

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
COMMUNITY SERVICES, PUBLIC SAFETY,
HOUSING & DEVELOPMENT COMMITTEE
Council Chambers, 305 West Third Street
November 26, 2024
Regular Meeting - 6:45 to 8:15 PM

Zoom details to call-in for public comment during a meeting:

1. Dial Phone Number: (888) 475-4499
2. Enter Meeting ID: 882 1707 7452
3. Passcode: 879111

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call-in steps listed above. Once the presiding officer calls for public speakers, press *9 to raise your hand to inform the City Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room. Press *6 when asked to unmute. Listen to the instructions provided virtually on the phone while on hold in the zoom waiting room. Please note that there is a slight time delay when viewing the meeting via television.

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT WWW.OXNARD.ORG.

To find out how you may provide public comment, please refer to the instructions below or at [www.https://www.oxnard.org/city-meetings/](https://www.oxnard.org/city-meetings/).

The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings.

*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card to the City Clerk.
2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING
 - a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at www.oxnard.org/citymeetings.
 - b. Submit an email to cityclerk@oxnard.org by 3 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record.
 - c. Contact the City Clerk's Office at (805) 385-7803 to submit your request.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. Follow Zoom details listed above.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item Time Estimates include: (Minutes for Presentation + Council Discussion + Public Comment)

- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at www.oxnard.org/city-meetings.

In the event of a disruption which prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options is still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee approve the minutes of the November 12, 2024 regular meeting as presented.

Contact: Rose Chaparro, (805) 385-7805

D. REPORTS

1. Fire Department

SUBJECT: CAD to CAD Interface with Ventura County Fire. (10 minutes)

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee receive an update related to changes happening to the City's Computed Aided Dispatch (CAD) Public Safety 911 system and its integration with systems at the Ventura County Fire Department.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/ByOkfpQqPxU>

Legislative Body: Community Services, Public Safety, Housing & Development Committee

Contact: Robert Ruben, Alexander Hamilton, (805)385-7554, (805) 385-7700

2. Fire Department

SUBJECT: Authorization to Submit FEMA and Homeland Security Grants. (10 minutes)

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee recommend the City Council adopt a resolution that:

1. Ratifies the submission of six (6) grant applications to the FEMA Assistance to Firefighters Grant (AFG) for \$1,474,000, including a \$134,000 local match for the purpose of procuring four (4) paramedic monitors, a paramedic squad, EMS training equipment, radio reprogramming training, eight (8) tethered drones, and HazMat training;
2. That authorizes the City Manager or designee to execute the grant agreements if grant funds are awarded to the City;
3. That authorizes the Chief Financial Officer or designee to submit financial reports and grant claims for the use of match and grant funds and perform all other required financial actions; and
4. That authorizes the Fire Chief or designee to submit non-financial reports.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/ZS0i1VQK46U>

Contact: Alexander Hamilton, (805) 385-7700

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT



**COMMUNITY SERVICES, PUBLIC SAFETY, HOUSING &
DEVELOPMENT COMMITTEE AGENDA REPORT**

**CONSENT AGENDA
AGENDA ITEM NO. C.1**

DATE: November 26, 2024

TO: Community Services, Public Safety, Housing & Development Committee

FROM: Rose Chaparro, City Clerk, (805) 385-7805, rose.chaparro@oxnard.org

SUBJECT: Approval of Minutes.

RECOMMENDATION

That the Community Services, Public Safety, Housing & Development Committee approve the minutes of the November 12, 2024 regular meeting as presented.

BACKGROUND

Approval of Minutes.

STRATEGIC PRIORITIES

This agenda item is a routine operational item.

FINANCIAL IMPACT

There is no financial impact.

Prepared by: Rose Chaparro, City Clerk

ATTACHMENTS

1. MINUTES 11 12 2024 Community Services, Public Safety, Housing & Development

MINUTES
OXNARD CITY COUNCIL
COMMUNITY SERVICES, PUBLIC SAFETY,
HOUSING & DEVELOPMENT COMMITTEE
Regular Meeting
November 12, 2024

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 6:45 p.m., Chair Bryan A. MacDonald called to order the regular meeting of the Oxnard City Council Community Services, Public Safety, Housing & Development Committee in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Bryan A. MacDonald, Member Oscar Madrigal, and Member John C. Zaragoza were present in person.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (None received.)

