

Written materials relating to an item on this agenda that are distributed to the Measure O Citizen Oversight Committee within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection on the City of Oxnard website. The Measure O Citizen Oversight agenda is available on the City of Oxnard website 7 days prior to regular meetings, at [www.oxnard.org/city-meeting](http://www.oxnard.org/city-meeting)



**AGENDA**  
**MEASURE O CITIZEN OVERSIGHT COMMITTEE**  
Council Chambers, 305 West Third Street  
Thursday, April 25, 2024  
**Regular Meeting – 4:00 P.M.**

**Zoom details to call-in for public comment during a meeting:**

<https://us06web.zoom.us/j/89418755585?pwd=Q87qxqHDSO-xIAcP3GwL4-NPrG4TCQ.gfgN5MXzFd3pMqk6>

1. **Dial Phone Number:** 888 475 4499
2. **Enter Meeting ID:** 894 1875 5585
3. **Passcode:** 079332

**If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom calling in steps listed above. Once the presiding officer calls for public speakers, **press \*9 to raise your hand** to inform the Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room.**

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT [WWW.OXNARD.ORG](http://WWW.OXNARD.ORG).

To find out how you may provide public comment, please refer to the instructions below or at [www.https://www.oxnard.org/city-meetings/](http://www.https://www.oxnard.org/city-meetings/).

Video recordings of the meeting are typically available online following the meeting at the City's website at [www.oxnard.org/city-meetings-and-on-youtube-at-youtube.com/oxnardnews](http://www.oxnard.org/city-meetings-and-on-youtube-at-youtube.com/oxnardnews).

\*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

**YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:**

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card to the Clerk.
2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING
  - a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at [www.oxnard.org/citymeetings](http://www.oxnard.org/citymeetings) or by emailing: [amira.martinez@oxnard.org](mailto:amira.martinez@oxnard.org)
  - b. Submit an email to [amira.martinez@oxnard.org](mailto:amira.martinez@oxnard.org) by 3 p.m. on the day of the meeting (please indicate the agenda item number in the subject line). All email correspondence will be forwarded to the Measure O Citizen Oversight Committee prior to the start of the meeting and made part of the legislative record.
  - c. Contact the City Manager's Office at (805) 385-7430 to submit your request.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
  - a. To provide public comment during the meeting dial (888) 475-4499 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the presiding officer announces the particular item on the agenda you want to speak on, **press \*9 to raise your hand** while in the zoom waiting room. Once called on, **press \*6 to unmute** your phone.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Manager's Office at 385-7430. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

C. CONSENT AGENDA

1. City Manager Department

SUBJECT: Approval of Minutes from January 26, 2024.

RECOMMENDATION: That the Measure O Citizen Oversight Committee approve the minutes from January 26, 2024.

Contact: Shiri Klima, (805) 385-7487

D. REPORTS

1. City Manager Department

SUBJECT: Updated Schedule for Weaning Off Measure O.

RECOMMENDATION: That the Measure O Citizen Oversight Committee receive and file this report.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/ZvrCZ8klzT8>

Contact: Shiri Klima, (805) 385-7487

2. Finance Department

SUBJECT: Independent Annual Financial Report (20 minutes)

RECOMMENDATION: That the Measure O Citizen Oversight Committee receive and file Eadie and Payne, LLP's audit opinion of the Measure O revenues and expenditures included as a supplement to the Annual Comprehensive Financial Report.

(Presentation will be live upon consultant request)

Contact: Javier Chagoyen-Lazaro, (805) 200-5400

3. City Manager Department

SUBJECT: Request for Approval of Two New One Time Measure O Projects.

RECOMMENDATION: That the Measure O Citizen Oversight Committee recommend the City Council:

1) Approve the following new Measure O project with associated one time appropriation of funding: Water Craft Replacement - \$23,107; and

2) Approve the following new Measure O project with associated one time appropriation of funding:  
Chemical Analyzer - \$40,359.

Legislative Body: City of Oxnard City Council

Contact: Shiri Klima, (805) 385-7487

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT

Adjournment to Thursday, July 25, 2024.



**MEASURE O CITIZEN OVERSIGHT COMMITTEE  
AGENDA REPORT**

**CONSENT AGENDA  
AGENDA ITEM NO. C.1**

**DATE:** April 25, 2024  
**TO:** Measure O Citizen Oversight Committee  
**FROM:** Shiri Klima, Deputy City Manager, (805) 385-7487, shiri.klima@oxnard.org  
**SUBJECT:** Approval of Minutes from January 26, 2024.

**RECOMMENDATION**

That the Measure O Citizen Oversight Committee approve the minutes from January 26, 2024.

**BACKGROUND**

Approval of minutes

**STRATEGIC PRIORITIES**

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

**FINANCIAL IMPACT**

There is no financial impact.

