

Written materials relating to an item on this agenda that are distributed to the Inter-Neighborhood Council Organization (INCO) within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection on the City of Oxnard website. The INCO agenda is available on the City of Oxnard website 7 days prior to regular meetings, at www.oxnard.org/city-meeting



AGENDA

Inter-Neighborhood Council Organization (INCO) – General Membership Meeting
Meeting Location: Council Chambers, 305 West Third St

Wednesday, May 1, 2024, 6:00 PM

To join remotely, click on the link below:

<https://us06web.zoom.us/j/89904531547?pwd=tX6QUJj6gNfq60aynLhvOQ8cQJ0Tpw.CpOSePeZ6SfflBEZ>

Or telephone (toll-free):

(877) 853-5257

Webinar ID: 899 0453 1547

Passcode: 911653

If you wish to speak during public comments or a particular item on the agenda, please sign on by following the Zoom call in using the information listed above. Once the presiding officer calls for public speakers, over the phone, press *9 to raise your hand, or if online, click the raised hand icon in the Zoom interface to inform the presiding officer you would like to speak during the public speaking section for that particular item on the agenda.

In accordance with Assembly Bill 2449, members of the legislative body may meet in-person or remotely. To participate remotely, sign on by following the Zoom call in using the information listed above.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. **ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM**
2. **EMAILING COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING**
 - a. Submit a request to speak by no later than 3 p.m. on the day of the meeting by contacting INCO Executive Secretary Adam Smith at (805) 385-3918 or adam.smith@oxnard.org
3. **PROVIDING PUBLIC COMMENTS DURING THE MEETING VIA CALL-IN OR ZOOM OPTIONS**
 - a. To provide public comment during the meeting, dial (877) 853-5257 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the presiding officer announces the particular item on the agenda you want to speak on, press *9 to raise your hand. Once called on, press *6 to unmute your phone.

In compliance with the American with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at (805) 385-7803. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting

- b. Public comments on agenda items will be taken following any presentation of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment. The presiding officer shall limit public comments to three minutes.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF MINUTES March 6, 2024

D. PUBLIC COMMENTS (15 minutes / 3 minutes max per person)

At this time, a person may address the INCO on matters within the subject matter jurisdiction of the INCO. The INCO cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the Executive Secretary for administrative action or scheduled on a subsequent agenda for discussion. Public comments on items on the agenda will be considered at the time of consideration of the agenda item.

E. NEW BUSINESS

1. SUBJECT: Capital Improvement Program (CIP)
RECOMMENDATION: That the General Membership receive a verbal presentation from City Engineer Morgan Kessler on the ten largest CIP projects currently underway, followed by Q&A
2. SUBJECT: Ralph M. Brown Act (Brown Act)
RECOMMENDATION: That the General Membership receive a verbal presentation from Deputy City Attorney Jason Zaragoza on the Brown Act, followed by Q&A
3. SUBJECT: Robert's Rules of Order
RECOMMENDATION: That the General Membership receive an overview from former INCO Chair Jack Villa of Robert's Rules of Order, followed by Q&A

F. NEIGHBORHOOD CHAIR REPORTS

Neighborhood Chairs may individually report on items of interest or concern to their neighborhoods. The INCO cannot enter into a detailed discussion or take action on any item presented during these reports.

G. EXECUTIVE BOARD REPORTS

The Executive Board may individually report on items of interest or concern. The INCO cannot enter into a detailed discussion or take action on any item presented during these reports.

H. FUTURE AGENDA ITEMS

I. ADJOURNMENT