

MINUTES
Parks, Recreation & Community Services Commission
June 26, 2024

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:31 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Angela Whitecomb, Armando Casillas, Miguel Fernandez, and Joe Garcia were present. Commissioner Oscar Hernandez was absent. Staff members present were Steve Howlett, Assistant Public Works Director, Jessy Tapia, Cultural and Community Services Manager, and Mariah Sanchez, Cultural and Community Services Analyst.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of May 22, 2024.

RECOMMENDATION: Approve.

DISCUSSION: None

ACTION: Minutes were approved as recommended.

C. PUBLIC COMMENTS

[None.]

D. COMMISSION BUSINESS:

1. SUBJECT: Letter of Commitment for City of Oxnard Urban Forestry Resiliency
RECOMMENDATION: That the Commission approve the Letter of Commitment for the Urban Resiliency Planning Project.

DISCUSSION: Chair Angela Whitecomb and Vice Chair Migel Fernandez both signed the letter of commitment before this meeting occurred to meet the submission deadline.

ACTION: [None.]

2. SUBJECT: Cancellation of the July 24, 2024 meeting
RECOMMENDATION: That the Commission cancel the regular meeting scheduled on July 24, 2024 due to staff being unavailable during the Dallas Cowboys Training Camp.

DISCUSSION: [None.]

ACTION: Vice Chair Fernandez motioned for the cancellation of the July meeting. Commissioner Casillas seconded the motion.

3. SUBJECT: Inclusive Playgrounds
RECOMMENDATION: That the Commission discuss park amenities that support ADA and have inclusive features.
DISCUSSION: Assistant Public Works Director, Steve Howlett presented to the commission about inclusive playgrounds within the City. Steve did mention that Durley Park and Community Center Park East are All Inclusive Playgrounds within the City. Wilson Park has a pending project for the installation of an All Inclusive Playground and there are eight All Inclusive Swings that have been added throughout the City parks. Chair Angela Whitecomb added that she would like to see Wilson Park become an All

Inclusive Park for people of all abilities and to fence the entire park for safety, as well as adding an adult changing room in the restrooms.

ACTION: [None.]

4. SUBJECT: Park Ranger Program

RECOMMENDATION: That the Commission approve the recommendation of the Parks, Recreation, and Community Services Commission to the City Council in support of establishing a Park Ranger Program to increase park safety, compliance, and revenue generation.

DISCUSSION: Steve Howlett informed the commission that this program is supported by the commission's master plan.

ACTION: Vice Chair Fernandez motioned to recommend the park ranger program to City Council. Commissioner Casillas seconded the motion. Recommendation approved 4-0.

E. AD-HOC COMMITTEE REPORTS

1. SUBJECT: Annual Report Ad Hoc Committee

RECOMMENDATION: That the Commission receive an update from the Committee on development of the Annual Report for presentation to City Council on July 2, 2024.

Sunset date: June 26, 2024. Members: Whitecomb and Fernandez

DISCUSSION: Chair Angela Whitecomb stated that she wanted additional photos added into the report and that they have been working on the report.

ACTION: [None.]

F. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Parks Division Updates

RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard including projected completion dates.

DISCUSSION: Ololkoy Beach Park was voted #1 beach on the west coast for the second year in a row. Park playgrounds are out to bid starting with Dunkirk and then going to Marina West, Pleasant Valley, and Brekke.

ACTION: [None.]

2. SUBJECT: Recreation and Community Services Division Updates

RECOMMENDATION: That the Commission receive an update on upcoming Recreation and Community Services events and programs.

DISCUSSION: MAC started last week. Cam Serendipity is at Durley this Summer. Day at the Park will be happening on July 14. Summer Lunch Program is happening at PAL and Southwinds. Kids Fest will be on July 12 at Oxnard PAL. Backpack Distribution will be held on July 16 at Oxnard PAL and Southwinds. Colonia Pool opened for the summer

on June 17. Cowboys Camp will begin on July 25. Colonia Gym will be hosting a volleyball, soccer, and basketball camp this summer.

ACTION: [None.]

G. COMMISSIONER COMMENTS

1. Vice Chair Miguel Fernandez stated that he went to the Durley Park event and stated that there was low attendance but good feedback. He stated that they have a muralist for the tanks. He also stated that he has been working with Roger Poirier for the murals on the Exceloo restrooms.
2. Commissioner Joe Garcia stated that he attended the CAL PAL soccer tournament that had over 70 teams. He also requested the removal of the California Strawberry Festival wording on the College Park entrance sign.
3. Chair Angela Whitecomb stated that she had recently had an encounter with a homeless woman at Plaza Park. Chair Whitecomb stated that the Park Ranger Program would help keep everyone safe, especially in situations like what she had encountered. She also stated that she welcomes everyone's input and is looking forward to the upcoming festivals.
4. Commissioner Armando Casillas wanted to welcome new Commissioner Joe Garcia and thanked the Parks Department.

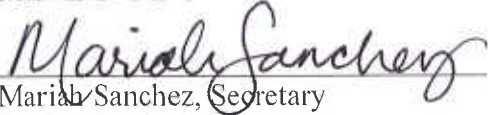
H. ITEMS FOR FUTURE CONSIDERATION

1. Park restrooms
2. Adding a fence around Wilson Park
3. Status of the recommended Park Ambassador Program

I. ADJOURNMENT

The meeting adjourned at 6:46 pm

Mariah Sanchez


Mariah Sanchez, Secretary

Angela Whitecomb


Angela Whitecomb, Chairman