*Prepared by: Amira Martinez, Administrative Assistant*

**ATTACHMENTS**

1. January 25, 2024 Measure O Committee Minutes Regular Meeting

## MINUTES

### Measure O Citizen Oversight Committee Regular Meeting January 25, 2024

#### A. ROLL CALL, POSTING OF AGENDA AND FLAG SALUTE

At 4:01 p.m., the Measure O Citizen Oversight Committee convened in the Council Chambers. Chair Deirdre Frank; Vice Chair Len Shulman; Commissioners Nathan Castillo; Ruby Durias; Joseph Muñoz; Steven Nash and Daniel Pinedo were present. Commissioners Nancy Lindholm and Noemi Valdes were absent. Chair Frank presided and called the meeting to order. Staff members present were: Shiri Klima, Deputy City Manager; Stephen Fischer, City Attorney; Jason Benites, Police Chief; Alexander Hamilton, Fire Chief, Javier Chagoyen-Lazaro, Chief Financial Officer; Jeff Pengilley, Community Development Director; Annie Jensen, Project Manager and Amira Martinez, Recording Secretary. Saluted the flag.

#### B. PUBLIC COMMENTS

#### C. APPROVAL OF MINUTES

1. SUBJECT: Approval of minutes of October 26, 2023.  
RECOMMENDATION: That the Committee approves the minutes.  
ACTION: It was moved by Commissioner Nash, seconded by Vice Chair Shulman, and the motion carried unanimously.

#### D. PRESENTATION/REPORTS

1. SUBJECT: Selection of Chair and Vice Chair  
RECOMMENDATION: That the Measure O Citizen Oversight Committee appoint Chair and Vice Chair each for a one-year term.  
ACTION: Chair Frank nominated Len Shulman for Chair; it was moved by Chair Frank and seconded by Commissioner Pinedo. Chair Frank also nominated Steve Nash for Vice Chair. It was moved by Chair Frank and seconded by Commissioner Durias.  
VOTE: Motions carried unanimously.
2. SUBJECT: Update on Status and Accomplishments of Current Measure O Projects  
RECOMMENDATION: That the Measure O Citizen Oversight Committee receive and file this report.  
ACTION: The Commission received the report, and no action was required.
3. SUBJECT: Request for Approval of One New Ongoing Project; One New One-Time

Project; and a Scope Expansion (without Funding Change) to One Existing Project.

RECOMMENDATION: That the Measure O Citizen Oversight Committee recommends the City Council:

1. Approve the following new Measure O project with the associated ongoing funding: Measure O Annual Report Printing - \$28,000 annually;
2. Approve the following new Measure O project with associated one-time funding: Radio Infrastructure - \$952,720; and
3. Approve a scope expansion for, and related renaming of, the existing Safe Homes Safe Families project. No additional funding is being requested.

DISCUSSION: Commissioners Frank and Nash asked and suggested cost savings for the printing of the annual report. Commissioners Frank, Shulman, and Nash asked on what and how have the police officers and firefighters been responding in regards to dead zones. Chief Benites and Chief Hamilton responded. Commissioners Frank, Durias, and Nash asked staff to further explain the scope expansion for the Safe Home Safe Families project. The Community Development Director Jeff Pengilley responded.

ACTION: It was moved by Chair Frank, seconded by Commissioner Nash

VOTE: Commissioner Nash, Pinedo, Shulman, Durias, Muñoz, and Frank voted in favor; no one opposed; and Commissioner Castillo abstained. Thus, motion carried 6-0-1.

#### E. FUTURE AGENDA ITEMS

The Commission requested to receive updates on the Local Coastal Plan and Senior Center.

#### F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Frank adjourned the meeting at 4:30 p.m.

---

Amira Martinez, Recording Secretary

---

Len Shulman, Chair



**MEASURE O CITIZEN OVERSIGHT COMMITTEE  
AGENDA REPORT**

**REPORTS  
AGENDA ITEM NO. D.1**

**DATE:** April 25, 2024  
**TO:** Measure O Citizen Oversight Committee  
**FROM:** Shiri Klima, Deputy City Manager, (805) 385-7487, shiri.klima@oxnard.org  
**SUBJECT:** Updated Schedule for Weaning Off Measure O.

**RECOMMENDATION**

That the Measure O Citizen Oversight Committee receive and file this report.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/ZvrCZ8klzT8>

**BACKGROUND**

At the January 23, 2020, Measure O Citizen Oversight Committee meeting and the February 18, 2020, City Council meeting, staff explained that since Measure O will terminate in 2029, and we were past its midpoint, it was time to begin weaning ourselves off that stream of revenue, meaning implementing savings, reabsorptions (into the General Fund or other funds), reductions, and if necessary, cuts to programs. There were two stated purposes to weaning. First, in order to ensure the City can cover debt payments due past the sales tax's sunset (for the Fire Station 8 lease), the City needed to build up the fund balance in the few years before the sunset date. Second, at Measure O's termination, all ongoing programs would have to be moved to another funding source, so the weaning effort was intended to make that reabsorption process smoother.

