



TO: Parks, Recreation and Community Services Commission

FROM: Steve Howlett, Assistant Public Works Director

DATE: June 26, 2024

SUBJECT: Letter of Commitment for the City of Oxnard Urban Forestry Resiliency Planning Project

RECOMMENDATION

That the Parks, Recreation and Community Services Commission approve the Letter of Commitment for the Urban Resiliency Planning Project.

DISCUSSION

The City of Oxnard Public Works Department has applied for a grant from the State of California, Cal Fire, to develop the City Urban Forestry Management Plan.

The project will create an Urban Forest Management Plan (UFMP), involving robust community participation, including disadvantaged communities. The Plan will provide the basis for annual trees to be planted, pruned, and removed. It will also include strategies to increase community participation, determine the amount of city-wide canopy cover, and prioritize where resources would be most effectively used.

Climate change is predicted to cause substantial negative impacts to commonly planted tree species in California. Based on available research and data, up to 34% of Oxnard's tree inventory contains many species that are predicted to be heat or water sensitive in the next within the next 30–100 years. The project will provide a roadmap for tangible actions the City can take towards sustainable funding and management of an urban forest program. The UFMP will provide the framework for best management practices and policies that will help guide the City toward a resilient urban forest. The UFMP will establish the vision and goals for the City's Tree Program based on the priorities and values of the community, elected officials, business owners, and other stakeholders. The UFMP will provide the necessary data and analytics to make decisions that will progress the City towards a sustainable urban forest.

The grant required a June 7, 2024 submission date. Therefore, the Letter of Commitment from the Parks, Recreation, and Community Services Commission needed to be sign by the Commission Chair on May 22, 2024.

This action item is for the Commission to formally confirm support of the Letter of Commitment.

**Parks, Recreation, and Community
Services Commission**

Oxnard, California 93030

May 22, 2024

Subject: Letter of Commitment for City of Oxnard Urban Forest Resiliency Planning Project
Grant Application

CAL FIRE Urban and Community Forestry Grant Administrators:

We are three members of the Oxnard Parks, Recreation, and Community Services Commission (PRCSC), and we're pleased to offer this letter of commitment for the City of Oxnard's Urban Forest Resiliency Planning project grant application to CAL FIRE's Urban and Community Forestry grant. We are excited to work with the City in the creation of the Urban Forest Management Plan that will be completed if the grant is awarded. The PRCSC will provide input during the planning process, and gather resident input as well.

A critical component of the project is that residents, including those of Oxnard's disadvantaged communities, will play an important role during the planning process, including at public meetings such as the Parks, Recreation, and Community Services Commission meetings.

We enthusiastically support the project application which if awarded will yield a plan that addresses some of the climate vulnerabilities of the community, and which will create a foundation to establish a resilient urban forest that will benefit all residents. The City's collaborative partnerships and involvement with diverse stakeholders and residents will ensure that multiple urban forest-related benefits are realized by the project.

Sincerely,

Angela Whitecomb, Chair
Parks, Recreation, and Community Services Commission
City of Oxnard

, Commissioner

, Commissioner



TO: Parks, Recreation and Community Services Commission

FROM: Steve Howlett, Assistant Public Works Director

DATE: June 26, 2024

SUBJECT: Cancellation of July 24, 2024 Meeting

RECOMMENDATION

That the Parks, Recreation and Community Services Commission cancel the July 24, 2024 meeting.

DISCUSSION

The Dallas Cowboys Summer Training Camp is an annual event that occurs during the Month of July and the beginning of August. Recreation staff is heavily involved in the operations of the Camp. Therefore, as with previous years, staff is recommending the Commission cancel the July meeting because Recreation staff will not be available to prepare for, or attend, the July meeting. Staff will be available again for Commission meetings to resume in August.



TO: Parks, Recreation and Community Services Commission

FROM: Steve Howlett, Assistant Public Works Director

DATE: June 26, 2024

SUBJECT: Inclusive Parks and Playgrounds

RECOMMENDATION

That the Parks, Recreation and Community Services Commission discuss ADA compliance and inclusive features within City parks.

DISCUSSION

Playground manufacturers are required to build playgrounds that meet the standards of the Americans with Disabilities Act (ADA). However, “inclusive” features that are available in playground and park amenities provide specific opportunities for users with restricted mobility.