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Community Services, Public Safety, Housing & Development Committee approve the minutes of the September 24, 2024 regular meeting as presented.

It was moved by Member Madrigal, seconded by Member Zaragoza, to approve the Information/Consent item as presented. VOTE: MacDonald, Madrigal, and Zaragoza voted in favor; the motion carried 3-0.

D. REPORTS

1. Housing Department

SUBJECT: Approval of the Downtown Oxnard Improvement Association Annual Work Plan and Budget for Fiscal Year 2024-25.

RECOMMENDATION: That the Community Services, Public Safety, and Housing & Development Committee recommend that the City Council approve the Downtown Oxnard Improvement Association annual work plan and budget for fiscal year 2024-25.

Emilio Ramirez, Housing Director answered the Committee's questions. There were no public comments. Discussion ensued among the Committee and staff.

It was moved by Member Madrigal, seconded by Member Zaragoza, to approve the recommended action as presented. VOTE: MacDonald, Madrigal, and Zaragoza voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS (No requests were made.)

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Bryan A. MacDonald adjourned the meeting at 6:54 p.m.

ROSE CHAPARRO
City Clerk

BRYAN A. MACDONALD
Chair



COMMUNITY SERVICES, PUBLIC SAFETY, HOUSING & DEVELOPMENT COMMITTEE AGENDA REPORT

REPORTS AGENDA ITEM NO. D.1

DATE: November 26, 2024

TO: Community Services, Public Safety, Housing & Development Committee

FROM: Robert Ruben, Chief Information Officer, (805)385-7554, robert.ruben@oxnard.org
Alexander Hamilton, Fire Chief, (805) 385-7700, alexander.hamilton@oxnard.org

SUBJECT: CAD to CAD Interface with Ventura County Fire. (10 minutes)

RECOMMENDATION

That the Community Services, Public Safety, Housing & Development Committee receive an update related to changes happening to the City's Computed Aided Dispatch (CAD) Public Safety 911 system and its integration with systems at the Ventura County Fire Department.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/ByOkfpQqPxU>

BACKGROUND

Since 2011, the City has been using the Tyler/New World 911 system for its computer aided dispatch ("CAD") of public safety calls. The dispatch center routes calls to police patrol vehicles in order to facilitate the emergency needs of residents and business in the City. This system continues to serve the needs of the City and in alignment with Council's 2021-2025 priority to maintain and enhance 911 emergency response times, will be undergoing an update that will enhance its operation by intergrating with systems in use at the Ventura County Fire Department.

A custom interface will be added to the 911 system to enable the routing of calls originating in the City to systems in use at the County. Similarly, calls originating with the County can now be received by the City's system in order to provide more appropriate local services as needed. Newly-implemented software will also ensure that the connection between the two systems remains live and will notify staff in the event of connectivity issues.

Tyler's fee for implementing this update is \$64,000. This is a one-time fee and the only recurring costs will be an annual payment of \$2,625 for the additional software to ensure the system is operating as designed. In April 2021, City Council authorized the existing agreement with the vendor through June 30, 2026 in the amount of \$9.7 million, of which approximately \$2.2 million remain unused. The cost of this update discussed herein will not require any new authorization by Council at this time.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to restore and increase quality services and programs that enrich Oxnard's diverse community, promotes safe

neighborhoods, encourages community engagement, and supports our residents in their efforts to improve their quality of life.

FINANCIAL IMPACT

Funding for the Tyler/New World 911 system and standard maintenance to it is included in the approved FY2024-25 annual operating budget of the Information Technology department (Fund 731). No further budget appropriations are necessary at this time.

For Finance Use Only: Information Technology Fund (Org. 7311801-53001 for software purchases or additions; 7311801-53200 for consulting or implementation services.)

Prepared by: Gary Krumian, Programmer Analyst

ATTACHMENTS

1. Tyler 10th Amendment CADtoCAD
2. Presentation



TENTH AMENDMENT TO LICENSE AGREEMENT NO. 5463-11-PD

This Tenth Amendment ("Amendment") to the License Agreement is made and entered into in the County of Ventura, State of California, this 29th day of October 2024, by and between the City of Oxnard, a municipal corporation ("City"), and Tyler Technologies, Inc, a Delaware corporation with offices at 840 West Long Lake Road, Troy, MI 48098 ("Tyler"). This Tenth Amendment amends the Agreement entered into on June 28, 2011 ("Agreement"), between City and Tyler. The Agreement was previously amended on June 19, 2012 by First Amendment, on July 28, 2016 by Second Amendment, on June 13, 2017 by Third Amendment, on June 18, 2017 by Fourth Amendment, on April 10, 2018 by Fifth Amendment, on March 15, 2021 by Sixth Amendment, on February 15, 2023 by Seventh Amendment, on June 7, 2023 by Eighth Amendment and on March 13, 2024 by Ninth Amendment.