On October 28, 2021, and again on April 28, 2022, staff came before the Oversight Committee with suggestions for how to approach the weaning process. On June 7, 2022, the City Council adopted the Oversight Committee-approved Weaning Schedule. In FY 22-23, Fire Station 8 Operations moved from Measure O funding into the General Fund, a shift of \$4,758,918, including 21 full-time equivalent positions (FTEs). In FY 23-24, Enhance Community Police (\$4,065,421, including 16 FTEs) and the Homeless Program (\$1,103,547) moved from Measure O to the General Fund. That leaves 21 ongoing projects (not including debt service) that must be moved from Measure O to the General Fund.

**DISCUSSION**

There are four minor updates to the Weaning Schedule adopted by Council on June 7, 2022. First, the numbers in the past Weaning Schedule were the FY 21-22 adopted budget amounts per program. However, as costs have increased (primarily employee costs), these numbers have increased, so the new Weaning Schedule lists the FY 23-24 adopted budget amounts for projects not yet moved to the General Fund. Project amounts will continue to increase for projects that are weaned in future years.

Second, the City used to list a project called "Various Library Programs" (\$81,315 and 0.5 FTE), which was to

be weaned in FY 24-25. “Various Library Programs” is actually composed of two separate programs – “Integrated Library System” and “Library Wifi Operational” – which cost the same amount collectively as “Various Library Programs” but do not have any FTEs. Staff split the two projects up in the updated Weaning Schedule and removed the 0.5 FTE.

Third, some ongoing projects inadvertently were not listed on the adopted Weaning Schedule. The following additional projects are to be weaned in FY 28-29:

- Alley Construction and Roadway Repair (MO3102): \$519,692
- Homework Center Main Library (MO5401): \$68,219
- Mobile Activity Center Services (MO5501): \$44,000
- Senior Nutrition Program (MO5502): \$40,455
- Day at the Park - Special Needs (MO5505): \$16,951

The Homework Center Main Library is actually the project with the additional 0.5 FTE that had been attributed to “Various Library Programs.”

Fourth, "Bank of America Lease Safety Equipment" – a compilation of equipment leases for Dispatch Consoles (MO2108), Fire Trucks (MO2207) and Handheld Radios (MO2208) – was listed on the Weaning Schedule. However, staff’s intent is to pay all of that debt off in FY 24-25, so this does not need to move to the General Fund. This item has been struck from the updated Weaning Schedule.

In FY 24-25, following this schedule, we will move the CAD/RMS Operational (MO2102), Integrated Library System (MO5403) and Library Wifi Operational (MO5402) ongoing programs from Measure O to the General Fund. After removing these programs at over \$1 million per year, the City will have approximately \$4.7 million dollars in ongoing projects to move to the General Fund in the future, not including Measure O debt.

## **STRATEGIC PRIORITIES**

This agenda item supports the Organizational Effectiveness strategy. The purpose of the Organizational Effectiveness strategy is to reinforce, stabilize, improve, and strengthen the organizational foundation of the City in order to build a modern, high-functioning City government that effectively and efficiently supports the operating departments in providing high-quality services and programs for our residents and businesses.

## **FINANCIAL IMPACT**

There is no financial impact.

*Prepared by: Annie Jensen, Project Manager*

## **ATTACHMENTS**

1. 2024\_04\_25 Updated Measure O Weaning Schedule
2. 2022\_06\_07 Council-Adopted Measure O Weaning Schedule
3. Presentation

