

MINUTES
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Regular Meeting
June 18, 2024

A. ROLL CALL, POSTING OF AGENDA

At 5:00 p.m., Mayor John C. Zaragoza called to order the regular meeting of the Oxnard City Council (concurrently with the Oxnard Housing Authority), in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Councilmembers Gabriela Basua, Oscar Madrigal, Bert E. Perello, Arthur Valenzuela, Mayor Pro Tem Bryan A. MacDonald, and Mayor John C. Zaragoza were present in person. Councilmember Gabriel (Gabe) Teran participated virtually.

Councilmember Basua joined the meeting at 6:02 p.m.

Housing Authority Commissioner Jose Andrade and Commissioner Francisco Vega were absent.

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council and Oxnard Housing Authority.

CONSIDERATION OF TELECONFERENCE PARTICIPATION PURSUANT TO ASSEMBLY BILL 2449.

B. OPENING CEREMONIES (6:00 PM)

Mayor Zaragoza led the pledge of allegiance.

C. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Aaron Starr (amended agenda, city ballot measure added), Ray Blattel (citations for fireworks), John Barrick, Ventura County Tax Payers Association (wages for street sweepers).

D. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

1. Public Works Department

SUBJECT: Continuation of an Emergency Order for Replacement of the City's Data Center Cooling System.

RECOMMENDATION: That the City Council review and approve the continuation of the City Manager's emergency order to dispense with public bidding requirements pursuant to Public Contract Code section 22050 for the replacement of the Data Center Cooling System.

(This item did not originate in Committee because it is a continuation of an item previously approved by the City Council on June 4, 2024.)

Michael Wolfe, Public Works Director was available to answer questions. No public comments were received.

It was moved by Mayor Pro Tem MacDonald, seconded by Councilmember Valenzuela, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

E. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING
AUTHORITY BUSINESS/COMMITTEE REPORTS

The members of the Council provided brief announcements regarding their various activities. Councilmember Perello asked that a discussion about illegal events be placed for discussion at a future Council meeting.

1. City Clerk Department

SUBJECT: Appointment of Member to Serve on the City's Parks, Recreation and Community Services Commission.

RECOMMENDATION: That the Mayor, with the approval of the City Council, appoint Joe Garcia to the Parks, Recreation, Community Services Commission representing District 3.

No public comments were received.

It was moved by Councilmember Teran, seconded by Councilmember Perello, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

F. REVIEW OF INFORMATION/CONSENT AGENDA

Items H-1 through H-8 were reviewed and discussed among the Council and staff.

G. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA (None received.)

H. INFORMATION/CONSENT AGENDA

1. City Clerk Department
SUBJECT: Approval of Minutes.
RECOMMENDATION: That the City Council approve the minutes of the May 21, 2024 regular meeting as presented.
2. City Clerk Department
SUBJECT: Adoption of Resolutions Calling 2024 General Municipal Election.
RECOMMENDATION: That the City Council:
 1. Adopt **Resolution No. 15,786** calling and giving notice of a municipal general election to be held on November 5, 2024, for the election of certain officers; consenting to and requesting election consolidation with the County of Ventura; requesting the County Clerk to render services and supplies; and authorizing the Board of Supervisors to canvass the returns; and
 2. Adopt **Resolution No. 15,787** establishing rules governing the submission by candidates of Candidate Statements to be printed in the Voter Information Guide at an election to be held on November 5, 2024.
3. Human Resources Department
SUBJECT: Additional Appropriation for Liability and Property Damage Fund - Fiscal Year 2023-24.
RECOMMENDATION: That City Council approve an additional appropriation in the amount of \$2 million to the Public Liability and Property Damage Fund in Fiscal Year 2023-24.
4. Community Development Department
SUBJECT: Planning and Zoning Permit (PZ) No. 22-300-04 (Final Map) for Casa Aliento Subdivision.
RECOMMENDATION: That the Oxnard City Council:
 1. Accept Final Map 22-300-04 for the Casa Aliento Subdivision; and
 2. Receive and file a "Notice of Pending Approval" for Parcel Map 22-300-04 by the Community Development Director including signature of "City Council's Certificate" on the title sheet.
 3. Authorize the City Clerk to sign the "Abandonment Certificate" for the vacation of roadway and utility easements.
5. Public Works Department
SUBJECT: Adoption of **Ordinance No. 3046** Granting the Renewal of the Crimson California Pipeline, L.P. Franchise Agreement to Operate and Maintain a Petroleum Pipeline.
RECOMMENDATION: That the City Council:
 1. Adopt **Ordinance No. 3046** entitled "UNCODIFIED ORDINANCE OF THE CITY OF

