

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AMENDED AGENDA

Report item L.1 (OPAC was removed from agenda)

AGENDA

OXNARD CITY COUNCIL

OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY

OXNARD FINANCING AUTHORITY

OXNARD HOUSING AUTHORITY

Meeting Location: Council Chambers, 305 West Third Street

December 3, 2024

Closed Session - 5:30 PM

Regular Meeting - 6:00 PM

Zoom details to call-in for public comment during a meeting:

1. Dial Phone Number: (888) 475-4499
2. Enter Meeting ID: 849 4065 8552
3. Passcode: 144021

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call-in steps listed above. Once the presiding officer calls for public speakers, press *9 to raise your hand to inform the City Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room. Press *6 when asked to unmute. Listen to the instructions provided virtually on the phone while on hold in the zoom waiting room. Please note that there is a slight time delay when viewing the meeting via television.

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT WWW.OXNARD.ORG.

To find out how you may provide public comment, please refer to the instructions below or at [www.https://www.oxnard.org/city-meetings/](https://www.oxnard.org/city-meetings/).

The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at [Youtube.com/oxnardnews](https://www.youtube.com/oxnardnews). Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings.

*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card to the City Clerk.
2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING
 - a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at www.oxnard.org/citymeetings.
 - b. Submit an email to cityclerk@oxnard.org by 3 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record.
 - c. Contact the City Clerk's Office at (805) 385-7803 to submit your request.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item Time Estimates include: (Minutes for Presentation + Council Discussion + Public Comment)

3. PROVIDE PUBLIC COMMENT REMOTELY DURING THE MEETING

- a. Follow Zoom details listed above.
- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at www.oxnard.org/city-meetings.

In the event of a disruption which prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options is still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council and Oxnard Housing Authority.

CONSIDERATION OF TELECONFERENCE PARTICIPATION PURSUANT TO ASSEMBLY BILL 2449.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION (5:30 PM)

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code section 54956.9(d)(1)).
Name of case: Aaron Starr v. City of Oxnard
Ventura County Superior Court, Case No. 56-2017-00494475-CUWM
Legislative Body: City Council

D. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

E. CEREMONIAL ITEMS

1. SUBJECT: Presentation of a Proclamation Designating December 1, 2024 as "World AIDS Day."
2. SUBJECT: Special Guest from the North Pole.
3. SUBJECT: Presentation of a Resolution Commending Rose Chaparro for Four Years of Public Service as the Oxnard City Clerk.
4. SUBJECT: Presentation of a Resolution Commending Arthur Valenzuela, Jr. for One Year and Eight Months of Dedicated Service as a Member of the Oxnard City Council Representing District 6.
5. SUBJECT: Presentation of a Resolution Commending Oscar Madrigal for Eight Years of Dedicated

Public Service as a Member of the Oxnard City Council Representing District 3.

6. SUBJECT: Presentation of a Resolution Commending Bryan A. MacDonald for Sixteen Years of Dedicated Service as a Member of the Oxnard City Council Representing District 4.
7. SUBJECT: Presentation of a Resolution Commending John C. Zaragoza for Twenty-Eight Years of Dedicated Public Service to the City of Oxnard.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

G. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. City Manager Department

SUBJECT: Naming the Oxnard Transit Center the *John C. Zaragoza Transit Center Oxnard*.

RECOMMENDATION: That the City Council adopt a resolution naming the Oxnard Transit Center the *John C. Zaragoza Transit Center Oxnard*.

Please click the following link to view the Measure M pre-recorded presentation video:

<https://youtu.be/2ZUhKIdCfJ0>

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

H. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY
BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

I. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

J. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

K. INFORMATION/CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the minutes of October 29, 2024 regular meeting as presented.

Legislative Body: City Council

Contact: Rose Chaparro, (805) 385-7805

2. Community Development Department

SUBJECT: Approval of Site Lease Agreement with Coast Energy DevCo, LLC through the Clean Power Alliance (CPA) Power Ready Program for the installation of a solar photovoltaic and battery storage project at 214 South C Street.

RECOMMENDATION: That the City Council approve and authorize the City Manager or designee to enter into a Lease Agreement with Coast Energy DevCo, LLC (Coast Energy) for the installation of a solar photovoltaic and battery storage system at the Service Center on 214 South C Street.

(On June 8, 2021, the Community Services, Public Safety, Housing and Development Committee voted 3-0 to support the staff recommendation for the City to work with the CPA to determine the feasibility of installing solar rooftop photovoltaic and battery storage at the Service Center.)

Legislative Body: City Council

Contact: Jeff Pengilley, (805) 385-8208

3. Public Works Department

SUBJECT: Public Project Agreement 32500283 with Chrisp Company for Refreshing School Crosswalks Project, Specification No. PW 25-35.

RECOMMENDATION: That the City Council approve and authorize the Mayor to Execute an Agreement with Chrisp Company in the amount of \$216,454.20 and a Project contingency amount of \$21,645 (10%) for a total not to exceed value of \$238,099.20 for the Project.

