

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection on the City of Oxnard website. Commission agendas are available on the City of Oxnard website 7 days prior to regular meetings, at www.oxnard.org/city-meetings



AGENDA
Parks, Recreation & Community Services Commission
Regular Meeting
Council Chambers, 305 W Third Street
September 25, 2024
5:30 p.m.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/85434507068?pwd=b31UnlyvSbAfXemIngDBDZmiMFiuOA.OScBcCEizvfKz9sV>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

**US: 833 548 0276 (Toll Free) or 833548 0282 (Toll Free) or 877 853 5257 (Toll Free) or
88 475 4499 (Toll Free)**

Webinar ID: 854 3450 7068

Passcode: 735744

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call in steps listed above. Once the Chair calls for public speakers, press *9 to raise your hand, or if online, click the raise hand icon in the Zoom interface to inform the Chair you would like to speak during the public speaking section for that particular item on the agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
 - a. Submit a request to speak no later than 2:00 p.m. on the day of the meeting by contacting the Commission Secretary Mariah Sanchez at mariah.sanchez@oxnard.org. Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide a public comment during the meeting dial: US: 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 811 853 5257 (Toll Free) or 888 475 4499 (Toll Free) and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press *9 to raise your hand. Once called on, press *6 to unmute your phone.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Adriana Britt at 805-385-7995. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL/PLEDGE OF ALLEGIANCE

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of August 28, 2024.
RECOMMENDATION: Approve.

C. PUBLIC COMMENTS

At a regular meeting, a person may address the Parks, Recreation & Community Services Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Commission, persons wishing to speak on items not on the agenda should do so during public comments.

D. COMMISSION BUSINESS:

1. SUBJECT: Request to name a field in honor of Joe Guerra
RECOMMENDATION: That the Commission consider a Recommendation to the City Council to name a sports field in honor of Joe Guerra.
2. SUBJECT: Wilson Park Fence
RECOMMENDATION: That the Commission consider a Recommendation to the City Council for installation of an ornamental fence along the perimeter of Wilson Park, between the parking lot and park for user accessibility and safety.
3. SUBJECT: Wilson Park Pickleball Court
RECOMMENDATION: That the Commission discuss and recommend staff work with the pickleball players to install temporary stripping as a trial period for consideration of a permanent installation.
4. SUBJECT: Sports Field Lighting
RECOMMENDATION: That the Commission discuss the operating hours of sports field lighting that identifies the specific parks and neighborhoods, the lighting needs and impacts at each park, and the plan for community outreach to seek neighborhood support of the operating hours.

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E. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Parks Division Updates

RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard including projected completion dates.

2. SUBJECT: Recreation and Community Services Division Updates

RECOMMENDATION: That the Commission receive an update on upcoming Recreation and Community Services events and programs.

F. COMMISSIONER COMMENTS

Commissioners may individually report on items of interest or concern outside of Ad Hoc Committee reports. The Commission cannot enter into detailed discussion or take action on any item presented during these reports. The Commissioner's report shall not exceed three minutes.

G. ITEMS FOR FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

H. ADJOURNMENT



TO: Parks, Recreation, & Community Services Commission

FROM: Steve Howlett, Asst. Director of Public Works, steve.howlett@oxnard.org

DATE: September 25, 2024

SUBJECT: Request to name a sports field in honor of Joe Guerra

RECOMMENDATION

That the Parks, Recreation, & Community Services Commission review City Council Resolution #12,991 regarding Naming Procedures for City Parks and Other Public Facilities and consider a Recommendation to the City Council to approve naming a sports field at Carty Park "Joe Guerra Field".

DISCUSSION

On August 28, 2024, the Parks, Recreation, and Community Services Commission ("Commission") received a request from the Mermaids Little League requesting to name the field at Carty Park as "Joe Guerra Field". For twenty-five years, Joe has been an active and essential part of Mermaids Little League at Carty Park.

The Resolution for naming City parks and other public facilities contains 9 steps.

- Steps 1-3 is the request by the Mermaids Little League and the Recommendation to the City Council by the Commission.
- Steps 4, 5, 8, and 9 are not applicable as these address other facilities, proposed alternate names, a requirement for a minimum of five years to elapse after a nominee's passing, and a repeal of section F-6 from the Administrative Manual.
- Step 6 states that "City Council, at its discretion, will select the name for the park, recreation facility, or other public facility."
- Step 7 states: "Although exceptional, in appropriate circumstances as determined by the City Council, a park, recreation facility, or other public facility may be named after a person, whether living or deceased."