2024\_04\_25 Updated Measure O Weaning Schedule

	FY 22-23	FTEs	FY 23-24	FTEs	FY 24-25	FTEs	FY 25-26	FTEs	FY 26-27	FTEs	FY 27-28	FTEs	FY 28-29	FTEs
<b>Weaning (Measure O --&gt; General Fund)</b>	FIRE STATION 8 OPERATIONS - MO2201 (4,758,918)	21.0	FIRE STATION 8 OPERATIONS - MO2201 (4,758,918)	21.0	FIRE STATION 8 OPERATIONS - MO2201 (4,758,918)	21.0	FIRE STATION 8 OPERATIONS - MO2201 (4,758,918)	21.0	FIRE STATION 8 OPERATIONS - MO2201 (4,758,918)	21.0	FIRE STATION 8 OPERATIONS - MO2201 (4,758,918)	21.0	FIRE STATION 8 OPERATIONS - MO2201 (4,758,918)	21.0
<b>New One-Time Uses</b>	<b>Citywide Alleyway Resurfacing (215709)</b> 2,250,000		ENHANCE COMMUNITY POLICE (MO2101) (4,065,421)	16.0	ENHANCE COMMUNITY POLICE (MO2101) (4,065,421)	16.0	ENHANCE COMMUNITY POLICE (MO2101) (4,065,421)	16.0	ENHANCE COMMUNITY POLICE (MO2101) (4,065,421)	16.0	ENHANCE COMMUNITY POLICE (MO2101) (4,065,421)	16.0	ENHANCE COMMUNITY POLICE (MO2101) (4,065,421)	16.0
	<b>IT Equip Refresh/Upgrades</b> 300,000		HOMELESS PROGRAM (MO5101) (1,103,547)		HOMELESS PROGRAM (MO5101) (1,103,547)		HOMELESS PROGRAM (MO5101) (1,103,547)		HOMELESS PROGRAM (MO5101) (1,103,547)		HOMELESS PROGRAM (MO5101) (1,103,547)		HOMELESS PROGRAM (MO5101) (1,103,547)	
	<b>Station 8 Bonds (2014)</b> 1,750,000		<b>Streets (Cash due to Not Being Able to Bond)</b> 10,500,000		CAD/RMS OPERATIONAL (MO2102) (958,984)	3.0	CAD/RMS OPERATIONAL (MO2102) (958,984)	3.0	CAD/RMS OPERATIONAL (MO2102) (958,984)	3.0	CAD/RMS OPERATIONAL (MO2102) (958,984)	3.0	CAD/RMS OPERATIONAL (MO2102) (958,984)	3.0
	<b>Library Network Refresh</b> 450,000		<b>Citywide Alleyway Resurfacing (215709)</b> 2,250,000		INTEGRATED LIBRARY SYSTEM (MO5403) (79,315)		INTEGRATED LIBRARY SYSTEM (MO5403) (79,315)		INTEGRATED LIBRARY SYSTEM (MO5403) (79,315)		INTEGRATED LIBRARY SYSTEM (MO5403) (79,315)		INTEGRATED LIBRARY SYSTEM (MO5403) (79,315)	
			<b>IT Contractors</b> 1,275,000		LIBRARY WIFI OPERATIONAL (MO5402) (2,000)		LIBRARY WIFI OPERATIONAL (MO5402) (2,000)		LIBRARY WIFI OPERATIONAL (MO5402) (2,000)		LIBRARY WIFI OPERATIONAL (MO5402) (2,000)		LIBRARY WIFI OPERATIONAL (MO5402) (2,000)	
			<b>Facility Emergency Backup Generator</b> 800,000		<b>Public Restroom Improvements</b> 1,000,000		ITS ANNUAL MAINTENANCE (MO3101) (35,121)		ITS ANNUAL MAINTENANCE (MO3101) (35,121)		ITS ANNUAL MAINTENANCE (MO3101) (35,121)		ITS ANNUAL MAINTENANCE (MO3101) (35,121)	
			<b>Joint Use Agreement between West Village Park and Brekke Elementary School</b> 425,000		<b>Citywide Alleyway Resurfacing (215709)</b> 2,250,000		PRESCHOOL TO YOU (MO5508) (189,258)	1.0	PRESCHOOL TO YOU (MO5508) (189,258)	1.0	PRESCHOOL TO YOU (MO5508) (189,258)	1.0	PRESCHOOL TO YOU (MO5508) (189,258)	1.0
			<b>FEMA Grants (Fire Department) - City Matches</b> 185,651		<b>2014 Lease Revenue Street Bond</b> 7,210,000		COLLEGE PARK MEAS.O MAINT (MO5701) (864,785)	4.25	COLLEGE PARK MEAS.O MAINT (MO5701) (864,785)	4.25	COLLEGE PARK MEAS.O MAINT (MO5701) (864,785)	4.25	COLLEGE PARK MEAS.O MAINT (MO5701) (864,785)	4.25
			<b>Personal Protective Equipment</b> 160,000				<b>Playground Replacement (225704)</b> 4,500,000		EAST VILLAGE PARK OP MAIN (MO5702) (98,030)	0.75	EAST VILLAGE PARK OP MAIN (MO5702) (98,030)	0.75	EAST VILLAGE PARK OP MAIN (MO5702) (98,030)	0.75
			<b>Portable Stormwater Pump</b> 80,000				<b>Citywide Alleyway Resurfacing (215709)</b> 2,250,000		SAFE HOMES SAFE FAMILY (MO4301) (393,189)	2.5	SAFE HOMES SAFE FAMILY (MO4301) (393,189)	2.5	SAFE HOMES SAFE FAMILY (MO4301) (393,189)	2.5
			<b>Deputy City Attorney Reclass</b> 4,500				<b>Tsumas Creek Drainage and Linear Park Construction</b> 3,600,000		PAL OPERATIONAL (MO5504) (215,619)	1.0	PAL OPERATIONAL (MO5504) (215,619)	1.0	PAL OPERATIONAL (MO5504) (215,619)	1.0
							<b>Wilson Senior Center: Tenant Improvement</b> 1,000,000		<del>BofA LEASE - SAFTEY EQUIP (MO2108; MO2207; MO2208) (317,289)</del>		<del>BofA LEASE - SAFTEY EQUIP (MO2108; MO2207; MO2208) (317,289)</del>		<del>BofA LEASE - SAFTEY EQUIP (MO2108; MO2207; MO2208) (317,289)</del>	

