

MINUTES
Parks, Recreation & Community Services Commission
January 24, 2024

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:41 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Angela Whitecomb, Armando Casillas, Miguel Fernandez, Chris Hernandez, Oscar Hernandez, and Paul Lemos were present (left at 6:45 pm). Staff members present were Steve Howlett, Assistant Public Works Director, Jessy Tapia, Cultural and Community Services Manager, and Adriana Britt, Cultural and Community Services Specialist.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of November 15, 2023.
RECOMMENDATION: Approve.
DISCUSSION: None.
ACTION: Minutes were approved as recommended.

C. PUBLIC COMMENTS

D. DISCUSSIONS:

1. SUBJECT: Adoption of 2024 Parks, Recreation and Community Services Commission Meeting Calendar
RECOMMENDATION: That the Commission adopt the 2024 calendar of meeting dates, time and location
DISCUSSION: The commission would like to go dark in December
ACTION: Commissioner Fernandez motioned to adopt the 2024 Parks, Recreation and Community Services Commission Meeting Calendar with the recommendation to go dark in December. Commissioner Chris Hernandez seconded the motion.
2. SUBJECT: Election of 2024 Parks, Recreation and Community Services Commission Officers
RECOMMENDATION: The Commission elects a Chair and Vice-Chair.
DISCUSSION: The Commission recommended Angela Whitecomb for Chair and Chris Hernandez for Vice Chair.
ACTION: Commissioner Oscar Hernandez motioned for Angela Whitecomb to serve as Chair. Commissioner Paul Lemos seconded the motion. Commissioner Armando Casillas motioned for Chris Hernandez to serve as Vice Chair. Commissioner Paul Lemos seconded the motion.
3. SUBJECT: Parks, Recreation and Community Services Commission 2024 Annual Work Plan.
RECOMMENDATION: That the Commission selects items from the Oxnard Parks and Recreation Master Plan and develops a work plan for the calendar year.

DISCUSSION: Commissioners discussed priorities for the Master Plan and would like to focus on Non-Profits in Parks, Ormond Beach, and generating funds in parks.

Roger Poirier: Beach Activations, Park Restrooms, Youth Programming in Parks

ACTION: [None.]

4. SUBJECT: Ad-Hoc Committee Assignments

RECOMMENDATION: That the Commission appoints one member to the Park Ranger Ad-Hoc Committee and one member to the City Park Hours Ad-Hoc Committee.

DISCUSSION: Commissioners discussed adding a Commissioner to only the Park Ranger Ad-Hoc Committee.

ACTION: Vice Chair Chris Hernandez volunteered to join the Park Ranger As-Hoc Committee.

E. AD-HOC COMMITTEE REPORTS

1. SUBJECT: Five Points Neighborhood Ad-Hoc Committee, Commissioners Miguel Fernandez and Chris Hernandez.

RECOMMENDATION: That the Commission receives an update from the Committee.

Sunset date: May 22, 2024.

DISCUSSION: Vice Chair Chris Hernandez updated the Commission on his interactions with managers from complexes in the neighborhood. Commissioner Fernandez would like to be more informed.

Pat Brown: Would like to meet with Ad-Hoc Committee members.

ACTION: [None.]

2. SUBJECT: Park Ranger Program Ad-Hoc Committee, Commissioners Angela Whitecomb, Oscar Hernandez, and Chris Hernandez

RECOMMENDATION: The Commission receives an update from the Committee.

Sunset date: May 22, 2024.

DISCUSSION: The Committee would like to explore options to create funding for the Park Ranger Program.

ACTION: [None.]

3. SUBJECT: Park Restroom Murals Ad-Hoc Committee, Commissioners Miguel Fernandez and Angela Whitecomb

RECOMMENDATION: That the Committee update the Commission on the Park Restroom Murals discussions.

Sunset date: May 22, 2024.

DISCUSSION: [None.]

ACTION: [None.]

4. SUBJECT: City Park Hours Ad-Hoc Committee, Commissioners Miguel Fernandez and Oscar Hernandez

RECOMMENDATION: That the Committee updates the Commission on the City Park Hours discussions.

Sunset date: May 22, 2024.

DISCUSSION: Members will be meeting with Steve Howlett soon.

ACTION: [None.]

F. REPORT OF THE COMMISSION SECRETARY

1. SUBJECT: Parks Projects Update

RECOMMENDATION: That the Commission receives an update on the Durley Park Restroom Repair and Renovation Project, Pleasant Valley Park Restroom, Playground Replacements, and Park Ambassador Program Recommendation.

DISCUSSION: Durley Park Restroom bids closed with only one bid. Pleasant Valley Restroom is awaiting the final walk-through with the contractor. Pleasant Valley, Dunkirk, Marina West, and Brekke Parks are on hold for bids. Steve will send City Manager the recommendation regarding the Park Ambassador Program as soon as possible.

ACTION: [None.]

2. SUBJECT: Recreation Events Update

RECOMMENDATION: That the Commission receive an update on Recreation and Community Services events.

DISCUSSION: Afterschool Program participated in the Ormond Beach Clean Up. Meet Up Clean Ups are scheduled for February 10 and 24. Boys Basketball season is starting.

ACTION: [None.]

G. COMMISSIONER COMMENTS

All commissioners expressed their gratitude towards City Staff and their efforts.

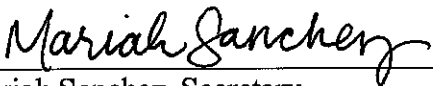
H. ITEMS FOR FUTURE CONSIDERATION

1. Facilities Update
2. Report on Non-Profits in Parks
3. Creation of Parks and Recreation District
4. Report on all park fees
5. Ormond Beach
6. Park Hours of Operation
7. Reports on Recreation Activities
8. Update on Quimby Fund Accounts
9. Campus Park Updates

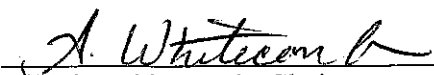
I. ADJOURNMENT

The meeting adjourned at 7:47 pm.

Mariah Sanchez


Mariah Sanchez, Secretary

Angela Whitecomb


Angela Whitecomb, Chairman