OXNARD GRANTING THE RENEWAL OF THE CRIMSON CALIFORNIA PIPELINE, L.P. FRANCHISE AGREEMENT TO OPERATE AND MAINTAIN A PIPELINE FOR THE TRANSPORTATION OF PETROLEUM PRODUCTS UNDER, ALONG AND ACROSS HARBOR BOULEVARD" ; and

2. Find that this ordinance is exempt from CEQA pursuant to title 14 California Code of Regulations section 15301(b).

(This item did not originate in Committee because it is a continuation of an item previously approved by the City Council on May 21, 2024.)

6. Police Department

SUBJECT: Ventura County Animal Services Agreement FY 2024-25.

RECOMMENDATION: That the City Council approve and authorize the Mayor to sign a Service Level Request in the amount of \$2,647,277 for FY 24-25 for the fifth year of a five-year agreement (A-8151) with the County of Ventura to provide animal safety services.

7. Housing Department

SUBJECT: Investment Policy and Guidelines Housing Authority of the City of Oxnard.

RECOMMENDATION: That the City Council recommends that the Board of Commissioners of the Housing Authority of the City of Oxnard approve **Resolution H.A. No.1343** adopting an investment policy and portfolio guidelines for the Housing Authority of the City of Oxnard for FY 2024-2025.

(The Finance and Governance Committee approved 3-0 on May 28, 2024.)

8. Housing Department

SUBJECT: Housing Authority Low Rent Public Housing and Housing Choice Voucher Program Section 8 Budgets for Fiscal Year 2024-2025.

RECOMMENDATION: That the Board of Commissioners of the Housing Authority of the City of Oxnard:

1. Adopt **Resolution H.A. No.1344** approving the recommended \$8,042,472 operating budget for the Low Rent Public Housing Program for Fiscal Year 2024-2025, as presented for each project area, and approve and authorize the use of \$693,999 of unrestricted cash to fund the projected deficit.

2. Adopt **Resolution H.A. No.1345** approving the recommended \$34,177,979 operating budget for the Housing Choice Voucher Program Section 8 for Fiscal Year 2024-2025, and approve and authorize the use of \$436,417 of unrestricted cash to fund the projected deficit.

(The Finance and Governance Committee approved 3-0 on May 28, 2024.)

Consent Items H.1 – H.6

It was moved by Mayor Pro Tem MacDonald, seconded by Councilmember Perello, to approve the recommended action as presented. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

Consent Item H.7 – H.8 (Oxnard Housing Authority)

It was moved by Commissioner MacDonald, seconded by Commissioner Perello, to approve the recommended action as presented. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0. Housing Authority Commissioners Andrade and Vega were absent.

I. PUBLIC HEARINGS**1. Public Works Department**

SUBJECT: Fiscal Year (FY) 2024-25 **Resolution No. 15,788** to Levy Assessments in the Waterways Maintenance District.

RECOMMENDATION: That the City Council acting as the legislative body for the Waterways Maintenance District:

1. Hold a public hearing regarding proposed assessments for the Waterways Maintenance District for Fiscal Year 2024-25, and
2. Adopt **Resolution No. 15,788** to levy the special assessment on property within the Waterways Maintenance District for Fiscal Year 2024-25.

(Finance and Governance Committee approved 3-0 on May 28, 2024.)

The City Clerk announced the affidavit of publication and stated that no written communications were received.

Anthony Miller, Interim Special Districts Manager was available to answer questions.

Mayor Zaragoza opened the public testimony portion of the public hearing. No public comments were received.

Without objection, the Council approved closing the public testimony portion of the public hearing.

It was moved by Councilmember Valenzuela, seconded by Councilmember Perello, to approve the recommended action as presented. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

2. Public Works Department

SUBJECT: Adoption of **Resolution No. 15,789** Confirming FY 2024-25 Landscape

Maintenance Districts Diagrams and Assessments.

