

Community Relations Commission
Regular Meeting
July 15, 2024

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 6:02 p.m., the regular meeting of the Community Relations Commission convened. Chair Helaine Stallion; Vice-Chair Khalilah Durias, Commissioner Meaghan Salas, and Commissioner Gonzalez were present. Commissioner Adam Lopez joined the meeting at 6:09 p.m. Commissioner Tiffany Lopez was unable to join via-zoom due to City link issue. Staff member present was Martha Guillen, Acting Secretary. Saluted the Flag.

B. APPROVAL OF MINUTES

1. SUBJECT: Approval of minutes of the special meeting of Monday, June 17, 2024.

RECOMMENDATION: Approve.

MOTION: Commissioner Salas motion to approve minutes. It was seconded by Vice-Chair Durias and motion carried.

C. PUBLIC COMMENTS

There were no public comments.

D. REPORTS/PRESENTATIONS

1. SUBJECT: Presentation from the City of Oxnard Fire Department to discuss the EMS Corps Program & Women in Fire Initiative opportunities.

RECOMMENDATION: That the CRC receive and file the presentation.

ACTION: Report received.

E. COMMISSION BUSINESS:

1. SUBJECT: Brown Act, Bylaws, and Powers & Duties Training.

RECOMMENDATION: That the CRC Commissioners receive training by the City Attorney's Office and ask any specific questions or receive clarification.

ACTION: Training received.

F. AD-HOC COMMITTEE REPORTS

1. SUBJECT: Multicultural Festival Ad-Hoc Committee Report.

RECOMMENDATION: That the CRC receive an update from the Multicultural Ad-Hoc Committee regarding steps for promotion, vendor outreach, and other assignments. Sunset date: October 14, 2024. Members: Chair H. Stallion & Vice-Chair K. Durias.

ACTION: Staff secretary updated the CRC Commissioners on the following:

1. Sponsorship – need the CRC's support in reaching out to possible sponsors.
2. Budget – we should have an idea in late August so we can move forward with the planning of the festival.

2. SUBJECT: Community Recognition Awards Ad-Hoc Committee Report.

RECOMMENDATION: That the CRC receive an update from the Recognition Awards Ad-Hoc Committee regarding steps for promotion, vendor outreach, and other assignments. Sunset date: October 14, 2024. Members: T. Lopez & A. Lopez.

ACTION: Staff secretary provided information regarding the News Release and possible

release date for the Community Recognition Awards application.

3. SUBJECT: Annual Report Ad-Hoc Committee Report.

ACTION: That the CRC receive an update from the Annual Report Ad-Hoc Committee related to the Annual Report to Council scheduled on October 1, 2024. Sunset date: October 14, 2024. Members: Chair H. Stallion, Meaghan Salas & Commissioner Gonzalez.

ACTION: Chair Stallion would like to add Commissioner Adam Lopez to the Ad-Hoc Committee.

- G. REPORT OF THE COMMISSION SECRETARY

Commission secretary provided the CRC Commissioners with upcoming events. Information is available by visiting Oxnard.org.

- H. COMMISSIONER COMMENTS

Commissioner Adam Lopez shared he will be the MC for the Salsa Festival, Heritage Square Summer concerts and the upcoming 10th Annual Community Resource Fair.

- I. ITEMS FOR FUTURE CONSIDERATION

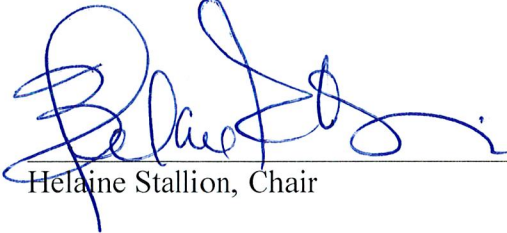
Commissioner Gonzalez recommended inviting the County Clerk/Recorder to share information about voting and voting rights.

- J. ADJOURNMENT

There being no further business on the agenda, and without objection, Commissioner

A. Lopez motion to adjourn the meeting at 7:23 p.m. and it was second by Commissioner Gonzalez.


Martha Guillen, Acting Secretary


Helaine Stallion, Chair