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AGENDA
Community Relations Commission
Special Meeting
Council Chambers, 305 W. Third Street
Monday, April 29, 2024
6:00 p.m.

To join remotely, click on the link below:

https://us06web.zoom.us/j/85135928452?pwd=RAhTJvkdKu3wIAP9OI1ACM32Aslw_A.67ID5BifMi1LOkEd

Or telephone (toll-free): 888 475 4499 (Toll Free)
Meeting ID: 851 3592 8452
Passcode: 741602

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call in steps listed above. Once the Chair calls for public speakers, press *9 to raise your hand, or if online, click the raise hand icon in the Zoom interface to inform the Chair you would like to speak during the public speaking section for that particular item on the agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
 - a. Submit a request to speak no later than 3:00 p.m. on the day of the meeting by contacting the Commission Secretary Martha Guillen at martha.guillen@oxnard.org. Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide a public comment during the meeting dial and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press *9 to raise your hand. Once called on, press *6 to unmute your phone.
 - b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL/PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES

1. **SUBJECT:** Minutes of the regular meeting of Monday, March 18, 2024.
RECOMMENDATION: Approve.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Martha Guillen at 805-385-7434. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

C. PUBLIC COMMENTS

At a special meeting, a person may address the Community Relations Commission only on matters appearing on the agenda. The presiding officer shall limit public comments to three minutes.

D. COMMISSION BUSINESS

1. SUBJECT: Discussion of guest speakers, presentations and topics for 2024 Commission meetings.
RECOMMENDATION: That the CRC review, discuss and approve the recommended list of guest speakers, presentations and topics for 2024 Commission meetings.

E. AD-HOC COMMITTEE REPORTS:

1. SUBJECT: Update from the Multicultural Festival Ad-Hoc Committee
RECOMMENDATION: That the CRC receive an update from the Multicultural Festival Ad-Hoc Committee and discuss any current needs. Sunset date: October 14, 2024. Members: Chair Helaine Stallion and Vice Chair Khalilah Durias.

F. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. COMMISSIONER COMMENTS

Commissioners may individually report on items of interest or concern outside of Ad Hoc Committee reports. The Commission cannot enter into detailed discussion or take action on any item presented during these reports. The Commissioner's report shall not exceed three minutes.

H. ITEMS FOR FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

I. ADJOURNMENT



TO: Community Relations Commission

FROM: Martha Guillen, Executive Assistant to the Mayor, 805-385-7434,
martha.guillen@oxnard.org

DATE: April 29, 2024

SUBJECT: Discussion of Guest Speakers, Presentations and Topics for 2024 Commission Meetings

RECOMMENDATION

That the Community Relations Commission review, discuss and approve the recommended list of guest speakers, presentations, and topics for 2024 Commission meetings.

DISCUSSION

Staff recommends the Community Relations Commission (CRC) review the recommended list of guest speakers, presentations, and topics for the remainder of meetings in 2024. These recommendations align with the CRC's powers and duties and, if approved, will guide staff in scheduling meetings.

The CRC commissioners are encouraged to discuss other areas of interest and concern in the community related to the powers and duties. Additional topics and guest speakers aligned with the powers of the CRC can be added to the calendar as time and availability permits.

Month	Topic	Guest Speaker
May	City of Oxnard Recreation: Special Populations Programming Establish ad-hoc committees for 2024 annual report and 2024 Community Recognition Awards	Matt O'Neill, Recreation Coordinator Cultural and Community Services Department
June	Presentation on new program that will employ persons with mental disabilities	Megan Ferguson, Principal HR Analyst & Cailey McCain, Learning and Development Analyst Human Resources Department
July	Oxnard Fire Department: Women in Fire Initiative & EMS Corps Grant Program	Alexander Hamilton, Fire Chief Oxnard Fire Department

August	• Review draft 2024 Annual Report to Council and provide recommendations • Discuss 2024 Community Recognition Awards program, including criteria, timelines, and awards • Discuss 2024 Multicultural Festival, including outstanding action items	N/A
September	• Approval of 2024 Annual Report • Selection of 2024 Community Recognition Awards Recipients • Final discussion and status update on 2024 Multicultural Festival	N/A
October	Panel discussion on hate crimes and discrimination in Oxnard. How can the CRC support the work of local organizations to fight against this?	TBD - CRC to develop panel questions and identify guest speakers/organizations; CRC to establish ad-hoc committee at least 2 months prior
November	• Recognition of 2024 Multicultural Festival sponsors • Recognition of 2024 Community Awards Recipients	N/A
December	Special Meeting: Annual Holiday Gathering	N/A