2024\_04\_25 Updated Measure O Weaning Schedule

FY 22-23	FTEs	FY 23-24	FTEs	FY 24-25	FTEs	FY 25-26	FTEs	FY 26-27	FTEs	FY 27-28	FTEs	FY 28-29	FTEs
						<b>Bike Path (Cooper to 2nd Street (223107)</b>		FIRE ADVANCED LIFE SUPPORT (MO2209) (136,000)		FIRE ADVANCED LIFE SUPPORT (MO2209) (136,000)		FIRE ADVANCED LIFE SUPPORT (MO2209) (136,000)	
						<b>PAL Facility Rehabilitaion (205501)</b>		COLLEGE PARK PROGRAMS MO (MO5506) (115,000)		COLLEGE PARK PROGRAMS MO (MO5506) (115,000)		COLLEGE PARK PROGRAMS MO (MO5506) (115,000)	
								<b>Playground Replacement (225704)</b>	<b>4,500,000</b>	CITI CORPS TOWNKEEPER (1,321,263) (MO5507)		CITI CORPS TOWNKEEPER (1,321,263) (MO5507)	
								<b>Citywide Alleyway Resurfacing (215709)</b>	<b>2,250,000</b>	<b>Existing CIP TBD</b>	<b>17,000,000</b>	SPANISH LANG INTP-CC MTG (MO1401) (57,845)	
								<b>Tsumas Creek Drainage and Linear Park Construction</b>	<b>4,000,000</b>			ALLEY RECONSTRUCTI ON AND ROADWAY REPAIR (MO3102) (519,692)	
								<b>Existing CIP TBD</b>	<b>4,750,000</b>			RECREATION SVCS (MO5513) (85,735)	
												OXNARD AFTERSCHOOL (MO5514) (107,673)	
												HOMEWORK CENTER MAIN LIBRARY (MO5401) (68,219)	0.5
												SENIOR NUTRITION PROGRAM (MO5502) (40,455)	
												DAY AT THE PARK - SPECIAL NEEDS (MO5505) (16,951)	
												MOBILE ACTIVITY CENTER SERVICES (MO5501) (44,000)	
												ORMOND BEACH ENHANCEMEN T (14IN02) (14,028)	
												<b>Existing CIP TBD</b>	<b>17,250,000</b>