The attached spreadsheet identifies the ADA and inclusive amenities that are located throughout the City parks. Currently, the City of Oxnard has two “All Inclusive Playgrounds” located at Durley Park and Community Center Park East with additional inclusive amenities located at other parks throughout the City. A third “All Inclusive Playground” has been purchased and is being bid for installation at Wilson Park.

The purpose of this item is for the Commission and public to have an open discussion on park needs and suggestions for future improvements.

		Council District	Year Built	Acreage from Draft Master Plan Report	Jogging Path	Concrete Walks	Acreage	ADA Drinking Fountain	ADA Picnic Tables	ADA Restrooms	ADA BBQ	Playground (ADA compliant at install)	INCLUSIVE Swings	INCLUSIVE Playground Features	All INCLUSIVE Playground	
GENERAL FUND																
1	Beck Park - 800 West Kamala	4	1956	9.87			8.5	X	X	X	X	X				
2	Cabrillo Park - 1600 Ebony Drive	1	1995	5.19		X	6				X					
3	Carty Park - 3900 So. "F" Street	6	1967	4.08			5	X	X	X	X	X				
4	College Estates Park - 1400 Gary Drive	5	1985	6.53		X	6.5	X	X		X	X				
5	Colonia Park - 170 No. Juanita Avenue	3	1950	8.96		X	10	X	X	X	X	X				
6	Community Center Park East - 800 Hobson Way	4	1967	4.38		X	11	X	X	X	X	X	1	X	1	
7	Community Center Park West - 801 Hobson Way	4	1981	9.86		X	4	X		2		X				
8	Connelly Park - 2101 Bevra	1	1995	3.1	X		3.1	X								
9	Del Sol Park	3	1975/1981	13.47	X	X	13.5	X	X	X	X	X				
10	Durley - 800 W. Hill Street	4	1950	11.68		X	11	X	X	X	X	X	1	X	1	
11	East Village - 2051 Jacinto Drive	3	2016	0	X	X	6	X		X	X	X		X		
12	Eastwood - 1401 No. "F" Street	2	1959	4.29			4.2	X	X	X	X	X				
13	Fremont Tot Park - 1130 No. "M" Street	2	1976	0.85		X	1.5	X	X		X	X				
14	Garden City Acres Park - 5302 Cypress Road	5	2007	6	X	X	5.5	X	X	X	X	X				
15	Johnson Creek - 501 East Johnson Road	6	1978	8.59		X	8.5	X	X	X	X	X				
16	Kohala - Kohala Street	3	1989	0			1.1									
17	Lathrop Park - 600 East Guava Street	5	1960	2.96	X		3	X	X		X	X				
18	Lemonwood Park - 2055 East San Mateo Place	5	1978	9.43	X	X	9.5	X	X	X	X	X				
19	Marina West - 1300 So. Novato Drive	4	1976	6.57		X	6.3	X	X	X	X	X				
20	Neptune Square Park - Neptune Square	1	1965	0.3			0.4					X				
21	Orchard Park - 2130 Edelweiss Street	4	1981	10.47		X	12.6	X	X	X	X	X				
22	lolokoy Beach Park - 1601 So. Harbor Boulevard	1	1989	57.84	X	X	62	X	X	X	X	X				
23	Plaza Park - 500 So. "C" Street C/O 5th & "C" Street	4	1902	1.75		X	2	X								
24	Pleasant Valley - 4501 Justin Way	5	1977	9.61		X	9.7	X	X	X	X	X	1			
25	Rio Lindo Park - 841 Blanca Street	3	1988	8.39	X	X	8.5	X	X	X	X	X				
26	Sea Air Park - 2011 Ninth Street	1	1986	8.61	X	X	8.6	X	X	X	X	X				
27	Sea View Park - 1001 Offshore Street	1	1981	6.45		X	6.4	X	X	X	X	X				
28	Sierra Linda Park - 1040 Indigo Place	2	1983	5.02		X	6.2	X	X	X	X	X		X		
29	South Bank Park - 2610 Woodside Place	1	1995	6.22		X	6		X		X	X	1			
30	Southwest Community Park - 2500 W. Fifth Street	1	1996	32.07			26				X	X				
31	SW Community Park EXT (DUNKIRK). - 2500 W. Fifth Street	1	2007	X	X	X	5.5	X	X	X	X	X				
32	Southwinds Park - 455 W. Clara Street	6	1979	7.68	X		7.5	X	X	X	X	X	2	X		
33	College Park - 3250 So. Rose Avenue	5	2000	71.92		X	75	X	X	4	X	X		X		
34	Thompson Park - 201 No. Imperial Street	3	1965	2.72	X		3	X	X	X	X	X		X		
35	Via Marina Park - 3301 Keel Way	1	1980	12.29		X	12	X	X	X	X	X				
36	Wilson Park - 350 No. "C" Street	4	1974	5.82		X	5	X	X	X	X	X				
TOTAL				362.97			380.6	31+	28+	30	31+	31	6	7	2	
SPECIAL DISTRICTS																
1	Vineyards Park - 2801 Smokey Mountain Dr.		2007		X	X	7	2		X		2		2		
2	East Park - 351 Indus Pl		2007			X	4.49	X		X		X		X		
3	Windrow Park - 3052 N Ventura Rd		2008			X	5	X		X		X		X		
4	Central Park - 3200 N Oxnard Bl		2007		X		4.89									
5	Crescent Park - 3475 N Oxnard Bl		2015			X	2.3	X		X		X	1	X		
6	Children's Park - American River Ct		2014			X	0.4					X		X		
7	Village Green - 3002 Moss Landing		2007			X	1.56									
8	Promesa/Sueno Park - LMD 39		2002			X	4					X				
9	Pfieler Park - LMD 51		2005			X	3.1					X				
10	Pfieler Pocket Park - LMD 51		2005			X	0.5					X				
11	Borchard Oak Park - LMD 32		1998			X	0.5									
12	Seabridge 1		2005			X					X	X				
13	Seabridge 2		2005			X				X		X				
14	Westport at Mandalay Bay Park		2003		X	X	3.5	X		X		X				
15	Westport 2		2003		X	X	1					X		X		
TOTAL							38.24	6		6	1	13	1	7		
	TOTAL ALL PARKS							37+	28+	36	32+	44	7	14	2	

