

Written materials relating to an item on this agenda that are distributed to the Measure O Citizen Oversight Committee within 24 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection on the City of Oxnard website. The Measure O Citizen Oversight agenda is available on the City of Oxnard website 7 days prior to special meetings, at www.oxnard.org/city-meeting



AGENDA
MEASURE O CITIZEN OVERSIGHT COMMITTEE
Council Chambers, 305 West Third Street
Thursday, October 24, 2024
Regular Meeting – 4:00 P.M.

Zoom details to call-in for public comment during a meeting:

<https://us06web.zoom.us/j/82822704821?pwd=AKl00Km4Ch0IH2qBylaD7h2a9sWAeN.1>

1. **Dial Phone Number: 888 475 4499**
2. **Enter Meeting ID: 828 2270 4821**
3. **Passcode: 757778**

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom calling in steps listed above. Once the presiding officer calls for public speakers, **press *9 to raise your hand to inform the Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room.**

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT WWW.OXNARD.ORG.

To find out how you may provide public comment, please refer to the instructions below or at www.https://www.oxnard.org/city-meetings/.

Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings and on YouTube at Youtube.com/oxnardnews.

*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card to the Clerk.
2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING
 - a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at www.oxnard.org/citymeetings or by emailing: amira.martinez@oxnard.org
 - b. Submit an email to amira.martinez@oxnard.org by 3 p.m. on the day of the meeting (please indicate the agenda item number in the subject line). All email correspondence will be forwarded to the Measure O Citizen Oversight Committee prior to the start of the meeting and made part of the legislative record.
 - c. Contact the City Manager's Office at (805) 385-7430 to submit your request.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide public comment during the meeting dial (888) 475-4499 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the presiding officer announces the particular item on the agenda you want to speak on, **press *9 to raise your hand** while in the zoom waiting room. Once called on, **press *6 to unmute** your phone.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Manager's Office at 385-7430. Notice at least 24 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

MEASURE O CITIZEN OVERSIGHT COMMITTEE

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- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

C. CONSENT AGENDA

1. City Manager Department

SUBJECT: Approval of Minutes from May 30, 2024

RECOMMENDATION: That the Measure O Citizen Oversight Committee approve the minutes from May 30, 2024.

Contact: Annie Jensen, (805) 385-7477

D. REPORTS

1. City Manager Department

SUBJECT: Measure O Citizen Oversight Committee 2025 Regular Meeting Calendar

RECOMMENDATION: That the Measure O Citizen Oversight Committee adopt the proposed regular meeting dates for the calendar year 2025.

Contact: Annie Jensen, (805) 385-7477

2. Finance Department

SUBJECT: Measure O Debt Summary

RECOMMENDATION: That the Measure O Citizen Oversight Committee receive and file a report regarding Measure O's remaining debt summary.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/nPXm3yOD8Nw>

Contact: Javier Chagoyen-Lazaro, (805) 200-5400

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT

Adjournment to Thursday, January 23, 2025



**MEASURE O CITIZEN OVERSIGHT COMMITTEE
AGENDA REPORT**

**CONSENT AGENDA
AGENDA ITEM NO. C.1**

DATE: October 24, 2024
TO: Measure O Citizen Oversight Committee
FROM: Annie Jensen, Project Manager, (805) 385-7477, annie.jensen@oxnard.org
SUBJECT: Approval of Minutes from May 30, 2024

RECOMMENDATION

That the Measure O Citizen Oversight Committee approve the minutes from May 30, 2024.

BACKGROUND

Approval of minutes.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

There is no financial impact.

Prepared by: Amira Martinez, Administrative Assistant

ATTACHMENTS

1. May 30, 2024 Measure O Committee Minutes Special Meeting

MINUTES

Measure O Citizen Oversight Committee Special Meeting May 30, 2024

A. ROLL CALL, POSTING OF AGENDA AND FLAG SALUTE

At 4:01 p.m., the Measure O Citizen Oversight Committee convened in the Council Chambers. Chair Len Shulman; Vice Chair Steve Nash; Commissioners Noemi Valdes and Daniel Pinedo were present. Commissioners Nathan Castillo; Ruby Durias; Joseph Muñoz were absent. Chair Shulman presided and called the meeting to order. Staff members present were: Stephen Fischer, City Attorney; Javier Chagoyen-Lazaro, Chief Financial Officer; Michael Wolfe, Public Works Director; Brian Yanez, Assistant Public Works Director; Renee Rakestraw, Assistant Cultural and Community Services Director; Emilio Ramirez, Housing Director; Annie Jensen, Project Manager and Amira Martinez, Recording Secretary. Saluted the flag.

B. PUBLIC COMMENTS

C. APPROVAL OF MINUTES

1. SUBJECT: Approval of minutes of May 30, 2024.
RECOMMENDATION: That the Committee approves the minutes.
ACTION: It was moved by Vice Chair Nash, seconded by Commissioner Valdes, and the motion carried unanimously.

