MINUTES
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Regular Meeting
June 25, 2024

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE
At 8:30 p.m., Chair Bert E. Perello called to order the regular meeting of the Oxnard City Council Public Works & Transportation Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The Assistant City Clerk called the roll and announced the posting of the agenda. Chair Bert Perello and Member Arthur Valenzuela were present in person. Member John C. Zaragoza was absent.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department
SUBJECT: Approval of Minutes.
RECOMMENDATION: That the Public Works & Transportation Committee approve the minutes of the May 28, 2024 regular meeting as presented.

It was moved by Member Valenzuela, seconded by Chair Perello, to approve the meeting minutes as presented. VOTE: Perello and Valenzuela voted in favor, the motion carried 2-0. Member Zaragoza was absent.

D. REPORTS

1. Public Works Department
SUBJECT: Agreement 32500018 with M.O. Dion & Sons, Inc. dba Dion & Sons, Inc. for Purchase and Delivery of Bulk Fuel.
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute an Agreement with M.O. Dion & Sons, Inc. dba Dion & Sons, Inc. in the amount not to exceed $4,135,000 for an initial one-year term from July 1, 2024 to June 30, 2025 with the option for four (4) consecutive one (1) year period extensions that shall not exceed a total of five (5) years for a final term ending June 30, 2029 for the purchase and delivery of bulk fuel to various City locations.

Jose Arreola, Fleet Services Manager presented and answered the Committee's questions. No public comments were received.

It was moved by Member Valenzuela, seconded by Chair Perello, to approve the recommended action as presented. VOTE: Perello and Valenzuela voted in favor, the motion carried 2-0. Member Zaragoza was absent.

2. Public Works Department
SUBJECT: Public Project Agreement 32400551 with West Star Environmental, Inc. for Oxnard Wastewater Treatment Plant Fuel Management System Replacement Project (Rebid), Specification No. PW 23-13R2. (10 minutes)
RECOMMENDATION: That the Public Works Transportation Committee recommend that the City Council approve and authorize:

    1. A total of $301,560 in Project funds for the Oxnard Wastewater Treatment Plant Fuel Management System Replacement Project (Rebid), Specification No. PW 23-13R2;
    2. The Mayor to execute an Agreement with West Star Environmental, Inc. in the amount of $251,300 with a Project contingency amount of $25,130 (10%) with West Star Environmental, Inc. for a total not to exceed value of $276,430 for the Project;
    3. A Project allocation amount of $25,130 (10%) for engineering, inspection, and project management for the Project;
    4. Adding Oxnard Wastewater Treatment Plant Fuel Management System Replacement Project to the City of Oxnard Five Year Capital Improvement Program; and
    5. A new Fiscal Year 2024-25 project budget appropriation of $301,560 from the Wastewater Operating Fund (611) available fund balance as well as the corresponding Wastewater Capital Fund (612) transfer in / appropriation in the same amount.

Timothy Beaman, Interim Assistant Public Works Director presented and answered the Committee's questions. No public comments were received.

It was moved by Chair Perello, seconded by Member Valenzuela, to approve the recommended action as presented. VOTE: Perello and Valenzuela voted in favor, the motion carried 2-0. Member Zaragoza was absent.

3. Public Works Department
SUBJECT: Third Amendment to Agreement A-8136 with Enterprise Fleet Management. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute a Third Amendment to the Agreement with Enterprise Fleet Management, Inc. increasing the current agreement value by $8,518,000 for a total not to exceed amount of $15,313,000 and extend the term through April 18, 2026, utilizing the Sourcewell

contract 030122-EFM for Fleet Management Services that includes vehicle leasing and maintenance management.

Jose Arreola, Fleet Services Manager presented and answered the Committee's questions. No public comments were received.

It was moved by Member Valenzuela, seconded by Chair Perello, to approve the recommended action as presented. VOTE: Perello and Valenzuela voted in favor, the motion carried 2-0. Member Zaragoza was absent.

E. ITEMS FOR FUTURE AGENDAS

Chair Perello requested a report from the Public Works Department about the water process in the City of Oxnard.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Perello adjourned the meeting at 9:00 p.m.

R. Chaparro

ROSE CHAPARRO

City Clerk

Bert E. Perello

BERT E. PERELLO

Chair