Currently, there are five baseball fields that are named after members of the community. Four of the fields were named posthumously and the Helen Lopez Fields at Durley Park was named months before her passing. There are no parks, recreation facilities, or other public facilities that are named after a person who is living.

If approved, Staff will work with the Mermaids Little League to develop and install a plaque commemorating the field name.

Attachments:

- A. Resolution No. 12,991: Procedures for Naming City Parks and Other Public Facilities



TO: Parks, Recreation, & Community Services Commission

FROM: Steve Howlett, Asst. Director of Public Works, steve.howlett@oxnard.org

DATE: September 25, 2024

SUBJECT: Wilson Park Fence

RECOMMENDATION

That the Parks, Recreation, & Community Services Commission consider a Recommendation to the City Council for the installation of an ornamental fence along the perimeter of Wilson Park, between the parking lot and park for user accessibility and safety

DISCUSSION

A new all-inclusive playground will be installed at Wilson Park that will replace the existing playground. Therefore, the Parks, Recreation, & Community Services Commission is requesting the installation of an ornamental fence along the perimeter of the park that will separate the park from the parking lot. The new fence will limit the points of access for ingress and egress, thereby increasing user safety within the park.

The all-inclusive playground will attract use from members of the community with special needs. This includes The Arc of California, who have a center next to Wilson Park at 416 A Street. The Arc of California provides programs and activities for people with intellectual and developmental disabilities.

The funding for the new fence may be included as a component of the new playground installation, or added to the current non-funding Wilson Park Improvements project contained within the current 2024-29 CIP.

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. 12,991

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
ESTABLISHING PROCEDURES FOR NAMING CITY PARKS AND OTHER
PUBLIC FACILITIES.

WHEREAS, the City Council adopted a policy in April, 1977 establishing procedures and guidelines for naming City facilities in honor of local residents; and

WHEREAS, the City Council desires to update and revise this policy.

NOW, THEREFORE, the City Council of the City of Oxnard resolves:

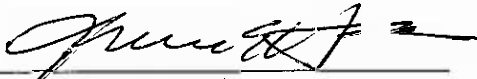
1. Any person, entity, or organization, including a City employee, may request that a park, recreation facility or other public facility be identified in a specific manner.
2. Any such request shall be filed with the City Clerk or designee.
3. If the request concerns a park or recreation facility, the name will be reviewed by the Parks and Recreation Commission ("Commission"). The Commission shall then recommend a name for the park or recreation facility to the City Council.
4. If the request concerns a public facility other than a park or recreation facility, the name will be reviewed by the City Council.
5. The City Council or Commission will consider such requests at a public meeting. At the meeting any person, entity or organization may propose another name for the park, recreation facility or other public facility.
6. After thoroughly evaluating all of the names submitted and any recommendation of the Commission, the City Council, at its discretion, will select the name for the park, recreation facility or other public facility.
7. Although exceptional, in appropriate circumstances as determined by the City Council, a park, recreation facility or other public facility may be named after a person, whether living or deceased.
8. If the name of a deceased person is submitted as the name of park, recreation facility or other public facility, a minimum of five years shall have elapsed since the person's death before his or her name may be considered by City Council.
9. Administrative Manual Section F-6 is hereby repealed.

PASSED AND ADOPTED this 10th day of January 2006 by the following vote:

AYES: Councilmembers Herrera, Holden, Maulhardt, Zaragoza and Flynn.

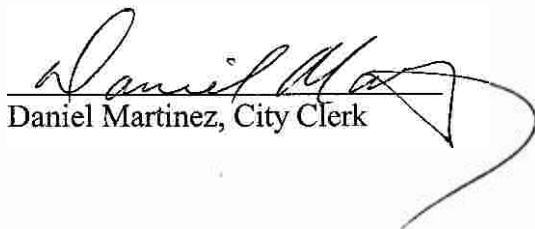
NOES: None.

ABSENT: None.



Dr. Thomas E. Holden, Mayor

ATTEST:



Daniel Martinez, City Clerk

APPROVED AS TO FORM:

 12-22-05

Gary L. Gillig, City Attorney