MINUTES

OXNARD CITY COUNCIL
Regular Meeting
February 20, 2024

A. ROLL CALL, POSTING OF AGENDA

At 6:30 p.m., Mayor John C. Zaragoza called to order the regular meeting of the Oxnard City Council, in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Councilmembers Gabriela Basua, Oscar Madrigal, Bert E. Perello, Gabriel (Gabe) Teran, Arthur Valenzuela, Mayor Pro Tem Bryan A. MacDonald, and Mayor John C. Zaragoza were present.

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council.

CONSIDERATION OF TELECONFERENCE PARTICIPATION PURSUANT TO ASSEMBLY BILL 2449.

B. OPENING CEREMONIES

Mayor Zaragoza led the pledge of allegiance.

C. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

D. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

1. City Manager Department
SUBJECT: Local Government Fun Fact: Comparative Cities Demographics.
RECOMMENDATION: That the Public and City Council receive a City Manager discussion about Oxnard's statistics as compared with other cities in the region.

City Manager Nguyen provided community updates.

2. City Manager Department
SUBJECT: Severe Storms Emergency Actions.
RECOMMENDATION: That the City Council:

1. Ratify Director Orders regarding the Severe Storms Local Emergency ("Local Emergency") proclaimed by the Director of Emergency Services on December 27, 2023 (ratified by the City Council on January 2, 2024);
2. Reconsider the existence of the Local Emergency; and
3. Find that there is a need to continue the Local Emergency.

Stephen M. Fischer, City Attorney presented and answered questions. Public comments were received from Ignacio Morales Mendez, Nereida Lopez Rodriguez, Edwin Balam, Leticia Cosino, and Martha Dolanco. Discussion ensued among the council and staff.

The recommended action was amended to adopt **Resolution No. 15,761**. Council voted to adopt **Resolution No. 15,761** ratifying Director Order 24-04 issued by the Director of Emergency Services suspending street sweeping citations for vehicles rendered inoperable due to severe flooding until March 11, 2024.

It was moved by Councilmember Perello, seconded by Councilmember Teran, to approve the recommended action as amended. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

E. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

The members of the Council provided brief announcements regarding their various activities.

1. City Clerk Department
   SUBJECT: Appointment of Member to Serve on the City's Mobilehome Park Rent Review Board.
   RECOMMENDATION: That the Mayor, with the approval of the City Council, appoint Yukio Okano as an at large member to the Mobilehome Park Rent Review Board.

No public comments were received.

It was moved by Mayor Pro Tem MacDonald, seconded by Councilmember Teran, to approve the recommended action as presented. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; the motion passed 7-0.

F. REVIEW OF INFORMATION/CONSENT AGENDA

Items H-1 through H.7 were reviewed and discussed among the Council and staff.

G. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA (None received.)

H. INFORMATION/CONSENT AGENDA

1. City Clerk Department
   SUBJECT: Approval of Minutes.
   RECOMMENDATION: That the City Council approve the minutes of the January 16, 2024 regular meeting and the January 25, 2024 special meeting as presented.

2. Public Works Department
SUBJECT: Public Project Agreement 32400281 with Quinn Company dba. Quinn Power Systems for On-Call Stationary Generators Maintenance and Minor Repair Services (Rebid), Specification No. PW 24-15R.
RECOMMENDATION: That the City Council approve and authorize the Mayor to Execute an Agreement with Quinn Company dba Quinn Power Systems (Quinn) in the amount not to exceed $420,000 for a three-year term ending from the effective date of the agreement for on-call stationary generators maintenance and minor repair services.

(Public Works and Transportation Committee approved 3-0 on January 23, 2024.)

3. Public Works Department
SUBJECT: Agreement 32400297 with Petroleum Telcom, Inc. dba Telcom, Inc. for Mobile Radio Equipment, Parts and Accessories; and Installation, Repair and Maintenance Services.
RECOMMENDATION: That the City Council approve and authorize an Agreement with Petroleum Telcom, Inc. dba Telcom, Inc. for a one-year term with the option to extend for four consecutive one-year periods for a maximum contract term of five years, and a total contract not-to-exceed amount over the entire possible contract term of $900,000 for Mobile Radio Equipment, Parts and Accessories; and Installation, Repair and Maintenance Services on an on-call/as-needed basis.

(Public Works and Transportation Committee approved 3-0 on January 23, 2024.)