WHEREAS, Tyler and the Client are parties to a License Agreement with an effective date of June 28, 2011 (the "Agreement"); and

WHEREAS, Tyler and Client now desire to amend the Agreement.

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and the Client agree as follows:

1. The items set forth in Exhibit 1, and associated services as noted in Schedule 1 to this Amendment are hereby added to the Agreement. The following payment terms shall apply:
 - a. Additional software fees will be invoiced 100% on the Amendment Effective Date.
 - b. Associated maintenance and support fees prorated for a time period commencing on the Amendment Effective Date and ending at the same time as the end of the then-current annual maintenance term for previously licensed software under the Agreement, are due on the Amendment Effective Date. Subsequent annual maintenance fees will be invoiced in accord with the Agreement.
 - c. Requested custom software interfaces are invoiced 100% upon initial delivery of the interface.
2. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
3. The Parties agree that this Agreement may be transmitted and signed by electronic signature by either/any or both/all parties, and that such signatures shall have the same force and effect as original signatures, in accordance with California Government Code section 16.5 and Civil Code section 1633.7.
4. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below.

Tyler Technologies, Inc.

City of Oxnard, CA

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

APPROVED AS TO FORM:

By: _____

By: _____

Name: _____

Name: Stephen M. Fischer

Title: _____

Title: City Attorney

Date: _____

Date: _____

ATTEST:

By: _____

Name: _____

Title: City Clerk

Date: _____



Exhibit 1

Amendment Investment Summary

The following Amendment Investment Summary details the software, products, and services to be delivered by us to you under the Agreement. This Amendment Investment Summary is effective as of the Amendment Effective Date

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK


Sales Quotation For:

City of Oxnard
 251 S C St
 Oxnard CA 93030-5789
 Phone: +1 (805) 385-7608

Tyler Software

Description	License	Discount	License Total	Year One Maintenance
Enterprise Public Safety				
Computer Aided Dispatch				
CAD to CAD Interface	\$ 25,000	\$ 12,500	\$ 12,500	\$ 2,625
Total	\$ 25,000	\$ 12,500	\$ 12,500	\$ 2,625
<i>Sub-Total</i>	\$ 25,000		\$ 12,500	\$ 2,625
<i>Less Discount</i>	<u>\$ 12,500</u>			<u>\$ 0</u>
<i>MISC New World SW Discount</i>	<u>\$ 12,500</u>		<u>\$ 12,500</u>	
TOTAL	\$ 0		\$ 0	\$ 2,625

Services

Description	Quantity	Unit Price	Discount	Total	Maintenance
Enterprise Public Safety					
Custom Interface to Central Square- Two Way	1	\$ 64,000	\$ 0	\$ 64,000	\$ 0

2022-339906-KOR6K3

TOTAL	\$ 64,000	\$ 0
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Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$ 0	\$ 2,625
Total Annual	\$ 0	\$ 0
Total Tyler Services	\$ 64,000	\$ 0
Total Third-Party Hardware, Software, Services	\$ 0	\$ 0
Summary Total	\$ 64,000	\$ 2,625

Assumptions

Custom interface will be operational with existing third-party software. Any subsequent changes to third party applications may require additional services.



Exhibit 1
Schedule 1
Customer Requested Standard Software Enhancements and/or Custom Software

1. Definition

We will provide you requested standard software enhancements and/or custom software services as discussed below. You agree to cooperate in limiting the scope of those modifications and enhancements, as described below.

An analysis and assessment to verify the scope of effort for these services will be conducted. A revised estimate for the enhancements/customizations may be provided at the conclusion of the assessment. You may elect to cancel or proceed with the enhancements/customizations based on the revised estimate.