D. PRESENTATION/REPORTS

1. SUBJECT: FY 2024-25 Proposed Budget.
RECOMMENDATION: That the Measure O Citizen Oversight Committee provide staff direction regarding any adjustments to the Measure O Fiscal Year 2024-25 proposed budget, in preparation for the City Council and Housing Authority Board public hearing on June 4, 2024, and final budget adoption on June 18, 2024.
Discussion: Vice Chair Nash asked questions on the Seawall project and the 2024-25 Budget surplus. Public Works Director and Chief Financial Officer responded. Chair Shulman and Vice Chair Nash inquired on the status of the Aaron Star litigation and the City Attorney responded. Commissioner Valdes asked questions on traffic signal modifications, street alley resurfacing, park restrooms, senior nutrition program, Public Works equipment, rent stabilization, and the 2024 ballot measure. Public Works Director, Assistant Public Works Director, Assistant Cultural and Community Services Director, Housing Director, Chief Financial Officer and Project Manager responded.
ACTION: The Commission received the report, and no action was required.

E. FUTURE AGENDA ITEMS

The Measure O Citizen Oversight Committee did not request future agenda items.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Shulman adjourned the meeting at 4:33 p.m.

Amira Martinez, Recording Secretary

Len Shulman, Chair



**MEASURE O CITIZEN OVERSIGHT COMMITTEE
AGENDA REPORT**

**REPORTS
AGENDA ITEM NO. D.1**

DATE: October 24, 2024
TO: Measure O Citizen Oversight Committee
FROM: Annie Jensen, Project Manager, (805) 385-7477, annie.jensen@oxnard.org
SUBJECT: Measure O Citizen Oversight Committee 2025 Regular Meeting Calendar

RECOMMENDATION

That the Measure O Citizen Oversight Committee adopt the proposed regular meeting dates for the calendar year 2025.

BACKGROUND

Staff is recommending that the Oversight Committee adopt the proposed meeting dates for January, April, July and October 2025. The Measure O Citizen Oversight Committee meetings convene at 4:00 pm in the Oxnard Council Chambers, 305 W. Third Street.

Residents are invited to participate in the Committee meetings in person or via zoom. Meetings are archived following the meeting date at <https://www.oxnard.gov/city-clerks-office/meeting-agendas>.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

There is no financial impact.

Prepared by: Amira Martinez, Administrative Assistant

ATTACHMENTS

1. Proposed 2025 Measure O Citizen Oversight Committee Calendar

Measure O Citizen Oversight Committee 2025 Calendar



Proposed Measure O Citizen Oversight Committee

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
29	30	31	1	2	3	4	26	27	28	29	30	31	1	23	24	25	26	27	28	1	30	31	1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31	1	23	24	25	26	27	28	1	23	24	25	26	27	28	29	27	28	29	30	1	2	3
2	3	4	5	6	7	8	30	31	1	2	3	4	5	30	31	1	2	3	4	5							
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
27	28	29	30	1	2	3	1	2	3	4	5	6	7	29	30	1	2	3	4	5	27	28	29	30	31	1	2
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30	1	2	3	4	5	27	28	29	30	31	1	2	24	25	26	27	28	29	30
																			31	1	2	3	4	5	6		
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
31	1	2	3	4	5	6	28	29	30	1	2	3	4	26	27	28	29	30	31	1	30	1	2	3	4	5	6
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
28	29	30	1	2	3	4	26	27	28	29	30	31	1	23	24	25	26	27	28	29	28	29	30	31	1	2	3
													30	1	2	3	4	5	6								



**MEASURE O CITIZEN OVERSIGHT COMMITTEE
AGENDA REPORT**

**REPORTS
AGENDA ITEM NO. D.2**

DATE: October 24, 2024

TO: Measure O Citizen Oversight Committee

FROM: Javier Chagoyen-Lazaro, Chief Financial Officer, (805) 200-5400,
javier.chagoyenlazaro@oxnard.org

SUBJECT: Measure O Debt Summary

RECOMMENDATION

That the Measure O Citizen Oversight Committee receive and file a report regarding Measure O’s remaining debt summary.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/nPXm3yOD8Nw>

BACKGROUND

As of June 30, 2024, the Measure O Fund carries an outstanding debt in the amount of \$19,646,896. The table below prepared by the Finance Department < shows the outstanding debt from the financing of five projects that qualified for Measure O funding:

Table 1. Measure O Total Outstanding Debt Service as of June 30, 2024

Projects	Description	Maturity	Outstanding Debt as 06/30/2024
Dispatch Console	Two Fire Engines and one Police Dispatch Consoles	3/30/2025	\$128,733
Fire Station 8 Lease*	Fire Station 8	12/1/2031	\$11,077,503
Fire Trucks	Two Fire Engines	3/30/2025	\$92,299
Handheld Radios	85 Portable Handheld Radios for Fire Department	3/30/2025	\$21,860
2014 Street Bond	Street Resurfacing Improvements	6/1/2029	\$8,326,500
TOTAL OUTSTANDING DEBT as of 06/30/2024			\$19,646,896

*The debt service amount for Fire Station 8 Lease includes annual estimates for administration fees in amount of \$40,000 to Community Finance Corporation for the City's share of the administrative cost of the financing.