4. Public Works Department
SUBJECT: Department-Wide Blanket Purchase Order (#32400318) for a Not to Exceed Amount of $455,000 with Consolidated Electrical Distributors dba Royal Industrial Solutions, Specification No. PW 23-39.
RECOMMENDATION: That the City Council approve and authorize the Purchasing Agent to execute a Blanket Purchase Order with Consolidated Electrical Distributors, dba Royal Industrial Solutions, for a not-to-exceed amount of $455,000 through June 30, 2024, with an option to extend through June 30, 2025.

(Public Works and Transportation Committee approved 3-0 on January 23, 2024.)

5. City Manager Department
SUBJECT: Update on Status and Accomplishments of Current Measure O Projects.
RECOMMENDATION: That the City Council receive and file this report.

(The Measure O Citizen Oversight Committee heard this update at its January 25, 2024, meeting and recommended the item be forwarded to City Council.)

6. Billing and Licensing Department

SUBJECT: Impose actual cost recovery fees for use of credit cards, debit cards and electronic checks.
RECOMMENDATION: That the City Council adopt **Resolution No. 15,762** imposing fees for the use of credit cards, debit cards and electronic checks.

7. Community Development Department
SUBJECT: Award of Agreement for the Preparation of a Comprehensive Update to the Local Coastal Program (LCP).
RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a three (3) year agreement with the option for (1) one-year extension (Agreement No. 32400306) with Dudek, in an amount not to exceed $881,875 for the preparation of a comprehensive update to the Local Coastal Program (LCP), which is reflective of updates to the Coastal Land Use Plan (LUP) and Local Implementation Plan (LIP), Chapter 17 of the Oxnard City Code (Coastal Zoning Ordinance).

(The Community Services, Public Safety, Housing, & Development Committee approved 3-0 on January 23, 2024.)

Corrections were made to the January 16, 2024 draft meeting minutes, as follows: Item H.1 vote 5-0-1, Councilmember Teran recused and Councilmember Madrigal was absent. Item K.4 vote 5-0-1, Mayor Pro Tem MacDonald recused and Councilmember Madrigal was absent.

It was moved by Councilmember Teran, seconded by Councilmember Valenzuela, to approve the recommended action as presented with the corrections made to the draft minutes. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; the motion passed 7-0.

I. REPORTS

1. City Manager Department
SUBJECT: Citywide Wayfinding Program Approval.
RECOMMENDATION: That City Council:

   1. Approve the Citywide Wayfinding Program and authorize a prioritized implementation plan;
   2. Approve an agreement 32400391 with Found Design, LLC for an amount not to exceed $65,000 for design development, engineering and construction administration for the Wayfinding Program; and
   3. Approve an agreement 32400388 with Ardurra Group, Inc. for an amount not to exceed $119,000 for Project/Construction Management services for the Wayfinding Program.

The Community Services, Public Safety, Housing & Development Committee approved 3-0 on January 23, 2024 to approve the staff recommendation and to forward the item for Council approval.

Samantha Shapiro, Project Manager introduced Julie Buffo, President & CEO of Oxnard Convention and Visitors Bureau and John Bosio, Design Consultant with Found Design, LLC (participated virtually). Julie Buffo and John Bosio presented and answered questions. No public comments were received.

It was moved by Mayor Pro Tem MacDonald, seconded by Councilmember Basua, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

2. City Manager Department
   SUBJECT: Oxnard Convention & Visitors Bureau Agreement (July 1, 2024 - June 30, 2030).
   RECOMMENDATION: That the City Council approve Agreement No. 32400300, a 5-year agreement totaling $1,691,000, between the City of Oxnard and the Oxnard Convention and Visitors Bureau.

   The Community Services, Public Safety, Housing & Development Committee approved 3-0 on January 23, 2024.

No public comments were received.

It was moved by Councilmember Madrigal, seconded by Councilmember Perello, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

3. Information Technology Department
   SUBJECT: Oxnard 311 Performance Report.
   RECOMMENDATION: That the City Council receive an update on the year 7 (and first half of year 8) performance of the Oxnard 311 Constituent Relationship Management System.

   (The Community Services, Public Safety, and Housing & Development Committee approved 3-0 on January 23, 2024.)

No public comments were received. The report was received and filed, no formal action was required.

4. Public Works Department
   SUBJECT: First Amendment to Agreement A-8281 with Kennedy Jenks Inc. for Construction Management Services for the Oxnard Wastewater Treatment Plant Reliability Improvement Project PW 20-102.
   RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a First Amendment to Professional Services Agreement A-8281 with Kennedy Jenks Inc. to increase the not to exceed amount from $3,279,740 to $4,514,536 and extend the term date to March 31, 2026, for additional construction management services for the Oxnard Wastewater

Treatment Plant (OWTP) Reliability Improvement Project (No. C2201).