RECOMMENDATION: That City Council, acting as the legislative body for the City's Landscape Maintenance Districts (LMDs):

1. Hold a public hearing to receive public testimony regarding the proposed Fiscal Year 2024-25 assessments in the City's LMDs; and
2. Adopt "**Resolution No. 15,789** of the City Council of the City of Oxnard, California, Confirming Diagrams and Assessments for Fiscal Year 2024-25 in Connection with the City's Landscape Maintenance Districts."

(This item did not originate in Committee because it is a continuation of an item previously approved by the City Council on June 4, 2024.)

The City Clerk announced the affidavit of publication and stated that no written communications were received.

Anthony Miller, Interim Special Districts Manager was available to answer questions.

Mayor Zaragoza opened the public testimony portion of the public hearing. No public comments were received.

Without objection, the Council approved closing the public testimony portion of the public hearing.

It was moved by Councilmember Basua, seconded by Councilmember Valenzuela, to approve the recommended action as presented. VOTE: Basua, MacDonald, Madrigal, Teran, and Valenzuela voted in favor; motion passed 5-0-2. Mayor Zaragoza recused due to owning property in LMD 3 and Councilmember Perello recused due to owning property in LMD 13.

J. REPORTS

1. Finance Department

SUBJECT: Public Safety Property Tax Assessment FY 2024-25.

RECOMMENDATION: That the City Council adopt **Resolution No. 15,790** establishing the FY 2024-25 tax rates on property in the City of Oxnard for the payment of voter-approved obligations related to public safety personnel pension expenses.

(The Finance and Governance Committee approved 3-0 on May 14, 2024.)

Javier Chagoyen-Lazaro, Chief Financial Officer was available to answer questions. No public comments were received.

It was moved by Councilmember Perello, seconded by Councilmember Basua, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

2. Public Works Department

SUBJECT: Fiscal Year (FY) 2024-25 Special Tax Levy for Community Facility Districts Numbers 1, 2, 3, 4, 5, 8, 9 and 2000-3.

RECOMMENDATION: That the City Council acting as the legislative body for Community Facilities Districts (CFD) No. 1, 2, 3, 4, 5, 8, 9 and 2000-3:

1. Adopt **Resolution No. 15,791** setting a special tax rate within CFD No. 1 (Westport at Mandalay Bay) for Fiscal Year 2024-25;
2. Adopt **Resolution No. 15,792** setting a special tax rate within CFD No. 2 (Westport at Mandalay Bay) for Fiscal Year 2024-25;
3. Adopt **Resolution No. 15,793** setting a special tax rate within CFD No. 3 (Seabridge at Mandalay Bay) for Fiscal Year 2024-25;
4. Adopt **Resolution No. 15,794** setting a special tax rate within CFD No. 4 (Seabridge at Mandalay Bay) for Fiscal Year 2024-25;
5. Adopt **Resolution No. 15,795** setting a special tax rate within CFD No. 5 (Riverpark) for Fiscal Year 2024-25;
6. Adopt **Resolution No. 15,796** setting a special tax rate within CFD No. 8 (Sakioka Farms Business Park) for Fiscal Year 2024-25;
7. Adopt **Resolution No. 15,797** setting a special tax rate within CFD No. 9 (North Shore at Mandalay Bay) for Fiscal Year 2024-25;
8. Adopt **Resolution No. 15,798** setting a special tax rate within CFD No. 2000-3 (Oxnard Boulevard/Highway 101 Interchange) for Fiscal Year 2024-25; and
9. Authorize the Public Works Director, or designee, to execute an agreement for Billing of Direct Assessments with the Ventura County Auditor-Controller to provide the service of placement of direct assessments on the Ventura County Secured Tax Roll.

(Finance and Governance Committee approved 3-0 on May 28, 2024.)

Anthony Miller, Interim Special Districts Manager was available to answer questions. No public comments were received.

It was moved by Councilmember Basua, seconded by Councilmember Valenzuela, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

3. Cultural & Community Services Department

SUBJECT: Ventura County Area Agency on Aging Senior Nutrition Program.

RECOMMENDATION: That the City Council authorize the City Manager to enter into a contract in an amount not to exceed \$290,100 with the County of Ventura for the administration of the Senior Nutrition Program.

Terrel Harrison, Cultural & Community Services Director was available to answer questions. No public comments were received.

It was moved by Mayor Zaragoza, seconded by Councilmember Basua, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Valenzuela, and Zaragoza voted in favor; motion passed 6-0-1. Councilmember Teran recused due to having a professional business contract with the County of Ventura.