With the sunset of Measure O in 2029, the Citizen Oversight Committee recommended City Council adopt a Measure O weaning schedule to move ongoing expenses from the Measure O Fund to the General Fund and to utilize Measure O funds for one-time expenditures and reducing liabilities.

As shown in the table below, also prepared by the Finance Department, debt service on two projects (Fire Station 8 Lease, and Street Resurfacing) extend past the 2029 sunset of Measure O. The City’s obligation to make payments on the 2014 California Municipal Finance Authority (CMFA) bonds for the Fire Station and payments on the 2014 Streets Bond exists until all outstanding bonds mature or are prepaid. During the Budget process, City Staff will continue to evaluate the possibility of early prepayment or prefunding of the two bond series with maturities beyond the sunset of Measure O.

Table 2. Measure O Annual Debt service

Project		FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32
Dispatch Console	MO2108	\$128,733	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fire Station 8 Lease *	MO2203	\$1,385,944	\$1,391,341	\$1,388,406	\$1,388,675	\$1,385,788	\$1,381,906	\$1,379,819	\$1,377,625
Fire Trucks	MO2207	\$92,299	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Handheld Radios	MO2208	\$21,860	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2014 Street Bond	Street Resurfacing	\$1,665,500	\$1,665,250	\$1,666,750	\$1,664,750	\$1,664,250	\$0	\$0	\$0
ANNUAL TOTAL		\$3,294,336	\$3,056,591	\$3,055,156	\$3,051,425	\$3,050,038	\$1,381,906	\$1,379,819	\$1,377,625
CUMULATIVE TOTAL		\$19,646,896	\$16,352,559	\$13,295,969	\$10,240,813	\$7,189,388	\$4,139,350	\$2,757,444	\$1,377,625

*The debt service amount for Fire Station 8 Lease includes annual estimates for administration fees in amount of \$40,000 to Community Finance Corporation for the City’s share of the administrative cost of the financing.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

There is no financial impact.

Prepared by: Javier Chagoyen-Lazaro, Chief Financial Officer

ATTACHMENTS

1. Presentation

Measure O Debt Summary

October 24, 2024

Presented by:
Javier Chagoyen-Lazaro, City of
Oxnard
Chief Financial Officer

That the Measure O Citizen Oversight Committee receive and file a report regarding Measure O's debt summary.

TOTAL REMAINING DEBT AS OF June 30, 2024

Projects	Description	Maturity	Outstanding Debt as 06/30/2024
Dispatch Console	Two Fire Engines and one Police Dispatch Consoles	3/30/2025	\$128,733
Fire Station 8 Lease*	Fire Station 8	12/1/2031	\$11,077,503
Fire Trucks	Two Fire Engines	3/30/2025	\$92,299
Handheld Radios	85 Portable Handheld Radios for Fire Department	3/30/2025	\$21,860
2014 Street Bond	Street Resurfacing Improvements	6/1/2029	\$8,326,500
TOTAL OUTSTANDING DEBT as of 06/30/2024			\$19,646,896

*The debt service amount for Fire Station 8 Lease includes annual estimates for administration fees in amount of \$40,000 to Community Finance Corporation for the City's share of the administrative cost of the financing.

Measure O Sunset November 2028

Project		FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31	FY31-32
Dispatch Console	MO2108	\$128,733	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fire Station 8 Lease *	MO2203	\$1,385,944	\$1,391,341	\$1,388,406	\$1,386,675	\$1,385,788	\$1,381,906	\$1,379,819	\$1,377,625
Fire Trucks	MO2207	\$92,299	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Handheld Radios	MO2208	\$21,860	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2014 Street Bond	Street Resurfacing	\$1,665,500	\$1,665,250	\$1,666,750	\$1,664,750	\$1,664,250	\$0	\$0	\$0
ANNUAL TOTAL		\$3,294,336	\$3,056,591	\$3,055,156	\$3,051,425	\$3,050,038	\$1,381,906	\$1,379,819	\$1,377,625
CUMULATIVE TOTAL		\$19,646,896	\$16,352,559	\$13,295,969	\$10,240,813	\$7,189,388	\$4,139,350	\$2,757,444	\$1,377,625

*The debt service amount for Fire Station 8 Lease includes annual estimates for administration fees in amount of \$40,000 to Community Finance Corporation for the City's share of the administrative cost of the financing.



Questions / Discussion