INCLUSIVE Playground Activities



TO: Parks, Recreation and Community Services Commission

FROM: Steve Howlett, Assistant Public Works Director

DATE: June 26, 2024

SUBJECT: Park Ranger Program

RECOMMENDATION

That the Parks, Recreation & Community Services Commission recommend the City Council implement a Park Ranger Program to address park user safety and increase the collection of revenue in the City parks.

DISCUSSION

The Commission formed an Ad-Hoc Committee to review Park Ranger Programs in other cities and the feasibility of the City of Oxnard to implement this type of program. Due to the amount of lost revenue from park reservations citywide, that includes the unpaid parking at Olokoy Beach Park, the Commission finds that there is most likely enough uncaptured parks revenue to fund two Park Ranger positions that would operate under the Police Department.

At the sunset date of the Ad-Hoc Committee on May 22, 2024, the Commission directed staff to draft a recommendation to the City Council for the creation two Park Ranger Positions under the authority of the Oxnard Police Department to be funded by the General Fund Parks Division.

The main driver for this recommendation is to have dedicated enforcement in the parks to address and improved the public safety concerns that include vagrancy and drug activities at many of our City parks.

The draft recommendation to the City Council is attached for the Commission's consideration.



TO: City Council Members

FROM: Steve Howlett, Assistant Public Works Director

DATE: June 26, 2024

SUBJECT: Park Ranger Program

CC: Alexander Nguyen, City Manager
Michael Wolfe, Public Works Director
Jason Benites, Police Chief

Article VII of the Citizen Advisory Bylaws states “the Staff Liaison shall as soon as possible inform the City Council, through the City Manager, of recommendations made by the Commission. The Staff Liaison shall inform the Commission on the status of the recommendations as warranted.”

During the Parks, Recreation, & Community Services Commission meeting held on June 26, 2024, the Commission made a recommendation that the City Council establish a Park Ranger Program for the safety of the park users and the collection of unfulfilled park fees. The recommendation passed unanimously X-0.

Please share the recommendation from the Parks, Recreation, & Community Services Commission with members of the City Council in accordance with the Citizen Advisory Group Bylaws. Please keep me informed of any relevant actions related to this recommendation so it can be communicated back to the Commissioners.

If you have any questions about the recommendation, please contact me at (805) 385-7830 or steve.howlett@oxnard.org.

Attachement:

Park Ranger Program Staff Report