Works Department

SUBJECT: Ratification of a Grant Application to the Outdoor Recreation Legacy Partnership Grant Program for the Campus Park Project. (10 minutes)

RECOMMENDATION: That the City Council approve the:

1. Ratification of the submission of a grant application to the Outdoor Recreation Legacy Partnership Grant Program for the Campus Park Activation Support project in an amount not to exceed \$7,000,000 with a 1:1 match required coming from state grant funds in the Campus Park Activation Project (Phase 1, Project C2104);
2. City Manager or designee to execute grant agreements;
3. Finance Director or designee to submit financial reports and grant claims and approve budget appropriations for the use of grant funds; and
4. Public Works Director or designee to submit non-financial reports.

(This item did not originate in Committee as it is for a capital improvement project specifically listed in the City's Capital Improvement Program budget, which was previously approved by the City Council.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/IV8bjk2fWC8>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

7. Public Works Department

SUBJECT: Resolution for Ratification of Grant Application for California Extended Water and Wastewater Arrearage Program. (10 minutes)

RECOMMENDATION: That the City Council:

1. Adopt a resolution that ratifies the submittal of a grant application and acceptance of a grant award from the California Water and Wastewater Arrearage Payment Program in the amount of \$199,850.61 for delinquent water charges and \$197,163.63 for delinquent wastewater charges related to COVID-19, which includes 3% administrative costs; and
2. Authorize the City Manager to execute grant agreements; the Finance Director or designee to submit financial reports and grant claims and approve budget appropriations for the use of grant funds; the Director of Public Works or designee to submit non-financial reports.

(This item did not originate in Committee as this is an extension of a grant previously approved by City Council.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/OeGh2-mAVuo>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

8. City Manager Department

SUBJECT: Approval of One New Ongoing Measure O Project; One New Measure O One-Time Project; and a Scope Expansion (without Funding Change) to One Existing Measure O Project. (10 minutes)

RECOMMENDATION: That the City Council:

1. Approve the following new Measure O project with the associated ongoing funding: Measure O Annual Report Printing - \$28,000 annually;
2. Approve the following new Measure O project with associated one-time funding: Radio Infrastructure - \$952,720;
3. Authorize a budget appropriation in Fiscal Year 2023-24 in the total amount of \$980,720, for the two projects identified above, from the available Measure O (104) fund balance (as well as the corresponding Capital Outlay Fund (301) transfer in and appropriation related to the Radio Infrastructure project); and
4. Approve a scope expansion for the existing Measure O Safe Homes Safe Families project, for which no additional funding is being requested.

(The Measure O Committee approved 8-0 on January 25, 2024 to approve the staff recommendation and to forward the item for Council approval)

Please click the following link to view the required Measure M pre-recorded presentation

video: <https://youtu.be/YvBQO52fFy8>

Legislative Body: City Council

Contact: Shiri Klima, (805) 385-7487

J. ADJOURNMENT