	FY 22-23	FTEs	FY 23-24	FTEs	FY 24-25	FTEs	FY 25-26	FTEs	FY 26-27	FTEs	FY 27-28	FTEs	FY 28-29	FTEs
<b>Weaning (Measure O --&gt; General Fund)</b>	FIRE STATION 8 OPERATIONS - (4,758,918) MO2201	21.0	FIRE STATION 8 OPERATIONS - (4,758,918) MO2201	21.0	FIRE STATION 8 OPERATIONS - (4,758,918) MO2201	21.0	FIRE STATION 8 OPERATIONS - (4,758,918) MO2201	21.0	FIRE STATION 8 OPERATIONS - (4,758,918) MO2201	21.0	FIRE STATION 8 OPERATIONS - (4,758,918) MO2201	21.0	FIRE STATION 8 OPERATIONS - (4,758,918) MO2201	21.0
<b>New One-Time Uses</b>	<b>Citywide Alleyway Resurfacing (215709)</b>	<b>2,250,000</b>	ENHANCE COMMUNITY POLICE (MO2101)	(3,581,381) 16.0	ENHANCE COMMUNITY POLICE (MO2101)	(3,581,381) 16.0	ENHANCE COMMUNITY POLICE (MO2101)	(3,581,381) 16.0	ENHANCE COMMUNITY POLICE (MO2101)	(3,581,381) 16.0	ENHANCE COMMUNITY POLICE (MO2101)	(3,581,381) 16.0	ENHANCE COMMUNITY POLICE (MO2101)	(3,581,381) 16.0
	<b>IT Equip Refresh/Upgrades</b>	<b>300,000</b>	HOMELESS PROGRAM (MO5101)	(1,103,547)	HOMELESS PROGRAM (MO5101)	(1,103,547)	HOMELESS PROGRAM (MO5101)	(1,103,547)	HOMELESS PROGRAM (MO5101)	(1,103,547)	HOMELESS PROGRAM (MO5101)	(1,103,547)	HOMELESS PROGRAM (MO5101)	(1,103,547)
	<b>Station 8 Bonds (2014)</b>	<b>1,750,000</b>	<b>Station 8 Bonds (2014)</b>	<b>7,225,000</b>	CAD/RMS OPERATIONAL (MO2102)	(886,654) 3.0	CAD/RMS OPERATIONAL (MO2102)	(886,654) 3.0	CAD/RMS OPERATIONAL (MO2102)	(886,654) 3.0	CAD/RMS OPERATIONAL (MO2102)	(886,654) 3.0	CAD/RMS OPERATIONAL (MO2102)	(886,654) 3.0
	<b>Library WiFi</b>	<b>450,000</b>	<b>Citywide Alleyway Resurfacing (215709)</b>	<b>2,250,000</b>	Various Library Programs	(81,315) 0.5	Various Library Programs	(81,315) 0.5	Various Library Programs	(81,315) 0.5	Various Library Programs	(81,315) 0.5	Various Library Programs	(81,315) 0.5
			<b>Public Restroom Improvments</b>	<b>1,000,000</b>	ITS ANNUAL MAINTENANCE (MO3101)	(35,121)	ITS ANNUAL MAINTENANCE (MO3101)	(35,121)	ITS ANNUAL MAINTENANCE (MO3101)	(35,121)	ITS ANNUAL MAINTENANCE (MO3101)	(35,121)	ITS ANNUAL MAINTENANCE (MO3101)	(35,121)
			<b>Citywide Alleyway Resurfacing (215709)</b>	<b>2,250,000</b>	PRESCHOOL TO YOU (MO5508)	(159,036) 1.0	PRESCHOOL TO YOU (MO5508)	(159,036) 1.0	PRESCHOOL TO YOU (MO5508)	(159,036) 1.0	PRESCHOOL TO YOU (MO5508)	(159,036) 1.0	PRESCHOOL TO YOU (MO5508)	(159,036) 1.0
			<b>2014 Lease Revenue Street Bond</b>	<b>7,210,000</b>	COLLEGE PARK MEAS.O MAINT (MO5701)	(753,908) 4.25	COLLEGE PARK MEAS.O MAINT (MO5701)	(753,908) 4.25	COLLEGE PARK MEAS.O MAINT (MO5701)	(753,908) 4.25	COLLEGE PARK MEAS.O MAINT (MO5701)	(753,908) 4.25	COLLEGE PARK MEAS.O MAINT (MO5701)	(753,908) 4.25
					<b>Playground Replacement (225704)</b>	<b>4,500,000</b>	EAST VILLAGE PARK OP MAIN (MO5702)	(83,039) 0.75	EAST VILLAGE PARK OP MAIN (MO5702)	(83,039) 0.75	EAST VILLAGE PARK OP MAIN (MO5702)	(83,039) 0.75	EAST VILLAGE PARK OP MAIN (MO5702)	(83,039) 0.75
					<b>Citywide Alleyway Resurfacing (215709)</b>	<b>2,250,000</b>	SAFE HOMES SAFE FAMILY (MO4301)	(311,837) 2.5	SAFE HOMES SAFE FAMILY (MO4301)	(311,837) 2.5	SAFE HOMES SAFE FAMILY (MO4301)	(311,837) 2.5	SAFE HOMES SAFE FAMILY (MO4301)	(311,837) 2.5
					<b>Tsumas Creek Drainage and Linear Park Construction</b>	<b>3,600,000</b>	PAL OPERATIONAL (MO5504)	(187,320) 1.0	PAL OPERATIONAL (MO5504)	(187,320) 1.0	PAL OPERATIONAL (MO5504)	(187,320) 1.0	PAL OPERATIONAL (MO5504)	(187,320) 1.0
					<b>Wilson Senior Center: Tenant Improvement</b>	<b>1,000,000</b>	BofA LEASE - SAFTEY EQUIP (MO2108, MO2207, MO2208)	(317,289)	BofA LEASE - SAFTEY EQUIP (MO2108, MO2207, MO2208)	(317,289)	BofA LEASE - SAFTEY EQUIP (MO2108, MO2207, MO2208)	(317,289)	BofA LEASE - SAFTEY EQUIP (MO2108, MO2207, MO2208)	(317,289)