4. Finance Department

SUBJECT: Adoption of Fiscal Year 2024-2025 Proposed Budget.

RECOMMENDATION: 1. That the City Council adopt the following resolutions:

- a. **Resolution No. 15,799** of the City Council of the City of Oxnard Approving the City Operating and Capital Improvement Budget for Fiscal Year 2024-25; and
- b. **Resolution No. 15,800** of the City Council of the City of Oxnard Authorizing Full-Time Equivalent Positions in the City Service Effective July 1, 2024, in accordance with the Operating Budget for the Fiscal Year 2024-25; and
- c. **Resolution No. 15,801** of the City Council of the City of Oxnard Authorizing Classification and Salary Schedules and Approving the Attached Classification and Salary Schedule; and
- d. **Resolution No. 15,802** of the City Council of the City of Oxnard Establishing Financial Management Policies; and
- e. **Resolution No. 15,803** of the City Council of the City of Oxnard Establishing an Appropriation Limit for the Fiscal Year 2024-25; and
- f. **Resolution No. 15,804** of the City Council of the City of Oxnard Adopting a Master Fee Schedule; and

2. That the Housing Board of Commissioners Adopt **Resolution H.A. No.1346** Approving the Housing Authority's Operating Budget for the Fiscal Year 2024-25.

Javier Chagoyen-Lazaro, Chief Financial Officer answered questions. No public comments were received.

City Council

It was moved by Mayor Zaragoza, seconded by Mayor Pro Tem MacDonald, to approve the recommended action as presented. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

Oxnard Housing Authority

It was moved by Commissioner Zaragoza, seconded by Commissioner MacDonald, to approve the recommended action as presented. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0. Housing Authority Commissioners Andrade and Vega were absent.

5. Finance Department

SUBJECT: Annual Delegation of Investment Authority.

RECOMMENDATION: That the City Council adopt a resolution delegating investment

authority to the City Treasurer for FY 2024-25.

(The Finance and Governance Committee approved 2-0 on May 14, 2024.)

This item was pulled from the agenda, no action was taken.

6. Public Works Department

SUBJECT: Agreement 32500017 with GreenCoast Landscapes Inc. for Landscaping Services at Various City Locations.

RECOMMENDATION: That the City Council:

1. Authorize the Mayor to execute an Agreement with GreenCoast Landscapes Inc. in the amount not to exceed \$1,200,000 for an initial one-year term from July 1, 2024, to June 30, 2025, with the option to extend for four (4) consecutive one (1) year option terms, that shall not exceed a total of five (5) years for a final term ending June 30, 2029, for landscape maintenance services at various City locations.

(Public Works and Transportation Committee approved 3-0 on May 28, 2024.)

Timothy Beaman, Interim Assistant Public Works Director was available to answer questions. No public comments were received.

It was moved by Councilmember Perello, seconded by Councilmember Valenzuela, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

7. Public Works Department

SUBJECT: Second Amendment to Agreement A-8368 with Toter, LLC for the Purchase of Residential Curbside Collection Carts and Parts.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a Second Amendment to Agreement No. A-8368 with Toter, LLC in the amount of \$560,000 for a new total not to exceed \$2,085,000 for the replenishment of curbside carts and parts.

(Public Works and Transportation Committee approved 3-0 on May 28, 2024.)

Eric Zetz, Maintenance and Operations Manager was available to answer questions. No public comments were received.

It was moved by Councilmember Basua, seconded by Councilmember Valenzuela, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

8. Public Works Department

SUBJECT: Agreement 32500013 with Conico Toro, Inc. dba MacValley Oil Company for Purchase and Delivery of Bulk Lubricants and Antifreeze.

RECOMMENDATION: That the City Council:

1. Approve and authorize the Mayor to execute Agreement 32500013 with Conico Toro, Inc dba MacValley Oil Company in the amount not to exceed \$1,540,000 for an initial one-year term from July 1, 2024 to June 30, 2025, with the option for four (4) consecutive one (1) year period extensions, that shall not exceed a total of five (5) years; for a final term ending June 30, 2029, for the purchase and delivery of lubricants and antifreeze to various City locations.

(Public Works and Transportation Committee approved 3-0 on May 28, 2024.)

Jose Arreola, Fleet Services Manager was available to answer questions. No public comments were received.

