

MINUTES
Parks, Recreation & Community Services Commission
May 22, 2024

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:31 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Angela Whitecomb, Armando Casillas, Miguel Fernandez, and Oscar Hernandez (5:50 pm) were present. Commissioner Paul Lemos was absent. Staff members present were Steve Howlett, Assistant Public Works Director, Jessy Tapia, Cultural and Community Services Manager, and Adriana Britt, Cultural and Community Services Specialist.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of April 24, 2024.

RECOMMENDATION: Approve.

DISCUSSION: None

ACTION: Minutes were approved as recommended.

C. PUBLIC COMMENTS

Tania Mariscal: Kamala Park restrooms

Lynda Karl: Adult Changing Stations in restrooms

Rosa Villanueva: Inclusive access to park restrooms

D. COMMISSION BUSINESS:

1. SUBJECT: Brown Act, Bylaws, and Powers & Duties Training

RECOMMENDATION: That the Commission receive a training by the City Attorney's Office and ask any specific questions or receive clarification.

DISCUSSION: Deputy City Attorney Jason Zaragoza provided the Commission with training on Commission Bylaws.

ACTION: [None.]

2. SUBJECT: Discussion on Future Ad Hoc Committee Needs

RECOMMENDATION: That the Commission: (1) discuss needed ad hoc committees aligned with CAG goals set in January 2024 and (2) Create, appoint members, assign sunset date, and set clear objectives for necessary ad hoc committees.

DISCUSSION:

Inclusivity at Wilson Park: Angela Whitecomb

Five Points Neighborhood: Miguel Fernandez

Community Center Park East Restroom Mural: Miguel Fernandez

Park Hours: Oscar Hernandez

Parks District: Angela Whitecomb and Armando Casillas - To explore Parks, Recreation, and Cultural Arts Districts to report on the subject.

ACTION:

E. AD-HOC COMMITTEE REPORTS

1. SUBJECT: Final Report from the Five Points Neighborhood Ad-Hoc Committee
RECOMMENDATION: That the Commission receive a final report from the Committee on engaging the community for input on building a new neighborhood park. Sunset on May 22, 2024. Members: Chair Angela Whitecomb and Commissioner Miguel Fernandez
DISCUSSION: Briefed INCO on the Agenda Item
ACTION: [None.]
 2. SUBJECT: Final Report from the Park Ranger Program Ad-Hoc Committee
RECOMMENDATION: That the Commission receive a final report from the Committee on the feasibility of a park ranger program to enforce City park rules, reservations, and fees. Sunset date: May 22, 2024. Members: Whitecomb and O. Hernandez.
DISCUSSION: A memo is being drafted for the Commission to vote on at the next meeting.
ACTION: [None.]
 3. SUBJECT: Final Report from the Park Restroom Murals Ad- Hoc Committee
RECOMMENDATION: That the Commission receives a final report from the Committee on painting murals on newly installed park restrooms. Sunset date: May 22, 2024. Members: Fernandez and Whitecomb.
DISCUSSION: [None.]
ACTION: [None.]
 4. SUBJECT: Final Report from the City Park Hours Ad-Hoc Committee
RECOMMENDATION: That the Commission receives a final report from the Committee on the need to adjust park hours for various parks around the City. Sunset date: May 22, 2024. Members: Fernandez and O. Hernandez
DISCUSSION:
Joe Garcia: Commissions focus of park lights should be put on parks that are used by the public.
ACTION: [None.]
 5. SUBJECT: Annual Report Ad Hoc Committee
RECOMMENDATION: That the Commission receives an update from the Committee on development of the Annual Report for presentation to City Council on July 2, 2024. Sunset date: June 26, 2024. Members: Whitecomb and Fernandez
DISCUSSION: [None.]
ACTION: [None.]
- F. REPORT OF THE COMMISSION SECRETARY
The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.
1. SUBJECT: Parks Division Updates
RECOMMENDATION: The Commission receives an update on current park projects in the City of Oxnard including projected completion dates.

DISCUSSION:

Community Center Park East Playground is complete and waiting on final review

Wilson Project going out to bid soon

Backstop repairs are being completed

Park restrooms are receiving epoxy and paint

ACTION: [None.]

2. SUBJECT: Recreation and Community Services Division Updates

RECOMMENDATION: The Commission receives an update on upcoming Recreation and Community Services events and programs.

DISCUSSION: The commission was updated on the Insect Festival, Oxnard School District After School Programs Fun Fest, and Hueneme School District After School Program Shine Fest.

ACTION: [None.]

G. COMMISSIONER COMMENTS

1. Armando Casillas: Happy to get things moving
2. Angela Whitecomb: City Council Meeting Agenda Item on the consideration of Heritage Square being put on sale.

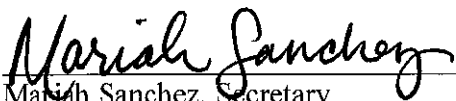
H. ITEMS FOR FUTURE CONSIDERATION

1. Forestry Grant
2. ADA Access in Parks
3. Dia De Los Muertos Celebration Expansion
4. Draft of Chair Report
5. Park Restrooms Open Hours
6. Lifeguards at Oxnard Beach, Silver Strand, Hollywood

I. ADJOURNMENT

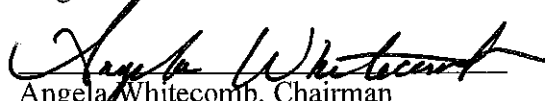
The meeting adjourned at 7:46 pm

Mariah Sanchez



Mariah Sanchez, Secretary

Angela Whitecomb



Angela Whitecomb, Chairman