(This item did not originate in Committee as this is an American Rescue Plan Act (ARPA) improvement project that was previously approved by the City Council.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

4. Public Works Department

SUBJECT: Purchase Order with Waxie's Sanitary Supply, Inc. for \$200,000 for the Purchase of Receptacle Waste and Recycling Bins.

RECOMMENDATION: That the City Council approve and authorize the Purchasing Agent to execute a Purchase Order with Waxie's Sanitary Supply, Inc. dba Waxie Sanitary Supply for \$200,000 through June 30, 2025, for the purchase of receptacle waste and recycling bins.

(This item did not originate in Committee as this is an American Rescue Plan Act (ARPA) improvement project that was previously approved by the City Council.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

5. Public Works Department

SUBJECT: Professional Services Agreements 32500224 with Kimley-Horn and Associates, Inc.,

32500226 with Fehr & Peers and 32500223 with LSY Enterprise, Inc. for as-needed Traffic-Related and Planning Services.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute the following:

1. An Agreement with Kimley-Horn and Associates, Inc. for an initial term of three years from December 4, 2024, to December 3, 2027, with the option for two consecutive one-year period extensions ending December 3, 2029, for a total not-to-exceed amount of \$1,500,000 for as needed Traffic Signal Operations and Engineering Services Specification No. PW 25-18;
2. An Agreement with Fehr & Peers for an initial term of three years from December 4, 2024, to December 3, 2027, with the option for two consecutive one-year period extensions ending December 3, 2029, for a total not-to-exceed amount of \$1,500,000 for as needed Transportation Planning and Grant Writing Services Specification No. PW 25-19; and
3. An Agreement with LSY Enterprise, Inc. for an initial term of three years from December 4, 2024, to December 3, 2027, with the option for two consecutive one-year period extensions ending December 3, 2029, for a total not-to-exceed amount of \$1,500,000 for as needed General Traffic Engineering Services Specification No. PW 25-20.

(Public Works and Transportation Committee approved 3-0 on November 12, 2024.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

6. Public Works Department

SUBJECT: Agreement 32500218 with Garcia's Landscaping Maintenance, Inc. for On-Call Landscape Systems Maintenance and Minor Repair Services, Specification No. 25-10.

RECOMMENDATION: That the City Council approve and authorize an Agreement with Garcia's Landscaping Maintenance, Inc. for an initial term of three years from December 4, 2024, to December 3, 2027, with the option for two consecutive one-year period extensions ending December 3, 2029, for a total not-to-exceed amount of \$3,000,000 for citywide On-Call Landscape Systems Maintenance and Minor Repair Services.

(Public Works and Transportation Committee approved 3-0 on November 12, 2024.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

7. Public Works Department

SUBJECT: Receipt and Filing of Special Tax and Bond Accountability Act Report (SB 165) for Fiscal Year 2023-24.

RECOMMENDATION: Staff recommends the City Council receive and file the Special Tax and Accountability Act Report for the Fiscal Year Ending June 30, 2024.

(This item did not originate in Committee.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

8. Housing Department

SUBJECT: Third Amendment to Agreement 9292-01-HO for Security Services.

RECOMMENDATION: That the Board of Commissioners of the Housing Authority of the City of Oxnard approve and authorize the Executive Director to execute a Third Amendment to Agreement

9292-21-HO with Alltech Industries, Inc. in the amount of \$105,963.12 for a total agreement value of \$408,612.24 using funds from the Low Rent Public Housing Operating Funds budget and Housing Choice Voucher Administrative Fees budget.

(This item did not originate in Committee because it is a continuation of an item previously approved by the Board of Commissioners.)

Legislative Body: Oxnard Housing Authority

Contact: Emilio Ramirez, (805) 385-8094

9. Police Department

SUBJECT: Third Amendment to Agreement No. 9722-22-FN for Police Department Car Wash Services - New Image 2000.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a Third Amendment to Agreement 9722-22-FN with New Image 2000 car wash services for the Oxnard Police Department, and approve a \$12,500 increase to the Agreement's not to exceed amount for a total agreement value of \$212,000.

(This item did not originate in Committee)

Legislative Body: City Council

Contact: Jason Benites, (805) 385-7624

10. Finance Department

SUBJECT: Monthly Investment Report as of October 31, 2024.

RECOMMENDATION: This is an information item for the City Council to receive and file.

(This item did not originate in committee.)

Legislative Body: City Council

Contact: Javier Chagoyen-Lazaro, (805) 200-5400

11. City Clerk Department

SUBJECT: Conflict of Interest Code Amendment.

RECOMMENDATION: That the City Council adopt a resolution repealing all previous Conflict of Interest Code resolutions and adopting an amended Conflict of Interest Code pursuant to the Political Reform Act to update the list of designated positions filing Statements of Economic Interests ("Form 700").

(This item did not originate in committee.)