Capabilities included in the initial scope:

- a) Custom Software/Interface(s)
 - While we will provide reasonable consultation, you are responsible for obtaining technical contacts and/or technical specifications from the third parties involved.
- (1) Custom Interface to Central Square (two-way):
 - Two-way CAD interface between New World Enterprise CAD and remote CAD hub system supporting the following functionality:
 - Calls can be transferred from New World CAD to the CAD hub for routing to remote CAD systems
 - Calls can be transferred from remote CAD systems to New World CAD via the CAD hub
 - Call updates (including call closures/cancellations) can be transferred from New World CAD to the CAD hub for routing to remote CAD systems for linked/shared calls
 - Call updates (including call closures/cancellations) can be received in New World CAD via the CAD hub from remote CAD systems for linked/shared calls
 - Updates will be written to the call narrative/log
 - Unit status updates for New World units can be transferred from New World CAD to the CAD hub for routing to remote CAD systems

- Unit status updates from remote CAD system units can be received in New World CAD via the CAD hub from remote CAD systems
 - Remote CAD unit statuses can either be updated or written to the call narrative
- Unit AVL updates for New World units can be transferred from New World CAD to the CAD hub for routing to remote CAD systems
- Unit AVL updates from remote CAD system units can be received and updated in New World CAD via the CAD hub
- Assistance requests can be sent from New World CAD to the CAD hub for routing to remote CAD systems
- Assistance requests can be transferred from remote CAD systems to New World CAD via the CAD hub
- Interface will support inquiries from the CAD hub for all active calls for service
- Interface will support inquiries from the CAD hub for statuses of active units
- Interface will support inquiries from the CAD hub for fixed code values including:
 - Call types
 - Unit statuses
 - Call dispositions
 - Call priorities
 - Stations
 - Other CAD-related fixed code value lists as agreed upon by Tyler and the 3rd party
- Interface will implement heartbeat messaging to ensure connectivity with the CAD hub
- Interface will be coded against an API provided by the remote CAD hub vendor
 - Only methods in the API supporting the above functionality will be implemented

2. **Methodology to Provide Enhancements and/or Custom Software**

a) **Our Responsibility**

As part of our delivery of these services, we will:

- (1) Review the required features for the items set forth in paragraph 1, above, with you.
- (2) Prepare a Requirements Document (RD) to include:
 - Detailed description of the required feature
 - menu samples
 - screen samples

- report samples

- (3) Conduct the programming and programming test.
- (4) Provide the associated in-scope training, testing and/or other support services.

For an enhancement or custom software requiring over seven (7) days of services, we will utilize the design document procedure described below. For enhancements or custom software that require less than seven (7) days of services, we will use a Request For Service (RFS) procedure. Both procedures are reviewed with you at a pre-installation planning meeting. The RFS procedure utilizes a form with a narrative description and supporting documentation if applicable to define the work to be done.

b) Design and Development Procedure

<u>Activity</u>	<u>Targeted Time Period</u>
(1) We will work with your staff in completing the RD. You agree to be reasonable and flexible in not attempting to design the modifications to be more extensive than called for in the scope (cost and schedule) of this project.	To be determined
(2) We submit completed RD to you.	To be determined
(3) You will review and sign off on the RD. Once you sign off on the RD, any subsequent changes must be documented along with the impact on pricing and schedule, if any. No programming will be done by us until the formal sign-off and your authorization to proceed in writing.	To be determined
(4) We complete programming from RD and provide the associated deliverable to you.	To be determined
(5) You test software modification based on RD.	To be determined

3. Third Party Responsibilities

- a) The third-party will provide a documented API that will allow access to required data via a file transfer, web service, or TCP/IP.
- b) We will not be responsible for making any modification in the 3rd party software to support this interface.
- c) The third-party will work with us and you to test the interface.

CAD to CAD Interface with Ventura County Fire

Community Services, Public Safety, Housing & Development Committee

November 26, 2024

Alexander Hamilton, Fire Chief
Rob Ruben, CIO

That the Community Services, Public Safety, Housing & Development Committee receive an update related to changes happening to the City's Computed Aided Dispatch (CAD) Public Safety 911 system and its integration with systems at the Ventura County Fire Department.

