

MINUTES  
OXNARD CITY COUNCIL  
PUBLIC WORKS AND TRANSPORTATION COMMITTEE  
Regular Meeting  
March 26, 2024

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 8:30 p.m., Chair Bert E. Perello called to order the regular meeting of the Oxnard City Council Public Works & Transportation Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Bert Perello, Member Arthur Valenzuela, and Member John C. Zaragoza were present in person.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Public Works & Transportation Committee approve the minutes of the March 12, 2024 regular meeting as presented.

*It was moved by Member Valenzuela, seconded by Member Zaragoza, to approve the meeting minutes as presented. VOTE: Perello, Valenzuela, and Zaragoza voted in favor, the motion carried 3-0.*

D. REPORTS

1. Public Works Department

SUBJECT: Agreement 32400338 with Cameron D. Duncan DBA Duncan Engineering for On-Call Marine Engineering Services for Public Works.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize:

1. The Mayor to execute an On-Call Agreement with Duncan Engineering for the maximum five-year term of the Agreement, with the initial agreement term ending March 31, 2025, after which the Agreement may be extended for four additional one-year terms with a fully extended final term ending on March 31, 2029, for an amount not to exceed \$500,000.00 for Marine Engineering services; and
2. A budget appropriation transfer in the amount of \$100,000 from the FY 2023-24

General Fund Public Works Engineering division to the Mandalay Bay Seawalls Capital Improvement Project (No. C1901).

Michael Wolfe, Public Works Director and Morgan Kessler, City Engineer presented and answered the Committee's questions. Public comments and written comments were received from Debbie Mitchell, Resident and Vice President of the Channel Islands Waterfront Homeowners Association.

*It was moved by Member Valenzuela, seconded by Chair Perello, to approve the recommended action as presented. VOTE: Perello, Valenzuela, and Zaragoza voted in favor, the motion carried 3-0.*

2. Public Works Department

SUBJECT: Agreement 32400452 with JAS Landscape LLC for Landscape Maintenance Services within Community Facilities District No. 4.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute an Agreement with JAS Landscape, LLC in the amount not to exceed \$2,721,267 for the maximum five-year term of the Agreement, with the initial agreement term ending June 30, 2025, after which the Agreement may be extended for four additional one-year terms with a fully extended final term ending on June 30, 2029, for landscape maintenance services within Community Facilities District No. 4.

Steve Howlett, Assistant Public Works Director and Eric L. Storrie, CPRP, Special Districts Manager presented and answered the Committee's questions. Public comments were received from Joe Telles and Dean Madsen.

*It was moved by Member Zaragoza, seconded by Member Valenzuela, to approve the recommended action as presented. VOTE: Perello, Valenzuela, and Zaragoza voted in favor, the motion carried 3-0.*

3. Public Works Department

SUBJECT: Public Project Agreement 32400427 with Garcia's Landscaping & Maintenance, Inc. for Seabridge Park Bench Installation Project, Specification No. SD 24-82.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute an Agreement with Garcia's Landscaping & Maintenance, Inc. in the amount not to exceed \$12,650 for the installation of park benches at Community Facilities District No. 4.

Eric L. Storrie, CPRP, Special Districts Manager answered the Committee's questions. Public comments were received from Joe Telles.

*It was moved by Member Zaragoza, seconded by Member Valenzuela, to approve the recommended action as presented. VOTE: Perello, Valenzuela, and Zaragoza voted in favor, the motion carried 3-0.*

4. Public Works Department

SUBJECT: Public Project Agreement 32400383 with Best Contracting Services, Inc. for On-Call Roofing Maintenance and Minor Repair Services Project, Specification No. PW 23-95.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council authorize the Mayor to execute an Agreement with Best Contracting Services, Inc. for a total amount not to exceed \$190,000 for a maximum two-year term for on-call roofing maintenance and minor repair services.

Steve Howlett, Assistant Public Works Director answered the Committee's questions. No public comments were received.

*It was moved by Member Zaragoza, seconded by Member Valenzuela, to approve the recommended action as presented. VOTE: Perello, Valenzuela, and Zaragoza voted in favor, the motion carried 3-0.*

5. Public Works Department

SUBJECT: Public Project Agreement 32400262 with Central Coast Engineering for On-Call Plumbing Maintenance and Minor Repairs Services, Specification No. PW 23-105.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council authorize the Mayor to execute an Agreement with Central Coast Engineering for a total amount not to exceed \$196,000 for a one-year term for on-call plumbing maintenance and minor repair services.

Steve Howlett, Assistant Public Works Director answered the Committee's questions. No public comments were received.

*It was moved by Chair Perello, seconded by Member Valenzuela, to approve the recommended action as presented. VOTE: Perello, Valenzuela, and Zaragoza voted in favor, the motion carried 3-0.*

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 9:21 p.m.

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PUBLIC WORKS & TRANSPORTATION COMMITTEE

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ROSE CHAPARRO

City Clerk



BERT E. PERELLO

Chair