It was moved by Councilmember Perello, seconded by Councilmember Valenzuela, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

9. City Attorney Department

SUBJECT: 9212 Report Regarding the following initiative measures: "Repeal of Community Facilities No. 5 (RiverPark) Special Taxes," "Reduction of the Maximum Special Taxes That Can Be Imposed Within Community Facilities District No. 5 (RiverPark)," and "Limitations on Uses of Special Taxes for Community Facilities District No. 5 (RiverPark)."

RECOMMENDATION: That the City Council receive an Election Code Section 9212 report prepared by Russ Branson regarding the following initiatives certified by the City Clerk as sufficient: "Repeal of Community Facilities No. 5 (RiverPark) Special Taxes," "Reduction of the Maximum Special Taxes That Can Be Imposed Within Community Facilities District No. 5 (RiverPark)," and "Limitations on Uses of Special Taxes for Community Facilities District No. 5 (RiverPark)."

Ken Rozell, Chief Assistant City Attorney; Steve Howlett, Assistant Public Works Director; and Russ Branson, Consultant presented and answered questions. Public comments were received from Debbie Mitchell, Mr. Hernandez, Manuel Herrera, and Aaron Starr. Report was received and filed.

10. City Attorney Department

SUBJECT: City-Sponsored Community Facilities District No. 5 (RiverPark) No Tax Increase, Public Safety, Neighborhood Services Measure.

RECOMMENDATION: That the City Council, acting as the legislative body of Community Facilities District No. 5 (RiverPark) of the City of Oxnard, call the election for a ballot measure titled "City-Sponsored Community Facilities District No. 5

(RiverPark) No Tax Increase, Public Safety, Neighborhood Services Measure" by adopting **Resolution No. 15,805**, which would order consolidation with the November 5, 2024 statewide election, request the County Clerk to conduct the election, and authorize the Board of Supervisors to canvass the returns.

Ken Rozell, Chief Assistant City Attorney presented and answered questions. Public comments were received from Ann Walsh, Manuel Herrera, Debbie Mitchell, Aaron Starr, Rob Rhody, and Alicia Percell.

It was moved by Councilmember Valenzuela, seconded by Councilmember Basua, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

11. City Attorney Department

SUBJECT: Calling the Election for Certified Initiative Measures titled:

1. "Repeal of Community Facilities No. 5 (RiverPark) Special Taxes;"
2. "Reduction of the Maximum Special Taxes That Can Be Imposed Within Community Facilities District No. 5 (RiverPark);" and
3. "Limitations on Uses of Special Taxes for Community Facilities District No. 5 (RiverPark)."

RECOMMENDATION: That the City Council, acting as the legislative body of Community Facilities District No. 5 (RiverPark) of the City of Oxnard, call the election for certified initiative measures titled:

1. **Resolution No. 15,806** "Repeal of Community Facilities No. 5 (RiverPark) Special Taxes;"
2. **Resolution No. 15,807** "Reduction of the Maximum Special Taxes That Can Be Imposed Within Community Facilities District No. 5 (RiverPark);" and
3. **Resolution No. 15,808** "Limitations on Uses of Special Taxes for Community Facilities District No. 5 (RiverPark)"

by adopting three resolutions (**Resolutions No. 15,806, 15,807, and 15,808**) which would order consolidation with the November 5, 2024 statewide election, request the County Clerk to conduct the election, and authorize the Board of Supervisors to canvass the returns.

Ken Rozell, Chief Assistant City Attorney answered questions. Public comments were received from Rob Rhody. Written comments were received.

It was moved by Councilmember Teran, seconded by Councilmember Perello, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

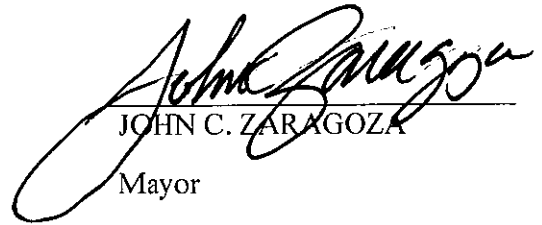
K. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Zaragoza adjourned the meeting at 9:15 p.m.

A handwritten signature in cursive script, appearing to read "R. Chaparro", written over a horizontal line.

ROSE CHAPARRO

City Clerk

A handwritten signature in cursive script, appearing to read "John C. Zaragoza", written over a horizontal line.

JOHN C. ZARAGOZA

Mayor