- Since 2011, the City has been using the Tyler/New World 911 system for its computer aided dispatch of public safety calls to facilitate the emergency needs of residents and business
- Council first approved use of this system in 2009 and renewed the most recent five year agreement in April of 2021 with a total contract value of \$9.7 million
- This system helps the City align itself with the 2021-2025 Council priority to maintain and enhance 911 emergency response times

- In 2016, Oxnard Fire Department started getting dispatched by Ventura County Fire Department dispatch (FCC)
- One of the challenges created by the move was timely, consistent updates to responders from the 911 callers
- Oxnard Police and Fire Department respond to more incidents together than any other agencies in the county
- Integrating the two dispatch centers will resolve many of the issues and allow for better situational awareness for first responders
- This heightened awareness will provide greater safety for first responders
- The integration will ensure Oxnard Police & Fire are in the best position to respond to critical, dynamic incidents in the future

- The cost of this system upgrade is \$64,000
- The current agreement with Tyler Technologies extends through June 30, 2025 with a not-to-exceed value of \$9.7 million, of which, approximately \$7.5 million has been expended
- Funds for this expenditure are budgeted in the IT department's annual budget for the CAD system maintenance and no further appropriations will be needed

That the Community Services, Public Safety, Housing & Development Committee receive an update related to changes happening to the City's Computed Aided Dispatch (CAD) Public Safety 911 system and its integration with systems at the Ventura County Fire Department.



QUESTIONS



COMMUNITY SERVICES, PUBLIC SAFETY, HOUSING & DEVELOPMENT COMMITTEE AGENDA REPORT

REPORTS AGENDA ITEM NO. D.2

DATE: November 26, 2024

TO: Community Services, Public Safety, Housing & Development Committee

FROM: Alexander Hamilton, Fire Chief, (805) 385-7700, alexander.hamilton@oxnard.org

SUBJECT: Authorization to Submit FEMA and Homeland Security Grants. (10 minutes)

RECOMMENDATION

That the Community Services, Public Safety, Housing & Development Committee recommend the City Council adopt a resolution that:

1. Ratifies the submission of six (6) grant applications to the FEMA Assistance to Firefighters Grant (AFG) for \$1,474,000, including a \$134,000 local match for the purpose of procuring four (4) paramedic monitors, a paramedic squad, EMS training equipment, radio reprogramming training, eight (8) tethered drones, and HazMat training;
2. That authorizes the City Manager or designee to execute the grant agreements if grant funds are awarded to the City;
3. That authorizes the Chief Financial Officer or designee to submit financial reports and grant claims for the use of match and grant funds and perform all other required financial actions; and
4. That authorizes the Fire Chief or designee to submit non-financial reports.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/ZS0i1VQK46U>

BACKGROUND

The City of Oxnard and surrounding agencies are eligible to submit grant applications to FEMA for consideration of federal funds totaling \$1,474,000. Fire departments are eligible to apply for the FEMA Fiscal Year 2024 Assistance to Firefighters Grant (AFG) to obtain critically needed resources necessary for protecting the public and emergency personnel from fire and related hazards. The FY2024 AFG Program has three activities: Operations and Safety, Vehicle Acquisition, and Regional Projects. Within the Operations and Safety category, there are sub-categories of training and equipment. Successful AFG submissions are awarded on an annual basis. The grant funds, if awarded, will fund four (4) paramedic monitors, eight (8) tethered drones, a paramedic squad, radio programming training, EMS training equipment, and HazMat training.

DISCUSSION

Council recently passed a resolution on council actions regarding grant applications. The Oxnard Fire Department believes it was important to bring this agenda item before council as the local match for the grants listed in this agenda item does not have a budgeted local match. The local match will be included in the FY 2025-2026 budget proposal or requested through the FY2025-2026 mid-year budget process.

This agenda item is being published in anticipation of six (6) grant applications to be submitted to FEMA in December 2024. Due to Measure E, this item is being presented prior to confirmation of the funding required by the regional partners; Ventura County Fire Protection District, Ventura City Fire and Fillmore Fire Department, on the Oxnard regional application for HazMat training. This will impact the total request, but not the amount required for the City of Oxnard or the local match identified in this report.