Legislative Body: City Council

Contact: Rose Chaparro, (805) 385-7805

12. Finance Department

SUBJECT: AB1600 Annual Report for Development Impact and In-Lieu Fees for the fiscal year ending June 30, 2024.

RECOMMENDATION: That the City Council receive and file the AB1600 Annual and Five-Year Report for Development Impact and In-Lieu Fees for the fiscal year and five years ending June 30, 2024.

(Finance and Governance Committee approve 3-0 on November 12, 2024)

Legislative Body: City Council

Contact: Javier Chagoyen-Lazaro, (805) 200-5400

L. REPORTS

1. Public Works Department

SUBJECT: Additional Project Contingency and Budget Appropriation Transfer for the Aquifer Storage and Recovery Completion Project PW 20-08. (10 minutes)

RECOMMENDATION: That the City Council approve and authorize:

1. An additional project contingency in the amount of \$1,000,000 to Agreement A-8261 with Spiess Construction Company, Inc. for a new not-to-exceed contract value of \$5,583,700 and extend the completion date to February 1, 2026, for the Recycled Water: Aquifer Storage and Recovery Completion Project (C2021); and
2. The City Manager to approve a budget appropriation transfer in the amount of \$1,402,349 from Recycled Water Backbone Hueneme Phase 2 (C1001) Water Bond Fund (609) to the Recycled Water: Aquifer Storage and Recovery (ASR) Completion Project (C2021) and corresponding transfers from the Water Capital Fund (602).

(This item did not originate in Committee as this is a capital improvement project specifically listed in the City's Capital Improvement Program budget, which was previously approved by the City Council.)

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/FKwaFAr9Fts>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

2. Public Works Department

SUBJECT: Update on Mobile Car Washing Regulations and Enforcement. (10 minutes)

RECOMMENDATION: That the City Council receive and file an update on mobile car washing regulations and enforcement.

(Public Works and Transportation Committee approved 3-0 on October 22, 2024 to forward the item to the Council to receive and file.)

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/iNKiMyO40E>

Legislative Body: City Council

Contact: Michael Wolfe, Jeff Pengilley, (805) 385-8055, (805) 385-8208

3. Community Development Department

SUBJECT: Update to the City of Oxnard, California Environmental Quality Act (CEQA) Threshold Guidelines. (10 minutes)

RECOMMENDATION: That the City Council adopt a resolution repealing Resolution No.15,040 and adopt a resolution approving updated CEQA Threshold Guidelines (herein referred to as 2024 CEQA Threshold Guidelines) and finding that the 2024 CEQA Threshold Guidelines are exempt from CEQA under Guidelines Section 15061(b)(3).

(This item did not originate in Committee.)

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/wQS4OXZbQVA>

Legislative Body: City Council

Contact: Jeff Pengilley, (805) 385-8208

4. Police Department

SUBJECT: Brinc Drone Agreement. (10 minutes)

RECOMMENDATION: That the City Council:

- 1) Receive an update report from the Police Department on the topics of drone uses in public safety, and a Drone First Responder (“DFR”) program; and
- 2) Approve and authorize the Mayor to enter into a five-year agreement (A-8564) with BRINC Drones (“BRINC”) in an amount not to exceed \$2,009,515.00 to provide the Police Department with equipment, technology, and support to establish and operate a Drone First Responder program, and
- 3) Authorize the Police Department to acquire and use drones provided under the agreement with BRINC, and
- 4) Approve grant revenue recognition and appropriation of \$363,717 from the State Supplemental Law Enforcement Services Fund (SLESF) to the State and Local Grant Fund (210) for Citizens Option for Public Safety (COPS) Program, and the corresponding Capital Outlay Fund (301) transfer in revenue/appropriation in the same amount, for the agreement with BRINC Drones.

Please click the following link to view the required Measure M pre-recorded presentation video:

https://youtu.be/GUbg_zN9YOo

Legislative Body: City Council

Contact: Jason Benites, (805) 385-7624

5. Housing Department

SUBJECT: Remittance to the City of Oxnard’s Community Development Block Grant (CDBG)

Line of Credit with the United States Department of Housing and Urban Development for Ineligible Program Costs (10 minutes).

RECOMMENDATION: That the City Council:

1. Authorize the City Manager to remit up to \$369,083.93 to the City of Oxnard’s Community Development Block Grant Line of Credit with the United States Department of Housing and Urban Development for ineligible program costs to comply with the 2021 monitoring review requirements;
2. Authorize the City Manager, or designee, to appropriate up to \$369,083.93 from the City’s General Fund (101) available fund balance; and
3. Authorize the Finance Department to complete a cash transfer to the United States Treasury to return funds to the City of Oxnard’s Line of Credit with the United States Department of Housing and Urban Development.

(This item did not originate in Committee. This item was previously presented to City Council on July 5, 2022.)

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/IwYZCGalt9w>

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Legislative Body: City Council

Contact: Emilio Ramirez, (805) 385-8094

M. ADJOURNMENT