FY 22-23	FTEs	FY 23-24	FTEs	FY 24-25	FTEs	FY 25-26	FTEs	FY 26-27	FTEs	FY 27-28	FTEs	FY 28-29	FTEs
						<b>Bike Path (Cooper to 2nd Street (223107)</b>	<b>1,000,000</b>	FIRE ADVANCED LIFE SUPPORT (136,000) (MO2209)		FIRE ADVANCED LIFE SUPPORT (136,000) (MO2209)		FIRE ADVANCED LIFE SUPPORT (136,000) (MO2209)	
						<b>PAL Facility Rehabilitaion (205501)</b>	<b>2,000,000</b>	COLLEGE PARK PROGRAMS MO (115,000) (MO5506)		COLLEGE PARK PROGRAMS (115,000) MO (MO5506)		COLLEGE PARK PROGRAMS (115,000) MO (MO5506)	
								SPANISH LANG INTP-CC MTG (57,604) (MO1401 )		SPANISH LANG INTP-CC MTG (57,604) (MO1401 )		SPANISH LANG INTP-CC MTG (57,604) (MO1401 )	
								<b>Playground Replacement (225704)</b>	<b>4,500,000</b>	CITI CORPS TOWNKEEPER (1,321,263) (MO5507)		CITI CORPS TOWNKEEPER (1,321,263) (MO5507)	
								<b>Citywide Alleyway Resurfacing (215709)</b>	<b>2,250,000</b>		<b>Existing CIP TBD 17,000,000</b>		SPANISH LANG INTP-CC MTG (57,604) (MO1401 )
								<b>Tsumas Creek Drainage and Linear Park Construction</b>	<b>4,000,000</b>			RECREATION SVCS (MO5513) (85,735)	
								<b>Existing CIP TBD</b>	<b>4,750,000</b>			OXNARD AFTERSCHOOL (107,673) (MO5514)	
												Remaining Rec/CCS (101,124) Programs	
												ORMOND BEACH ENHANCEMEN T (14IN02) (14,418)	
												<b>Existing CIP TBD 17,250,000</b>	

# Updated Schedule for Weaning Off Measure O

Presentation to the Measure O Citizen Oversight Committee  
April 25, 2024

Presented by:  
Annie Jensen, Project Manager

That the Measure O Citizen Oversight Committee receive and file this report.

- Weaning schedule introduced in 2020; adopted in 2022.
- Measure O ends in 2029 ; the City needs to prepare for that funding source to no longer be available.
- Bond debt payment extends beyond Measure O's sunset date

- 1) **Fire Station 8 Operations**
  - a) \$4.76M
  - b) 21 FTE staff positions
  
- 2) **Enhance Community Police**
  - a) \$4.07M
  - b) 16 FTE staff positions
  
- 3) **Homeless Program**
  - a) \$1.10M
  - b) No FTE staff positions

1. Increased program costs (primarily staff costs) from FY21-22 adopted budget amounts
2. Split out “Various Library Programs” into Integrated Library System and Library Wifi Operational and remove 0.5 FTE
3. Add projects that were inadvertently not listed:
  - a. Alley Construction and Roadway Repair (\$519,692)
  - b. Homework Center Main Library (\$68,219 + 0.5 FTE)
  - c. Mobile Activity Center Services (\$44,000)
  - d. Senior Nutrition Program (\$40,455)
  - e. Day at the Park - Special Needs (\$16,951)
4. Remove “Bank of America Lease Safety Equipment” because these equipment leases will be paid off in FY 24-25

FY 22-23 weaning (green)

FY 23-24 weaning (blue)

FY 24-25 weaning (yellow)

FIRE STATION 8 OPERATIONS - MO2201	(4,758,918)	21.0
ENHANCE COMMUNITY POLICE (MO2101)	(4,065,421)	16.0
HOMELESS PROGRAM (MO5101)	(1,103,547)	
CAD/RMS OPERATIONAL (MO2102)	(958,984)	3.0
INTEGRATED LIBRARY SYSTEM (MO5403)	(79,315)	
LIBRARY WIFI OPERATIONAL (MO5402)	(2,000)	



# QUESTIONS



**MEASURE O CITIZEN OVERSIGHT COMMITTEE  
AGENDA REPORT**

**REPORTS  
AGENDA ITEM NO. D.2**

**DATE:** April 25, 2024  
**TO:** Measure O Citizen Oversight Committee  
**FROM:** Javier Chagoyen-Lazaro, Chief Financial Officer, (805) 200-5400,  
javier.chagoyenlazaro@oxnard.org  
**SUBJECT:** Independent Annual Financial Report (20 minutes)

**RECOMMENDATION**

That the Measure O Citizen Oversight Committee receive and file Eadie and Payne, LLP’s audit opinion of the Measure O revenues and expenditures included as a supplement to the Annual Comprehensive Financial Report.

(Presentation will be live upon consultant request)

**BACKGROUND**

On February 23, 2024, Eadie and Payne, LLP (E+P) issued the Annual Comprehensive Financial Report (ACFR), the independent auditor’s report on the City’s Financial Statements as of June 30, 2023.