The City of Oxnard will submit three (3) applications specifically for the Oxnard Fire Department. These are to purchase a paramedic squad in the amount of \$300,000, EMS training equipment in the amount of \$250,000, and radio technician training in the amount of \$41,000. The paramedic squad would be purchased to replace the squad that is currently in use at Fire Station 6. The current squad was purchased from the Ventura County Fire Department. It is a 2007 Ford F450 cab and chassis that is due to be replaced. The EMS training equipment will ensure that our personnel get advanced training to ensure the continued high-quality care our residents expect. The Fire Department was recently able to purchase a manikin that simulates real-life training for treating trauma victims, including high-fidelity injury patterns and positive training feedback on interventions to improve firefighter trauma assessment and treatment capabilities. This grant request would add significant capability to our training that would expand the department training aids to include high fidelity for adult patients with complex medical (non-trauma) complaints while also advancing the department's efforts on children and infants. The addition of high-fidelity pediatric manikins adds a new enhanced training capability for low-frequency, high-risk assessment, and intervention that is currently unavailable. The third application will be radio technician training for five (5) personnel. This training is forty (40) hours and will allow our personnel to re-program our critical communications radios in-house whenever there is an update to the countywide communications plan.

Ventura County Fire Protection District will submit a regional application for four (4) paramedic monitors at \$60,000 per monitor for a total cost of \$240,000. These paramedic monitors would be used for our paramedic squads and a planned community paramedicine program.

A regional application for tethered drones will be submitted on behalf of the region by the Ventura Fire Department. Oxnard Fire Department is requesting eight (8) tethered drones at a cost of \$45,000 per drone for a total cost of \$360,000. The drones will be installed on the Battalion Chief command vehicles. The drones will increase safety and situational awareness for firefighting personnel. The drones are tethered to the vehicle, removing the need for a pilot and observer.

A regional application for Hazardous Materials Technician level class and Specialist HazMat monitor training will be submitted on behalf of the region by Oxnard Fire Department. If funded, \$283,000 will pay for the tuition, travel, overtime, and backfill for twenty (20) Oxnard Firefighters to attend the 160-hour course training and nine (9) firefighters to attend a specialist training course for the Rae System monitors employed by the Oxnard Fire Department Hazardous Materials team. The nine (9) personnel assigned to Fire Station 7 would receive the Rae System monitors training.

The solicitation period for AFG Grants opened November 12, 2024 and closes December 20, 2024.

Historically, the vast majority of grants are awarded between July and September.

STRATEGIC PRIORITIES

This agenda item supports Public Safety strategy. The purpose of the Public Safety strategy is to restore and modernize the delivery of public safety services to provide for the safety of our neighborhoods and health of our community.

FINANCIAL IMPACT

There is a matching funds requirement of \$134,000 (10% of the federal share) for these AFG Grants, if awarded. Expenditures are anticipated to begin in FY 2025-2026. The grant funding and local match will be requested in the Fiscal Year 2025-2026 proposed budget or through the 2025-2026 mid-year budget process, with the source for the local match from the General Fund.

If awarded, the cost of maintaining and repairing the paramedic vehicle and training equipment would be an ongoing cost obligation to the general fund.

Prepared by: Alexander Hamilton, Fire Chief, Rose Rodarte, Administrative Services Manager

ATTACHMENTS

1. Resolution
2. Presentation

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD APPROVING
SUBMITTAL OF FEDERAL EMERGENCY MANAGEMENT AGENCY GRANT
APPLICATIONS

WHEREAS, City Council Resolution No.15,748 sets out the procedure by which City staff may submit grant applications, following approval by resolution of the City Council; and

WHEREAS, the Fire Department has requested that City Council ratify the approval for submission of six applications to the Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant in the amount of \$1,474,000, including a \$134,000 local match (10% of the federal share), for the purpose of procuring four (4) paramedic monitors, a paramedic squad vehicle, eight (8) tethered drones, EMS training equipment, and provide radio programming and Hazmat Training.

NOW, THEREFORE, the City Council of the City of Oxnard resolves to approve the submittal of grant applications by the City Manager for Fire Department program enhancements. The City Council further resolves that the City Manager or designee is authorized to execute grant agreements; the Chief Financial Officer or designee is authorized to submit financial reports and grant claims, approve special budget appropriations during FY 2025-2026 for the use of the grant funds and local match and perform all other required financial actions; and the Fire Chief or designee is authorized to submit non-financial reports.