(This item did not originate in Committee as this is a capital improvement project specifically listed in the City's Capital Improvement Program budget, which was previously approved by the City Council.)

Timothy Beaman, Supervising Civil Engineer presented and answered questions. No public comments were received.

It was moved by Councilmember Teran, seconded by Councilmember Valenzuela, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

5. Public Works Department
SUBJECT: Agreement 32400334 with J I Gandara Transport for Supplemental Waste Transfer Hauling Services for the Del Norte Regional Recycling and Transfer Station.
RECOMMENDATION: That the City Council approve and authorize the Mayor to execute an Agreement with J I Gandara Transport for an amount not to exceed $5,000,000 for an initial one-year term, with an option to extend for two additional one-year terms; ending March 1, 2027, to provide supplemental waste transfer hauling services for the Del Norte Regional Recycling and Transfer Station.

(Public Works and Transportation Committee approved 3-0 on January 23, 2024.)

Eric Zetz, Environmental Resources Manager presented and answered questions. No public comments were received.

It was moved by Councilmember Perello, seconded by Councilmember Basua, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

6. Public Works Department
SUBJECT: Ratification of a Grant Application to the Outdoor Recreation Legacy Partnership Grant Program for the Campus Park Project.
RECOMMENDATION: That the City Council approve the:

1. Ratification of the submission of a grant application to the Outdoor Recreation Legacy Partnership Grant Program for the Campus Park Activation Support project in an amount not to exceed $7,000,000 with a 1:1 match required coming from state grant funds in the Campus Park Activation Project (Phase 1, Project C2104);
2. City Manager or designee to execute grant agreements;
3. Finance Director or designee to submit financial reports and grant claims and approve budget appropriations for the use of grant funds; and
4. Public Works Director or designee to submit non-financial reports.

(This item did not originate in Committee as it is for a capital improvement project specifically listed in the City's Capital Improvement Program budget, which was previously approved by the City Council.)

Michael Wolfe, Public Works Director presented and answered questions. No public comments were received.

It was moved by Councilmember Teran, seconded by Councilmember Perello, to approve the recommended action. VOTE: Basua, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 6-0-1. Mayor Pro Tem MacDonald recused himself due to owning property near the project location.

7. Public Works Department

SUBJECT: **Resolution No. 15,763** for Ratification of Grant Application for California Extended Water and Wastewater Arrearage Program.

RECOMMENDATION: That the City Council:

1. Adopt **Resolution No. 15,763** that ratifies the submittal of a grant application and acceptance of a grant award from the California Water and Wastewater Arrearage Payment Program in the amount of $199,850.61 for delinquent water charges and $197,163.63 for delinquent wastewater charges related to COVID-19, which includes 3% administrative costs; and

2. Authorize the City Manager to execute grant agreements; the Finance Director or designee to submit financial reports and grant claims and approve budget appropriations for the use of grant funds; the Director of Public Works or designee to submit non-financial reports.

(This item did not originate in Committee as this is an extension of a grant previously approved by City Council.)

Michael Wolfe, Public Works Director and Luis Ortega, Wastewater Management Analyst presented and answered questions. No public comments were received.

It was moved by Mayor Pro Tem MacDonald, seconded by Councilmember Perello, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

8. City Manager Department

SUBJECT: Approval of One New Ongoing Measure O Project; One New Measure O One-Time Project; and a Scope Expansion (without Funding Change) to One Existing Measure O Project.

RECOMMENDATION: That the City Council:

1. Approve the following new Measure O project with the associated ongoing funding: Measure O Annual Report Printing - $28,000 annually;

2. Approve the following new Measure O project with associated one-time funding: Radio Infrastructure - $952,720;

3. Authorize a budget appropriation in Fiscal Year 2023-24 in the total amount of $980,720, for the two projects identified above, from the available Measure O (104) fund balance (as well as the corresponding Capital Outlay Fund (301) transfer in and appropriation related to the Radio Infrastructure project); and

4. Approve a scope expansion for the existing Measure O Safe Homes Safe Families project, for which no additional funding is being requested.

(The Measure O Committee approved 8-0 on January 25, 2024 to approve the staff recommendation and to forward the item for Council approval)

Jason Benites, Police Chief and Annie Jensen, Project Manager presented and answered questions. No public comments were received.

It was moved by Mayor Pro Tem MacDonald, seconded by Councilmember Teran, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

J. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Zaragoza adjourned the meeting at 8:01 p.m.

R. Chaparro
ROSE CHAPARRO
City Clerk

JOHN C. ZARAGOZA
Mayor