This report was presented to the City’s Finance and Governance Committee on March 12, 2024, and to the City Council on March 19, 2024. The report stated that City’s financial statements present fairly, in all material respects, the financial position and changes in financial position and cash flows of the City in accordance with the accounting principles generally accepted in the United States of America.

Included in the City’s financial statements are statements presenting the balance sheet and statement of revenues and expenditures and changes in fund balance of the Measure O fund. Ordinance 2779, which sets forth the parameters of Measure O as adopted by the voters in 2008, requires: “The amount generated by this new general purpose revenue source and how the revenues were used shall be included in the annual audit of the City’s financial operations by an independent certified public accountant.” The City’s statements relative to Measure O, as reviewed by E+P, meet the cited requirements in that ordinance.

E+P will present its audit opinion of the City of Oxnard’s Measure O revenues and expenditures in relation to the City’s Financial Statements for fiscal year ended June 30, 2023. The City’s ACFR can be found at <https://oxnardca.portal.civicclerk.com/event/5049/files/attachment/14730>.

**STRATEGIC PRIORITIES**

This agenda item supports the Organizational Effectiveness strategy. The purpose of the Organizational Effectiveness strategy is to reinforce, stabilize, improve, and strengthen the organizational foundation of the City in order to build a modern, high-functioning City government that effectively and efficiently supports the operating departments in providing high-quality services and programs for our residents and businesses.

**FINANCIAL IMPACT**

There is no financial impact to receive and file this report.

*Prepared by: Javier Chagoyen-Lazaro, Chief Financial Officer*

**ATTACHMENTS**

None



**MEASURE O CITIZEN OVERSIGHT COMMITTEE  
AGENDA REPORT**

**REPORTS  
AGENDA ITEM NO. D.3**

**DATE:** April 25, 2024  
**TO:** Measure O Citizen Oversight Committee  
**FROM:** Shiri Klima, Deputy City Manager, (805) 385-7487, shiri.klima@oxnard.org  
**SUBJECT:** Request for Approval of Two New One Time Measure O Projects.

**RECOMMENDATION**

That the Measure O Citizen Oversight Committee recommend the City Council:

- 1) Approve the following new Measure O project with associated one time appropriation of funding: Water Craft Replacement - \$23,107; and
- 2) Approve the following new Measure O project with associated one time appropriation of funding: Chemical Analyzer - \$40,359.

**BACKGROUND**

As of April 17, 2024, Measure O funds a total of 50 active projects: 23 ongoing operational projects, 5 ongoing debt service items, and 22 one-time funded projects. Ongoing funded projects receive a specific amount of funds each fiscal year; if staff does not use all of the funding from that fiscal year, unused funds cannot roll over to the following fiscal year. One-time funded projects receive the approved funding only once and staff expend the funds throughout the course of the project, even if these funds roll over to the next fiscal year. Once the funds are depleted that project receives no more funding.

**DISCUSSION**

Two new projects have been identified as urgent priority needs for the City. They are:

1. **Watercraft Replacement (one time).** The Fire Department is now down to a single rescue watercraft as a result of its second watercraft reaching the end of its front-line service life. A replacement for the second watercraft is required to provide emergency response to ocean rescue incidents. The total estimated cost of a new watercraft, including upfitting costs, is \$23,107. This project is proposed to receive full funding from Measure O.
2. **Chemical Analyzer (one time).** The City of Oxnard recently received a \$100,000 grant to purchase a Gemini Chemical Detector and Analyzer that allows for rapid identification of unknown chemicals in hazardous materials incidents. The Gemini Analyzer will significantly enhance the Fire Department's hazardous materials response capabilities, as the previous chemical analyzer has been out of service due to the end of the service life of the Microsoft Software that underpinned its system. An additional \$40,359 is needed to pair with the \$100,000 grant to fund the purchase. Staff proposes to fund the remaining \$40,359 with Measure O.

These two project requests are vital and urgent.

## **STRATEGIC PRIORITIES**

This agenda item supports Public Safety strategy. The purpose of the Public Safety strategy is to restore and modernize the delivery of public safety services to provide for the safety of our neighborhoods and health of our community.

## **FINANCIAL IMPACT**

If approved, the two new projects, totaling \$63,466 will be appropriated in Fiscal Year 2023-24 from the available fund balance in Measure O (Fund 104) and corresponding Capital Outlay (Fund 301).

*For Finance Use Only: Measure O (Org. 1041001 Obj 49300), Capital Outlay Fund (Org. 301XXXX Obj. 56XXX) Projects TBD*

*Prepared by: Annie Jensen, Project Manager*

## **ATTACHMENTS**

None