PASSED AND ADOPTED this 17th day of December 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

John C. Zaragoza, Mayor

ATTEST:

APPROVED AS TO FORM:

Rose Chaparro, City Clerk

Stephen M. Fischer, City Attorney

Assistance to Firefighter (AFG) Grant Applications

Alexander Hamilton, Fire Chief

RECOMMENDATION

The Finance and Governance Committee Recommends that the City Council authorizes:

1. Ratifies the submission of six (6) grant applications to the FEMA Assistance to Firefighters Grant (AFG) for \$1,474,000, including a \$134,000 local match for the purpose of procuring four (4) paramedic monitors, a paramedic squad, EMS training equipment, radio reprogramming training, eight (8) tethered drones, and HazMat training;
2. That authorizes the City Manager or designee to execute the grant agreements if grant funds are awarded to the City;
3. That authorizes the Chief Financial Officer or designee to submit financial reports and grant claims for the use of match and grant funds and perform all other required financial actions; and
4. That authorizes the Fire Chief or designee to submit non-financial reports.

The Assistance to Firefighters Grant (AFG) program is a critical initiative administered by the Federal Emergency Management Agency (FEMA).

AFG Program

- Enhances firefighter safety
- Strengthens emergency response capabilities
- Promotes community resilience
- Supports training and education
- Encourages collaboration and innovation



FEMA

Previous Assistance to Firefighters Grant (AFG) Accomplishments

This year, the grant program will award \$291 million dollars nationwide.

Recent AFG grant awards for the Oxnard Fire Department allowed us to:

- Train medics (\$850K)
- Purchase a ladder truck (\$1 million)
- Purchase a light & air unit (\$500K)
- Purchase other critical equipment including: chest compression devices, medic monitors, thermal imaging cameras, & wildland equipment



Oxnard Fire Department Applications:

- Paramedic Squad replacement
- EMS training equipment
- Radio Technician training

Regional Applications:

- Tethered Drones - VFD
- Paramedic Monitors - VCFD
- Hazardous materials training - OFD

Total requested amount: \$1,474,000



Funding Applications for Oxnard Fire Department:

- Paramedic squad purchase: \$300,000
- EMS training equipment purchase: \$250,000
- Radio Technician Training: \$41,000

Objective: To replace the existing squad at Fire Station 6 and enhance emergency medical services to meet the community's evolving needs, and ensure we have adequate number of staff to reprogram our radios.

Regional Applications

Regional Application by Oxnard Fire Department

- Requesting \$283,000 for Hazardous Materials Technician and Specialist level classes
- Twenty (20) Oxnard Firefighters to Technician training and nine (9) personnel assigned to the Haz Mat Team to received specialist training for the air monitoring equipment the team deploys

Regional Application by Ventura County Fire Protection District

- Requesting \$240,000 for four (4) paramedic monitors
- These monitors are critical life saving equipment to be used in our community paramedicine program.

Regional Application by Ventura City Fire Department

- Requesting \$360,000 for eight (8) tethered drones
- The drones will be installed on our Battalion Chief command vehicles
- Provide increased safety and situational awareness

FINANCIAL IMPACT

Total grant request: \$1,474,000.00

Total matching requirement: Up to \$134,000

Application Request	Federal Share	Local Share	Total
Medic Squad	\$272,727	\$27,273	\$300,000
EMS Equipment	\$227,273	\$22,727	\$250,000
Radio Training	\$37,273	\$3,727	\$41,000
Haz Mat Training	\$257,273	\$25,727	\$283,000
Medic Monitors	\$218,182	\$21,818	\$240,000
Tethered Drones	\$327,273	\$32,727	\$360,000
Total	\$1,340,000	\$134,000	\$1,474,000

Cost Match Calculations

Use the Calculator Below to Determine the Local Cost Share for your Organization

Total Project Cost:	\$ 100,000.00
Local Cost Share Percentage:	10%

Example: For 15% enter .15 into the calculator, for 10% enter .10, for 5% enter .05

Federal Funding Assistance:	\$ 90,909.091
Local Cost Share:	\$ 9,090.909

Information above can be found here:

https://www.fema.gov/sites/default/files/documents/fema_fy22-afg-cost-share-calculator-unrounded.pdf

Anticipated Expenditure Start: FY 2025-2026

Budget Allocation: The grant funding and local match will be requested in the Fiscal Year 2025-2026 proposed budget or through the 2025-2026 mid-year budget process, with the source for the local match from the General Fund.

Grant Term: Projected to end 24 months after the notification of award

Ongoing Costs: If awarded, the cost of maintaining and repairing the paramedic vehicle and training equipment would be an ongoing cost obligation to the general fund.



QUESTIONS?